

Brent Local Safeguarding Children Board Meeting Minutes

The Village School

Thursday 20 April 2017 13:30-16:30

Present:

<u>Designation</u>	<u>Name</u>
Barnardos - Assistant Director Children's Services West Locality	Marie Moody
Brent CCG - Assistant Director	Duncan Ambrose
Brent CCG - Designated Doctor for Safeguarding Children	Dr Arlene Boroda
Brent Council - Operational Director Safeguarding, Performance and Strategy	Brian Grady
Brent Council - Children and Young People Strategic Director	Gail Tolley
Brent Council - Director of Public Health	Dr Melanie Smith
Brent Council - Head of Adults Services	Helen Duncan-Turnbull
Brent Council – Head of Community Safety	Karina Wane
Brent Council - Head of Housing Solutions	Laurence Coaker
Brent Council – Head of Safeguarding and Quality Assurance	Sonya Kalyniak
Brent Council - Operational Director Integration and Improved Outcomes	Nigel Chapman
Brent Council - Strategic Partnership Manager	Meenara Islam
Brent Council Lead Member for Children and Young People (Observing)	Councillor Mili Patel
Brent LSCB Business Support Officer	Wendy Proctor
Brent LSCB Independent Chair	Mike Howard
Brent LSCB Lay Member	Angela Clarke
Brent LSCB Lay Member	Pamela Stewart
Brent LSCB Lay Member	Angela Clarke
Central London Community Healthcare Trust – <i>attending on behalf of Trish Stewart</i>	Rachel Phillips
Central North West London Mental Health Trust - Associate Director Quality, Safety & Safeguarding	Catherine Knights
College of North West London – Attending on behalf of Anna Openshaw-Lawrence	Ben Humpage
London Ambulance Service (LAS) - Quality Governance & Assurance Manager	Chris Miles
Metropolitan Police – Brent Borough Command	Dr Eric Phelps
Metropolitan Police – Brent Borough Command	Sara Sennet
Metropolitan Police – Child Abuse Investigation Command	DCI John Foulkes
Primary School Representation – Head Teacher Stonebridge Primary School	Sophie Allen
Queens Park Rangers in the Community – Head of Safeguarding	Janet Barr
Secondary School Representation - Head Teacher Wembley High Technology College	Gill Bal
Special School Representation – Head Teacher The Village School	Kay Charles

Apologies:

<u>Designation</u>	<u>Name</u>
Brent CCG - Designated Nurse for Safeguarding Children	Gillian Attree
Central London Community Healthcare (CLCH) Trust - Head of Safeguarding	Trish Stewart
CAFCASS – Enhanced Family Court Adviser	Katie Warren
College of North West London – Vice Principal People & Planning.	Anna Openshaw-Lawrence
Family Magistrate Court	Pam Ullstein
London North West Healthcare (LNWH) Trust – Head of Safeguarding	Carol Ann Williams
National Probation Service - Assistant Chief Officer	Clare Ansdell

Item 1	Introduction, Welcome & Apologies	Chair
Key Points	<ul style="list-style-type: none"> All apologies for absence are noted on page 1 of these minutes. 	
Item 2	Minutes of the Previous Meeting	Chair
Key Points	<ul style="list-style-type: none"> The minutes of the previous meeting held on 20 April 2017 were accepted as an accurate record. 	
Item 3	Matters Arising	Chair
Key Points	<ul style="list-style-type: none"> The Chair thanked Kay Charles for hosting the Board meeting at The Village School. <u>Information Sharing between Metropolitan Police and Schools</u> Wandsworth has set up an operation for appropriate and secure information sharing arrangements between Police & Schools and consideration is being given to rolling this out across London. In light of this update, the LSCB would not pursue the action to set up a task and finish group agreed at the April 2017 meeting. 	
(3a) Actions of Previous Meeting	<ul style="list-style-type: none"> Two actions were deferred for completion until April 2017; <ul style="list-style-type: none"> The Chair would seek assurance from the Football Association (FA) on what systems and procedures it has in place to monitor the grass roots football clubs. The Chair received assurance from the Football Association that processes are in place to monitor all Grass Roots Football Clubs. The Policies & Procedures Sub-Group November 2016 progress report has been amended with the correct terminology. The QPR in the Community Safeguarding Policy would be submitted to the Policies and Procedures Sub-Group for comment and ratification. The 2015/16 LADO Annual Report was been updated with the suggested amendments. The Brent Council Private Fostering Team would present at the Schools Designated Safeguarding Lead (DSL) Network forum scheduled for 16 May 2017. Private Fostering awareness sessions would be included in the draft 2017/18 LSCB training programme. Brent CCG would be working with Brent Council Private Fostering Team to raise awareness of Private Fostering with General Practitioners in Brent. 	
Item 4	Standing Items	Chair
(4a) Feedback from Sub-Groups and Community Reference Group	<ul style="list-style-type: none"> The Chair recognised that all the sub-groups undertake a great amount of work. <u>Child Death Overview Panel (CDOP)</u> The key points highlighted from the CDOP progress report were: <ul style="list-style-type: none"> There is now very good attendance at the CDOP meetings. The Rapid Response Protocol revision work had begun. There is interest in strengthening the joint partnership approach to rapid response visits between Health and Police. Consideration has been given to the way child death notifications are processed within the Police following a Barnet Serious Case Review. All child deaths would be presented to the CAIT to decide the most suitable unit to respond. <u>Serious Case Review (SCR) Sub-Group</u> The SCR sub-group considered the case of the murder outside a school in Brent. There was not sufficient evidence presented to the panel that the deceased suffered from abuse or neglect and therefore the case did not meet the criteria to conduct a SCR. The National SCR Panel agreed with the sub-groups' decision. 	

- A local learning event will be organised to take place in autumn 2017 after the conclusion of the trial.
 - Another learning event had been planned focussing on a multi-agency response to unexplained injuries in babies.
- Monitoring and Evaluation Sub-Group
- The sub-group continues to consider single agency audits that have impacts on multi-agency working.
 - The sub-group Chair encouraged all partners to share their audits with the group for comment.
 - The sub-group have undertaken themed audits focussing on neglect and domestic abuse.
 - Positive feedback has been received on the methodology of these audits which enabled open and honest discussion sessions.
 - The next scheduled themed audit will focus on Child Sexual Abuse/Child Sexual Exploitation.
 - These audits have been undertaken by members of the sub-group, the sub-group Chair noted there is a need for additional resource to engage external auditors.
 - The LSCB Chair requested that actions and lessons from multi-agency audits should be disseminated and shared with other boards.
 - The learning from the Domestic Abuse audit would be shared with the Safer Brent Partnership (specifically the Violence Against Women and Girls – VAWG Group) to begin to align work and link strategic priorities.
- Policies and Procedures Sub-Group
- The sub-group agreed that it will not develop or duplicate policies that have already been written and included within the London Child Protection Procedures.
 - The group also agreed that all LSCB policies will be scheduled for review every three years.
 - The LSCB website has been updated to reflect the decisions made by the sub-group.
 - The group have undertaken the scheduled review of the current LSCB thresholds guidance including the addition of case examples.
 - The draft thresholds guidance will be sent to Board members for consultation.
 - The sub-group chair clarified the Brent thresholds have not changed.
- Community Reference Group (CRG)
- The LSCB Lay Members have led the CRG work and would review the function and Terms of Reference of the group on request of the LSCB Chair.
 - It was noted that the capacity of two Lay Members was limited and they are actively seeking to recruit additional Lay Members to strengthen the work with the Community.
 - Consideration is being given to re-naming this group.
 - A mapping exercise should be undertaken of the community groups that exist in Brent as a starting point to strengthen links with the community.
 - The Lay Members have lead a number of safeguarding activities within the Community;
 - Spending 5 days with a charity who are keen to work in Brent to support individuals or families affected by domestic abuse.
 - Assisting victims to coherently express their needs and overcome communication barriers.
 - Community volunteering supporting women with mental health being affected by having their children taken into care.
 - Actively engage with LSCB sub-groups.
- Child Sexual Exploitation (CSE) Sub-Group
- The group has begun to consider expanding the remit from CSE to Child Sexual Abuse.

	<ul style="list-style-type: none"> The Vulnerable Adolescents Panel was set up as a result of links identified between missing children and other vulnerability issues such as CSE, school exclusions, disabilities and gang affiliation. The group would be seeking to strengthen the links with the Community Reference Group. <p><u>Engaging Children & Young People</u></p> <ul style="list-style-type: none"> The LSCB has pledged a sum of money to support the development of a young people advisory group. It was noted that a successful model has been used within Brent CCG to enable the Health and Wellbeing Board to engage with children and young people. School Head Teachers also offered support in meaningful engagement with children and young people in Brent and expressed that many schools in Brent would be keen to be involved.
(4b) LSCB Business Plan 2016-19 - Annual Refresh	<ul style="list-style-type: none"> The priorities identified for 2016/17 will remain the priorities in 2017/18. It was agreed the business plan should refer to the term domestic abuse rather than domestic violence. The business plan would be updated with the refreshed date and published on the LSCB website.
(4c) Interim Arrangements for LSCB Support Team	<ul style="list-style-type: none"> Yvonne Byrne has left Brent as the contract for the interim position of LSCB Business Manager expired. Yvonne Byrne has been asked to undertake some discrete pieces of work with a completion date in May 2017. Brent Council has set up a Strategic Partnerships Team to support six partnership boards including Brent LSCB.

Item 5	LSCB Budget 2017/18	Chair
Key Points	<ul style="list-style-type: none"> An update of the budget was presented to the Board. It is understood that the LSCB has some reserve money that can be spent. There are no increases to the partner contributions to the budget. A proposal to spend some of this underspend on creating a data analyst post to take forward the LSCB performance dataset was agreed. 	

Item 6	Refreshment Break	Chair
Key Points	<ul style="list-style-type: none"> The refreshment break began at 11:30 and ended at 11:40. 	

Item 7	Section 11 Audit 2017	Chair
Key Points	<ul style="list-style-type: none"> A paper on the proposed 2017 Section 11 audit was presented to the Board. The audit will be undertaken using a modified process used in 2016. This year an online survey will be circulated to all partners and schools in Brent. All partners and schools would encourage their staff to complete the survey. A proposed timeline was submitted to the Board. The Board agreed that this is a useful exercise to build a picture of their staff safeguarding knowledge and understanding. The Board recognise that not all staff within organisations may need to know the answer to all questions and this will be taken into account. An email will be send to all board members outlining the process and requesting the details of each partners nominated audit lead. A summary report of the audit results will be presented to the board in autumn 2017. 	

Item 8	Managing Demand for Children's Services	Brian Grady
Key Points	<ul style="list-style-type: none"> • A presentation was submitted to the Board, produced for Brent Council's Children and Young People service to provide assurance of the Look After Children (LAC) services in Brent. • The report outlined that a large proportion of referrals have domestic abuse as a presenting factor. • This is similar to the national picture. • The recommendations from the presentation highlight the benefit of a multi-agency training offer. • Brent Council have adopted a review approach where they are conducting themed Outcome Based Reviews (OBRs). • These reviews would involve partner agencies. • Three OBRs have been scheduled to be undertaken and will focus on domestic abuse, gangs and young adolescents on the edge of care. • Gail Tolley, Strategic Director Brent Children and Young People has been identified as the lead for the gangs OBR. • Sophie Allen, Head of The Stonebridge School requested involvement in the domestic abuse OBR. • The LSCB Chair also volunteered to input into the domestic abuse OBR. • All domestic abuse incidents are screened daily, if the incidents are repeated three or more times the cases are escalated to MARAC. 	

Item 9	Update on Integrated Risk Management (IRM)	Dr Eric Phelps
Key Points	<ul style="list-style-type: none"> • The IRM unit came into operation on 16 January 2017 with the aim to establish better coordination in responding to Child Safeguarding, Adult Safeguarding, Child Sexual Exploitation, Gangs and Missing Persons. • The unit is based at Brent Civic Centre. • Currently, daily multi-agency strategy meetings are taking place within the MASH to assess all serious cases (rag rating: Red) from Met Police domestic abuse incident reports (Merlin). • Any immediate child safeguarding issues are dealt with and others are processed and coordinated by Brent Children's Social Care. • Positive feedback on this process has been received and it is felt to be working well enabling a regular multi-agency interface. • The areas for improvement are <ul style="list-style-type: none"> ○ incorporating information from missing children return home interviews ○ consideration given to more coordinated responses to cases that have a rag rating of Amber ○ inclusion of health in the daily strategy meetings • These areas for improvement would be shared with the Brent Family Front Door implementation group for consideration. • Another update on the progress of this unit will be presented to the LSCB at the September 2017 meeting. 	

Item 10	Any Other Business	Chair
Key Points	<p><u>Joint Targeted Area Inspection (JTAI)</u></p> <ul style="list-style-type: none"> • The themes and guidance for the JTAs for the next 12 months have been published. • The theme for May to December 2017 is Neglect. • All partner agencies were encouraged to review their response to neglect in preparation. • These inspections are unannounced and impossible to predict. <p><u>Review of Brent LSCB</u></p>	

	<ul style="list-style-type: none"> Following the publication of the Wood review of LSCBs, a review of the Brent LSCB arrangements would be undertaken by Mike Howard, LSCB Chair and Gail Tolley, Brent Council Strategic Director Children and Young People. This review will consider the links between Brent LSCB and the surrounding boroughs. A meeting has taken place with the Chair of Harrow and Barnet LSCB to discuss closer collaboration and consideration to combine resources. Harrow and Brent LSCB were also looking at developing a joint multi-agency training offer.
(11a) Forward Planning	<ul style="list-style-type: none"> The following items were agreed to be added to the LSCB Forward Planner: <u>September 2017</u> <ul style="list-style-type: none"> LADO Annual Report 2016/17. Update on the Met Police Integrated Management Unit.

Agreed Actions

Action	Action Owner	Deadline
Ensure the learning from the Domestic Abuse audit is shared with the Safer Brent Partnership (specifically the Violence Against Women and Girls – VAWG Group).	Dr Arlene Boroda	29 June 2017
Confirm the Section 11 audit details with all Board members and request the details of each partners nominated audit lead.	Wendy Proctor	29 June 2017
Update the business plan with the refreshed date and publish on the LSCB website.	Wendy Proctor	29 June 2017
Provide contact details of the youth engagement lead (Michelle Johnson) from Brent CCG to link into the Brent LSCB youth engagement project.	Duncan Ambrose	29 June 2017
Discuss how schools can be a vehicle for meaningful engagement with children and young people in Brent with the Youth Engagement project leads.	Mike Howard	29 June 2017

Brent LSCB meetings will be held on:

DATE	Time	Venue
Thursday 29 June 2017	09:30 – 12:30	College of North West London Wembley Campus