

Brent Local Safeguarding Children Board Meeting Minutes

Room PC703, United Colleges Group, Wembley Campus, Wembley Park Drive, HA9 8HP

Thursday 1 February 2018 09:30-12:30

Present:

Designation	Name
Brent CCG - Designated Doctor for Safeguarding Children	Dr Arlene Boroda
Brent CCG - Assistant Director	Duncan Ambrose
Brent CCG - Named General Practitioner	Dillip Bassi
Brent Council - Children and Young People Strategic Director	Gail Tolley
Brent Council - Operational Director Integration and Improved Outcomes	Nigel Chapman
Brent Council - Head of Adults Services	Helen Duncan-Turnbull
Brent Council – Head of Community Safety	Karina Wane
Brent Council – Head of Safeguarding and Quality Assurance	Sonya Kalyniak
Brent Council – Strategic Partnership Officer	Wendy Proctor
Brent Council – Data Analyst, Strategic Partnerships	Trisha Sharma
Brent Council – Training Coordinator	Janine Georgias
Brent Council – Governance Officer	Nikolay Manov
Brent LSCB Independent Chair	Mike Howard
College of North West London – Principal	David White
Central North-West London Mental Health Trust - Associate Director Quality, Safety & Safeguarding	Catherine Knights
Secondary School Representation – Executive Headteacher, Wembley Technology College	Gill Bal
Metropolitan Police – Child Abuse Investigation Command	DCI John Foulkes
Metropolitan Police – Brent Borough Command	Det Supt Owain Richards
Central London Community Healthcare (CLCH) Trust – attending on behalf of Trish Stewart	Rachel Phillips
Brent LSCB Lay Member	Lucy Elgood
Brent LSCB Lay Member	Pamela Steward
Brent LSCB Lay Member	Situl Karia
Brent LSCB Lay Member	Sophie Esenwa
Brent LSCB Lay Member	Chris Kingham (Ms)
Brent LSCB Lay Member	Angela Clarke
Brent Council- Lead Member for Children and Young People (Observing)	Councillor Mili Patel
Primary School Representation - Headteacher, Stonebridge Primary School	Sophie Allen
London North West Healthcare (LNWH) Trust – Head of Safeguarding	Carol Ann Williams
National Probation Service - Assistant Chief Officer	Clare Ansdell

Apologies:

Designation	Name
Barnardo's - Assistant Director Children's Services West Locality	Marie Moody
Brent Council - Operational Director Safeguarding, Performance and Strategy	Brian Grady
Brent Council - Director of Public Health	Dr Melanie Smith

Queens Park Rangers in the Community – Head of Safeguarding	Janet Barr
CAFCASS – Enhanced Family Court Adviser	Katie Warren
Claremont High School	Beth Thomas
Claremont High School – Assistant Headteacher	Danielle Conroy
Special School Representation – Headteacher, the Village School	Kay Charles
London Ambulance Service (LAS) - Quality Governance & Assurance Manager	Chris Miles

Absent:

<u>Designation</u>	<u>Name</u>
Brent Council – Head of Housing Needs	Laurence Coaker

Item 1	Introduction, Welcome & Apologies	Chair
Key Points	<ul style="list-style-type: none"> All apologies for absence were noted on pages 1 and 2 of these minutes. 	

Item 2	Minutes of the Previous Meeting	Chair
Key Points	<ul style="list-style-type: none"> The minutes of the previous meeting, held on 23 November 2017, were accepted as an accurate record, subject to the following change: <ul style="list-style-type: none"> Item 8, bullet point 1 – ‘the Clinical Commissioning Group (CCG)’ be amended to ‘the Hillingdon Clinical Commissioning Group (CCG)’. 	

Item 3	Matters Arising	Chair
Actions of Previous Meeting	<ul style="list-style-type: none"> The Chair noted that all actions arising from the previous meeting had been addressed. 	
Safeguarding Hub CSA update	<ul style="list-style-type: none"> Dr Arlene Boroda informed the Board that a key feature of the proposed hub would be provision of mental health support to children who had been abused or had witnessed abuse, non-abusing parents and young parents. Furthermore, having a hub would eliminate the need for children to attend a number of appointments at multiple locations. Dr Boroda requested the LSCB to ask the London North West Health Care NHS Trust whether they would approve the Hub as at this time Brent children had to travel to Paddington or south London. She noted that the facilities required to run a hub were available so investment was not required at this point in time. DCI John Foulkes commented that establishing a hub was a step in the right direction as it would make a difference to all stakeholders in the Borough. The Chair agreed that he would discuss the London CSA steering group with Chris Miller (Chair of the group) and asked Dr Boroda and DCI Foulkes to draft a letter outlining the key issues and challenges related to the Safeguarding Hub. 	
Information sharing between the Police and Schools	<ul style="list-style-type: none"> The Chair said that he had contacted the Metropolitan Police safeguarding lead for London (Commander Richard Smith) and that he had met with Det Supt Owain Richards. Det Supt Richards noted that information about children who had been present or had witnessed domestic violence would be shared with schools. Dep Supt Richards would discuss the matter with Nigel Chapman, Operational Director Integration and Improved Outcomes at Brent Council, and Sophie Allen, Headteacher at Stonebridge Primary School. Feedback would be provided at a future meeting of the LSCB. Members of the Board commented that similar projects had been going on in other boroughs and emphasised the need for clear timescales and quick assessment of risk. Information sharing would happen via the Multi-Agency Safeguarding Hub (MASH) where all incidents would be reported and emails would be sent to the relevant 	

Item 3	Matters Arising	Chair
	<p>schools. However, members expressed concern that some schools did not engage with safeguarding which posed a danger to children as earlier indicators of domestic abuse could be missed within the school setting. The Chair agreed to contact the schools which were not engaging and encourage them to take part.</p>	

Item 4	Board Business	Chair
<p>Key points & Serious Incidents Learning Event</p>	<ul style="list-style-type: none"> The Chair spoke about the LSCB learning event which had taken place on 30 January 2018 and praised the Strategic Partnerships Team at Brent Council for organising it. He emphasised the importance of all agencies understanding and applying contextual safeguarding and suggested circulating the papers presented by Dr Firmin so the Board could discuss how to take contextual safeguarding forward. A member of the Board commented that safeguarding was everyone's responsibility but should not be understood as 'everyone knows how to make a referral'. This showed a lack of individual responsibility which had to be addressed. The concept of contextual safeguarding had been adopted by Ofsted and it appeared on slides prepared by the Department for Education which had been presented at a meeting with London Directors of Children Services. The Board agreed that it would be helpful to provide examples of places where contextual safeguarding could be used. An example of this could be that schools had already started referring groups of young people they were concerned about which had provided a solid foundation for further development of contextual safeguarding. This would promote partnership working among members of the Board, e.g. the Police already visited locations where risks had been identified and other partners could contribute by providing support in their respective fields. This, combined with a suggestion that safeguarding awareness had to be increased among faith and activity groups, would make it possible to identify an area and apply the principles of contextual safeguarding to it. Furthermore, cooperation with some of the stakeholders sitting on the Safeguarding Adults Board would ensure a holistic approach to safeguarding. 	
<p>(4a) LSCB Sub Group updates & LSCB Threshold Guidance</p>	<ul style="list-style-type: none"> The Chair confirmed that he would sign the LSCB Threshold Guidance document off and it would be available on the Brent LSCB website. A link would be circulated to all members. A Board member commented that the paper should contain reference to overcrowding and inadequate housing. <p><u>Learning and Development Sub Group</u></p> <ul style="list-style-type: none"> David White informed the Board that the Learning and Development Sub Group had met on 17 January 2018 to discuss its role and responsibilities. He reminded the Board that Janine Georgias, Strategic Partnerships Training Co-ordinator, worked part-time with two days a week dedicated to work related to the LSCB. Ms Georgias role was funded by the Children and Young People, Community and Wellbeing and Chief Executive's departments. Mr White and Ms Georgias would meet with the Learning and Development Sub Group of Harrow Safeguarding Children Board to discuss the possibility of establishing a joint learning and development offer. <p><u>Monitoring and Evaluation Sub Group</u></p> <ul style="list-style-type: none"> The Sub Group discussed the progression of a multiagency audit on CSE and CSA. <p><u>Child Death Overview Panel</u></p> <ul style="list-style-type: none"> Dr Boroda reminded everyone of the importance of confidentiality and the need to follow project 'Indigo' as well as other policies and procedures related to child deaths. 	

(4b) LSCB self-assessment	<ul style="list-style-type: none"> The Board heard that Wendy Proctor would start working on the LSCB self-assessment.
(4c) Working Together 2018 consultation response	<ul style="list-style-type: none"> The Chair commented that most LSCBs did not agree with the government's proposals regarding the new safeguarding arrangements. A meeting between the three statutory partners under the new arrangements had taken place in December 2017. The Chair would be meeting Carolyn Downs (Brent Council's Chief Executive) to discuss the new arrangements and actions to be taken prior to the enactment of the legislation.

Item 5	LADO Annual Report 2016-17	All Sub-Group Chairs
Key Points	<ul style="list-style-type: none"> Sonya Kalyniak introduced the report and reminded the Board that the Local Authority Designated Officer (LADO) had to be notified within 24 hours if there were any concerns that an individual working with children had behaved inappropriately towards a child. The Board heard that in the 2016-17 financial year, there had been 217 contacts. Outcomes of referrals were available on page 32 of the Agenda pack. Referring to LADO Service Improvement, Ms Kalyniak said that additional training needs had been identified as part of the results of the Section 11 Audit. It was essential to ensure that clear roles and responsibilities had been defined in relation to allegation investigations. A Member of the Board suggested that training on dealing with allegations against professionals and staff could be included in the training offer by Brent LSCB. However, the feasibility of this had to be explored. In response to a question about the number of contacts, Ms Kalyniak explained that these were at a similar level as the previous year and sometimes the LADO had been contacted for advice and no formal action had been required. Lay Members expressed an interest in meeting with the LADO to understand better their role and discuss how they could work together. 	

Item 6	Section 11 Audit Update	Trisha Sharma
Key Points	<ul style="list-style-type: none"> Trisha Sharma informed the Board that 44 feedback forms and action plans had been received since the results of the Section 11 Audit had been circulated to members. There had been three major findings, all of which had been addressed: <ul style="list-style-type: none"> ➤ Staff were unaware of where to find specific information in relation to safeguarding, private fostering, Child Sexual Exploitation and domestic abuse. ➤ There had been confusion and unawareness related to the procedure for contacting the LADO ➤ There had been issues related to levels of confidence and understanding among staff Some of the short-term actions identified by partners included: <ul style="list-style-type: none"> ➤ Training – there was a need for better quality induction training within individual organisations as well as sessions on specific topics such as safeguarding, domestic abuse, etc., to ensure that staff understood how to implement safeguarding in their work. ➤ Communication – using various means of communication to circulate information related to safeguarding and the work of the LSCB. ➤ Filing – creation of specific safeguarding folders to store relevant information. ➤ Meetings – holding regular team meetings to review safeguarding procedures. ➤ Leadership – the need to increase the number of designated safeguarding leads and review the way services were promoted ➤ Internal audit – the introduction of internal questionnaires to assess the levels of understanding The Board discussed the need to promote the learning and development opportunities available as part of the LSCB's training offer. It was noted that various 	

	<p>methods and modes of training could be used to increase interest and promote discussions among professionals.</p> <ul style="list-style-type: none"> • The Chair encouraged Board members to present any ideas for future training sessions to the Learning and Development Sub Group and to share information about training sessions held by their respective organisations • Section 11 Audit would not be conducted in 2018, but individual organisations were expected to review their action plans and could undertake internal audits if they considered this to be necessary. The Chair stressed the importance of members of staff of individual organisations understanding their reporting obligations. • The Board heard that reviewing the LSCB website would be included in the self-assessment to be carried out by Wendy Proctor.
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The meeting was adjourned for a comfort break between 11:08 am and 11:25 am.

Item 7	Performance Dataset Update	Trisha Sharma
<p>Key Points</p>	<ul style="list-style-type: none"> • Trisha Sharma presented the first draft of the Dataset and members discussed the following issues in small groups: <p><u>Interpretation of the overview page</u></p> <ul style="list-style-type: none"> ➤ There had been a high number of referrals. It would be helpful to show this in context, i.e. as proportion of the overall population of the Borough. ➤ The re-referral rate was encouraging in comparison with other local authorities in London ➤ There were a large number of contacts made with MASH, but only a few of them became referrals ➤ There was some difficulty drawing inferences from charts on lower half of the overview page <p><u>Positive and negative features of the dataset</u></p> <ul style="list-style-type: none"> ➤ Members found it difficult to interpret the child helpline graph ➤ Abuse and neglect cases could be separated ➤ It would be better to present as rate per 10,000 population to support benchmarking ➤ More consistency was required to compare the data over time ➤ A few members were not sure of what the graphs were telling them/how they could use the information <p><u>Missing data that could improve members' understanding of performance of safeguarding</u></p> <ul style="list-style-type: none"> ➤ An overview of the LSCB's performance over time and background to the Dataset ➤ Waiting times for access to CAMHS, especially for looked after children and care leavers referrals. ➤ Aggregate training data would be useful ➤ Information about attendance of various agencies at child protection conferences ➤ Data about offending, re-offending and missing children could be included ➤ An explanation how the outcomes of the Board linked with its objectives ➤ Source of referrals <ul style="list-style-type: none"> • The Chair reminded members that the dataset contained information about the performance of individual agencies and stressed the importance of providing data when asked. In addition, the Chair would ask agencies to interpret the dataset once it had been fully developed. 	

Item 8	Local response to raising awareness of FGM	Chair
Key Points	<ul style="list-style-type: none"> • The Chair introduced the item and referred to pages 45 to 49 of the Agenda pack which contained graphs illustrating the expected number of women with FGM; newly recorded cases; and cases identified. • The Board heard that Brent CCG had presented a report to Brent Council's Community and Wellbeing Scrutiny Committee. Members commented that it would be beneficial to receive an update against the recommendations made by the Committee. Furthermore, there was a lead social worker within the local authority who provided guidance, consultation and support in relation to any concerns about FGM. A special meeting had taken place to coordinate the response between Children Social Care and the Police and working in partnership with the National FGM centre would be explored. • Members of the Board were reminded that there was a statutory obligation for health professionals to report concerns related to FGM. Despite the fact that there was a good system of reporting in Brent, the number of concerns had been low. • It was noted that having a large number referrals should not always be perceived as negative feature as it could mean that agencies were reporting suspected cases of FGM. • The Board expressed a view that more engagement activities had to be undertaken with all members of the community, including male relatives, to educate people about the risks associated with FGM. For instance, a number of schools had embedded workshops for boys and girls and a similar model could be applied to engagement with parent groups. • In relation to the mental impact of FGM, it would be important to address Post Traumatic Stress Disorder conditions and ensure that there was sufficient treatment and support available to victims of FGM. • The Chair encouraged all members to send any updates to be included the revised version of the Identification of Female Genital Mutilation (FGM) in Brent report to Duncan Ambrose by 31 March 2018. 	

Item 9	Health Based Place of Safety	Duncan Ambrose
Key Points	<ul style="list-style-type: none"> • Duncan Ambrose explained that Health Based Places of Safety (HBPoS) receive children and adults detained by the police under Section 136 of the Mental Health Act. He noted that the use of police cells as places of safety had declined, while at the same time the number of HBPoS had not changed. Mr Ambrose acknowledged that detention required police time and resources and led to delays in people receiving appropriate treatment. • There were eight designated HBPoS in North West London, two of which were located in Brent (Northwick Park Hospital and Park Royal). Under proposals to reduce the HBPoS to three, Park Royal had not been considered as an option and Northwick Park Hospital was considered for only one of the options. The new model would ensure that places were permanently staffed and would provide a quicker turnaround for the Police and shorter waiting times for residents. • The Board heard that these plans were part of the Mental Health Crisis Concordat, to which Brent Health and Wellbeing Board was a signatory. A business case would be presented to commissioners to allow them to assess the cost and the safeguarding element of the service. • The Chair noted that the Safer Brent Partnership might be a more suitable forum to discuss the proposed arrangements and results could be reported to the LSCB, if required. 	

Item 10	Home Education report	Chair
Key Points	<ul style="list-style-type: none"> • The Board noted the contents of the Home Education Report. 	

Item 11	Any Other Business	Chair
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Key Points	<ul style="list-style-type: none"> The Board noted the contents of the Brent LSCB CYP Engagement Briefing and the LSCB Achievements in 2017 Briefing.
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Agreed Actions

Action	Action Owner	Deadline
Discuss the work of the London CSA steering group with Chris Miller (Independent Chair, Harrow Safeguarding Children Board)	Mike Howard	April 2018
Draft a letter outlining the key issues and challenges related to the CSA safeguarding hub	Arlene Boroda DCI John Foulkes	April 2018
Agree an information sharing system between schools and the Police and notify the Chair	Sophie Allen Nigel Chapman Det Supt Owain Richards DI Tariq Farooqi	12 March 2018
Contact schools and encourage them to engage with safeguarding of children, including with the information sharing system which would be agreed.	Mike Howard	19 April 2018
Upload the LSCB Threshold Guidance document to the website and circulate a link to all members	Wendy Proctor	1 March 2018
Organise a meeting between the LADO and Brent LSCB Lay Members	Sonya Kalyniak	19 April 2018
Circulate the link to the Identification of Female Genital Mutilation (FGM) in Brent report to all members	Nikolay Manov	1 March 2018
Update the Identification of Female Genital Mutilation (FGM) in Brent report and present it at the next meeting of the Board	Duncan Ambrose	19 April 2018

The meeting closed at 12:33 pm.