

Brent Local Safeguarding Children Board Meeting Minutes

Boardroom 4, Brent Civic Centre

Thursday 14 September 2017 13:30-16:30

Present:

<u>Designation</u>	<u>Name</u>
Barnardos - Assistant Director Children's Services West Locality	Ruth Joseph
Brent CCG - Assistant Director	Duncan Ambrose
Brent CCG - Designated Doctor for Safeguarding Children	Dr Arlene Boroda
Brent Council - Operational Director Safeguarding, Performance and Strategy	Brian Grady
Brent Council – Head of Community Safety	Karina Wane
Brent Council – Head of Safeguarding and Quality Assurance	Sonya Kalyniak
Brent Council - Operational Director Integration and Improved Outcomes	Nigel Chapman
Brent Council – Strategic Partnership Officer	Wendy Proctor
Brent LSCB Independent Chair	Mike Howard
Brent LSCB Lay Member	Pamela Stewart
Central North West London Mental Health Trust - Associate Director Quality, Safety & Safeguarding	Catherine Knights
Metropolitan Police – Child Abuse Investigation Command	DCI John Foulkes
Metropolitan Police – Brent Borough Command	DI Andy Grant
Central London Community Healthcare (CLCH) Trust - Head of Safeguarding Children	Trish Stewart

Apologies:

<u>Designation</u>	<u>Name</u>
Barnardos - Assistant Director Children's Services West Locality	Marie Moody
Brent Council - Head of Adults Services	Helen Duncan-Turnbull
Brent Council - Children and Young People Strategic Director	Gail Tolley
Brent Council - Director of Public Health	Dr Melanie Smith
Brent Council Lead Member for Children and Young People (Observing)	Councillor Mili Patel
College of North West London – Vice Principal People & Planning.	Anna Openshaw-Lawrence
National Probation Service - Assistant Chief Officer	Clare Ansdell
CAFCASS – Enhanced Family Court Adviser	Katie Warren
London Ambulance Service (LAS) - Quality Governance & Assurance Manager	Chris Miles
Queens Park Rangers in the Community – Head of Safeguarding	Janet Barr
Secondary School Representation - Head Teacher Wembley High Technology College	Gill Bal
Brent Council - Head of Housing Solutions	Laurence Coaker
London North West Healthcare (LNWH) Trust – Head of Safeguarding	Carol Ann Williams
Special School Representation – Head Teacher The Village School	Kay Charles
National Probation Service - Assistant Chief Officer	Clare Ansdell
Brent CCG - Designated Nurse for Safeguarding Children	Gillian Attree
Brent LSCB Lay Member	Angela Clarke
Primary School Representation – Head Teacher Stonebridge Primary School	Sophie Allen

Item 1	Introduction, Welcome & Apologies	Chair
Key Points	<ul style="list-style-type: none"> All apologies for absence were noted on page 1 of these minutes. 	
(1a) Support staff arrangements for the Board	<ul style="list-style-type: none"> Wendy Proctor had been appointed Strategic Partnership Officer responsible for the Brent LSCB and Brent Children's Trust. Trisha Sharma had joined Brent Council as Data Analyst in the Strategic Partnerships Team. Trisha Sharma had joined Brent Council as Strategic Partnerships Administrator. The Governance Team had taken over the administration of Brent LSCB's main meeting and Chairs' Group. 	

Item 2	Minutes of the Previous Meeting	Chair
Key Points	<ul style="list-style-type: none"> The minutes of the previous meeting, held on 29 June 2017, were accepted as an accurate record, subject to the following changes: <ul style="list-style-type: none"> Minutes of the previous meeting – Trish Stewart's designation to be amended to 'Head of Safeguarding Children' Item 4, bullet point 2 to read – 'The jury is currently out on the murder case, the details of the defendant are not being reported on by the press given the defendant's age.' 	

Item 3	Matters Arising	Chair
Key Points & (3a) Actions of Previous Meeting	<p><u>Information Sharing between Metropolitan Police and Schools</u></p> <ul style="list-style-type: none"> The information sharing arrangements between the Police and schools had led to a very positive experience and communication with Wandsworth had continued. Brent LSCB annual report would be discussed under item 3b on the Agenda. Section 11 Audit update would be presented under item 5b on the Agenda. The LSCB would be represented in the Brent Council OBR visioning event scheduled to take place on 4 October 2017 The Board heard that the threshold guidance document related to the domestic abuse audit would be circulated by Brian Grady. An update on the early help offer would be provided at the next meeting of the Board. Sophia Thomson had been working with a group of young people to organise an event to promote awareness of domestic abuse and mark White Ribbon Day. 	
(3b) LSCB Annual Report 2016 / 2017	<ul style="list-style-type: none"> The Chair thanked Wendy Proctor for her work on Brent LSCB's annual report. The report had been presented to the Chair's Group and comments had been incorporated. The report would be presented at the meeting of the Community and Wellbeing Scrutiny Committee on 19 September 2017. The Chair encouraged Board members to share the report with any parties that might be interested to read it. 	
(3c) LNWH Referral Form Update	<ul style="list-style-type: none"> Nigel Chapman informed the Board that he had not received any information from the consultation with staff working at the Accident and Emergency Department at Northwick Park Hospital. 	

Item 4	Feedback from Sub-Groups	Chair
Key Points	<ul style="list-style-type: none"> The Chair informed the Board that some sub-groups had not met during the summer period and invited sub-group chairs to provide an overview of the work undertaken since the last Board meeting. <p><u>Child Death Overview Panel (CDOP)</u></p> <ul style="list-style-type: none"> The key points highlighted from the CDOP progress report were: <ul style="list-style-type: none"> The Panel identified an issue that related to lack of records made by services when parents approached them for advice. 	

- The CDOP looked at a death as a result of sepsis - the hospital had completed a significant case review and had looked at the procedures for dealing with sepsis. An incident report had been shared with the Panel.
- A key issue for the Board to consider was how agencies could best promote safe sleeping and how to ensure that lessons learnt would be disseminated across services to reduce preventable deaths.
- The next meeting of the Panel would take place in October. The Chair encouraged partners to refer expected and unexpected child deaths by using the child's NHS number and date of birth. The Sub-Group Chair emphasised the need for good communication and information sharing among partners across the Board.
- The CDOP annual report would be presented to the Health and Wellbeing Board in October 2017.

Serious Case Review (SCR) Sub-Group

- The review of the Rapid Response protocol was ongoing and the Sub-Group Chair encouraged contributions from partners who dealt with rapid response to child deaths. Once the protocol was finalised, it would be circulated to Board members and uploaded on Brent LSCB's website.
- No Brent-based cases had been reviewed at the sub-group meeting in late June 2017 so six SCRs from across the country were examined to identify lessons learned.
- SUDIs were part of a training session conducted by Dr Boroda.

Child Sexual Exploitation (CSE) Sub-Group

- The Children's Trust Joint Commissioning Group had agreed to undertake a CSE commissioning standards benchmark exercise, with partners from Brent CCG and public health participating.
- Partnership action on FGM as a form of sexual abuse had been considered by a task group and was included as an area of focussed work within the work plan
- Brent Council six month update report had been presented to the group. There had been increased understanding of Brent area priority issues and concerns including the peer on peer abuse, links to gangs, LAC and school exclusions.
- It was suggested that the LSCB had to consider cases when boys had been victims of CSE (for instance, as a part of a gang) and how information about this issue could be passed on to members of the public.
- In relation to partnership work to intervene with Vulnerable Adolescents, a concern was raised that vulnerable adolescents were at risk of CSE, permanent exclusion, and getting involved in gangs. Nigel Chapman noted a primary PRU option was available and the CYP Department had been considering expanding alternative provision for people who needed time out to avoid permanent exclusion.

Item 5	Board Business	Chair
(5a) LSCB Training Update	<ul style="list-style-type: none"> ● Applications for the Training Coordinator vacancy had been reviewed by the Strategic Partnerships Manager and interviews would be scheduled for the second week of October. ● A learning event would be organised in response to the murder of a teenage boy in Brent ● Practitioner workshops on sudden infant deaths would be organised. ● Training sessions on FGM, CSE, WRAP and domestic abuse had been arranged and more sessions would be added once the Training Coordinator vacancy had been filled. 	
(5b) Section 11 Audit update	<ul style="list-style-type: none"> ● Trisha Sharma delivered a presentation on Brent LSCB Section 11 Audit. The Board heard that capturing the level of knowledge and awareness among individual staff in children's safeguarding had been piloted. 	

	<ul style="list-style-type: none"> • There had been a slight confusion over the way organisations had been recorded so numbers were likely to change slightly by November 2017. • Most staff had identified correctly the priorities of the Brent LSCB. 90% of respondents were confident in seeking advice when they had concerns about a child. • Trisha Sharma highlighted that a key concern was that some respondents felt that safeguarding was not part of their role. • Key lessons learned: <ul style="list-style-type: none"> ○ Finding out the overall number of staff working for each respective agency ○ Making some questions mandatory ○ Eradicate confusion related to staff's organisations ○ Ensuring staff were aware that the survey was anonymous and that they completed it survey before closing the webpage. • The Chair noted that higher response rates were needed. • Results would be sent to individual agencies so they can analyse them. • The Chair and Trisha Sharma would attend a designated primary school meeting.
(5c) Performance Dataset update	<ul style="list-style-type: none"> • A summary report of the Section 11 Audit results would be presented to the Board in autumn 2017. It would contain a detailed analysis of the results presented at the meeting in September 2017. • DCI John Foulkes informed the Board that a new safeguarding dashboard had been introduced and he had enquired what information could be shared with partners. • The Chair reminded the Board that Section 11 Audit and performance monitoring had been criticised by Ofsted at the last inspection so these areas had to be addressed prior to the next inspection.
(5d) Lay Member recruitment update	<ul style="list-style-type: none"> • There was intention to increase the number of Lay Members and an advert had gone out. 20 requests for nomination forms had been received, with seven converting to applications. Interviews would be held on 25 September. • Measures would be taken to ensure that people had not applied for a role based on an interest in a single area.

The meeting was adjourned for a comfort break between 3:07 pm and 3:25 pm.

Item 6	Brent Family Front Door Annual Report	Mawuli Beckley-Carty Stephen Gordon
Key Points	<ul style="list-style-type: none"> • The Board heard that the Brent Family Front Door (BFFD) was the single point of contact for all referrals that came to the Children and Young People Department with the Multi-Agency Safeguarding Hub (MASH) sitting within the BFFD. The vast majority of referrals were going to the MASH which dealt with cases for which there was high level of concern significant concerns. • Implementation of integrated risk management had been a success. Multi-agency meetings took place every morning to discuss cases that were a concern (missing young people, children at risk of CSE, people with relations to gangs, etc.). Mr Beckley-Carty noted that representatives from all partners attended meetings and time was set aside for relevant strategy discussions related to specific children and families. • The Chair encouraged members of the Board to visit the BFFD and enquired about the engagement of health organisations. In response, Mr Beckley-Carty said that representatives of Central London Community Healthcare Trust and senior health workers regularly attended briefings. He noted that workload had increased since 2013, but resources had not been revised so some partners found it hard to work to the timescales of the BFFD. In order to increase capacity, a deputy manager for social care and a social worker positions had been added. Moreover, the way cases were recorded had been changed so more referrals to the MASH had been made. 	

	<ul style="list-style-type: none"> • Dr Boroda suggested that critical incidents (child deaths) be included as a standing item on meeting agendas. She expressed her willingness to work in partnership with the BFFD to raise awareness of issues such as deaths in cots, safer sleeping and CUDI. Moreover, Dr Boroda pointed out that the CDOP never received information from the MASH. In response, Mr Gordon said that feedback would be given to referrers and they would be reminded that they need to notify the CDOP of any child deaths in the Borough. • Questions related to the classification of referrals, including referrals based on mental health and self-referrals, were raised and Mr Gordon replied that the team had been looking at introducing a more detailed breakdown of referrals which would allow for referrals to be classified. Mr Beckley-Carty young people used the self-referral mechanism when they had an urgent personal need to access services. • The LSCB heard that there was a good link between the Board the BFFD which allowed data sharing and cooperation. • A specific weakness that had been identified was that referrers were not notified of the outcome in a timely manner which in some cases might had put off further referrals. • A particular concern was the lack of a standardised referral form which could be addressed as part of the London-wide MASH review. However, it could take some time until such form was introduced so Nigel Chapman suggested that local arrangements could be considered in the short term. • It was agreed that, in the future, members of the Board would be sent a draft copy of the annual report so they could make suggestions before the final version was published. • The Chair expressed his gratitude to the team and requested that case studies to be included in the next annual report.
--	--

Item 7	VAWG Delivery Group Update	Karina Wane
Key Points	<ul style="list-style-type: none"> • Karina Wane informed the Board that the commissioning of the domestic abuse service had been re-tendered and the contract would be formally awarded on 22 September 2017 as Cabinet had approved the funding for it. Half of the officers working as part of it would be based at Brent Civic Centre with the other half at Wembley Police Station. • The perpetrator support service would be re-commissioned with the addition of a support worker to help victims stay safe. • The on- and off-street sex work programme had been recommissioned. Work around prevention continued. • Karina Wane noted that more work needed to be done about safeguarding young people from abuse as children were victims. She said that additional training on this subject had been planned. 	

Item 8	Met Police CSE Update	DCI Andy Grant
Key Points	<ul style="list-style-type: none"> • Detective Chief Inspection (DCI) Andy Grant noted that it had been 12 months since the HMIC review of the Metropolitan Police force and an increase in the number of court investigations could be seen. He expressed confidence that Brent was one of the best areas for a DCI to be involved in work related to Child Sexual Exploitation (CSE). • Following a restructure, DCI Grant's team consisted of one police inspector, two sergeants and approximately 14 police staff. He said that given the expectations of the team's work, he had significant concerns about the number of staff and the lack of supervisory officers to support him. However, an additional two Sergeants would join the team. 	

	<ul style="list-style-type: none"> • He acknowledged that his team had a good working relationship with Brent's Safeguarding and Quality Assurance service, with an additional Detective Sergeant (DS) supporting the latter. • DI Grant emphasised the need for the Service to be fit for re-inspection and he said that actions to ensure this had been undertaken. • DI Grant said that he would invite his bigger team to attend a meeting of the LSCB.
--	--

Item 9	Any Other Business	Chair
Key Points	None	

Agreed Actions

Action	Action Owner	Deadline
The threshold guidance document related to the domestic abuse audit would be circulated to all members of the Board.	Brian Grady	23 November 2017
Raise the issue of including CSE of boys as part of the communication sent out on the matter	Wendy Proctor	23 November 2017
Consider Involving Fiona Kivett in the work of the Community Reference Group	Angela Clarke	23 November 2017
Prepare a response to the outcomes of the Section 11 Audit	All agencies	23 November 2017

Brent LSCB meetings will be held on:

DATE	Time	Venue
Thursday 23 November 2017	09:30 – 12:30	Box 4026, Wembley Stadium <i>(Attendees are required to report at Wembley Stadium by 9:00)</i>