



Keeping children safe is everyone's responsibility

Brent LSCB Meeting Minutes

Wednesday 4th June 2014
9.30am-12.30pm
Brent Civic Centre

Present:

<u>Name</u>	<u>Designation</u>
Angela Chiswell	Head of Youth Support Services
Angela Clarke	Brent LSCB Lay Member
Bridget Jansen	Deputy Director Nursing NWLH NHS Trust (Deputy Chair)
Catherine Knights	Associate Director of Operations CNWL Mental Health NHS Trust
Chris Spencer	Independent Chair of Brent Local Safeguarding Children Board
Chris Williams	Head of Community Safety
Cllr Michael Pavey	Lead Member for Children and Families – Brent Council
DCI Tariq Sarwar	Metropolitan Police, Brent Borough Command
DI Liam Adams	Metropolitan Police Child Abuse Investigation Team (CAIT)
Dr Arlene Boroda	Designated Doctor for Safeguarding Brent CCG
Eleri Butler	Chief Executive ADVANCE
Fiona Alderman	Principal Lawyer, Children and Young People Brent Council
Gail Tolley	Strategic Director, Children and Young People
Graham Genoni	Operational Director Social Care, Children and Young People
Helen Duncan-Turnball	Head of Support Planning and Review, Adult's Social Care
Jacinth Jeffers	Representing Yvonne Leese – Brent Community Services
Jane Benny	Named Nurse Safeguarding, Brent CCG
Kay Charles	Special School Representation
Laurence Coaker	Head of Housing Solutions, Brent Council
Melanie Smith	Director of Public Health
Neil Macdonald	Head of Locality Service Brent Children and Families Social Care
Pauline Fletcher	Designated Nurse for Safeguarding Brent CCG
Richard Morris	CAFCASS
Sandy Youngson	Health Improvement Specialist
Sara Williams	Operational Director Education and Early Help, Children and Young People
Sarah Alexander	Head of Safeguarding, Brent Social Care
Sue Matthews	Brent LSCB Development Manager
Wendy Proctor	Brent LSCB Business Support Officer

Apologies:

<u>Name</u>	<u>Designation</u>
Afzal Ghany	HR Manager- Brent Council
DCI John Foulkes	Metropolitan Police Child Abuse Investigation Command
Dr Sarah Basham	GP Representative
Gary Passaway	Service Manager Brent UCC, CareUK
Jo Ohlson	Borough Director for Safeguarding NHS Brent
Marcia Whyte	Probation Service
Pam Ulstein	Brent Magistrate
Sam Denman	Acting Assistant Chief Officer National Probation Service
Sue Gates	Brent Council Head of Early Years
Tessa Awe	Chief Executive of Voluntary and Community Sector (VCS)
Yvonne Leese	Community Services Director Brent

Minutes completed by: Wendy Proctor, LSCB Business Support Officer

Distribution list: All members of the LSCB

34/14 Apologies

All apologies are noted on page 2 of these minutes. Gail Tolley, Sam Denman and Eleri Butler were welcomed as new Board members.

35/14 Minutes of the last meeting

The minutes from the 7th May 2014 meeting were accepted as an accurate record.

35/14 LSCB Minutes Action Log

NWLH Safeguarding Annual Report

An assurance was given that the NWLH Trust Annual Safeguarding Report will be completed by the 9th June 2014. This item will be kept on the agenda until the report is ready to be presented to the Board.

Safeguarding in Schools

Chris Spencer, Brent LSCB Independent Chair will meeting with Kay Charles to take forward the Safeguarding in Schools actions and these will be addressed at future meetings of the designated leads group.

CSE

Sarah Alexander, Head of Safeguarding has visited the CCG to do a presentation on the role of the MASE Panel. The importance of linking with Accident & Emergency was identified as a result of this presentation.

All partners were urged to invite Sarah Alexander to present the details on the MASE Panel to their agency. This action will remain on the agenda to ensure that it is not lost.

It was noted by the Chair that there are some accuracy amendments to be made on the CSE Strategy which will be addressed in the current re-write of the strategy.

FGM

Two meetings have taken place to pull together the findings and outcomes of the task and finish groups on FGM and the VAWG group into a single action plan.

The Risk Assessment Tool is now complete and will be signed off at the next Policies and Procedures Sub Group meeting.

Brent Family Front Door

The concerns raised regarding the Brent Family Front Door and A & E staff were discussed and a resolution was established.

ACTION :-

- 1. Sarah Alexander to amend and finalise the CSE Strategy.**

37/14 Standing Items

Issues arising from MAPP

Following a recommendation from the Child F SCR, the health membership & attendance of MAPP was reviewed and there is now more appropriate representation.

Issues arising from MARAC

The MARAC annual report is on the forward plan to be presented to the Board in October 2014. Some early findings from data collected indicate that the number of referrals to the MARAC in Brent is very low.

The majority of the current referrals are from the Met Police and the Voluntary Sector with the data indicating that only 7% of MARAC referrals are from Brent Social Care. It was agreed that Neil Macdonald will meet with Eleri Butler to examine the detail and discuss whether further action is required.

Issues arising from Inspection & Self Assessment

YOT Inspection

Brent YOT has been inspected by HMIP and received improved scores from the previous inspection. The inspectors recognised that the service is working hard to improve the quality of delivery. In London, Brent has received the highest score out of all inspections that have been undertaken with two cases identified as good practice examples. A paper will be presented at the next Board on the outcome of this inspection with a focus on the safeguarding elements.

A Thematic Inspection of the Resettlement of Offenders will be taking place in August and Brent has been chosen as one of the boroughs that will be involved.

Children Centre Cluster Inspections

A number of children centres clusters have been inspected and Alperton received a good inspection result.

NWLH CQC Inspection

NWLH Trust has a CQC inspection taking place and the formal feedback has still not been received. Some aspects for improvement have been identified including performance data and safeguarding governance arrangements. This style of inspection is very different with 50 CQC inspectors onsite, 24 hours a day. The inspectors will be onsite for another 3 weeks and it expected to end at the beginning of July 2014. A paper will be presented to the Board on the outcome of this inspection at the next meeting.

Harrow CQC Inspection.

Harrow CCG has also had a CQC Inspection of their safeguarding arrangements. There is some uncertainty about whether it has been formally published. The common themes that come out of this for both Harrow and Brent will be presented at the next meeting.

Update: Following the notification of a Brent CCG inspection on the 5th June 2014, the Chair has informed the Board that it would seem sensible not to discuss the content of the Harrow CQC report but instead to await the outcome of the Brent Inspection.

Feedback from Brent Children's Partnership

Currently the BCP is in abeyance and Gail Tolley, Strategic Director, Children and Young People is reviewing how this will be taken forward. An update will be provided at the next meeting on this.

Partnership Improvement Plan

The Board signed off all the completed (Green) actions from the PIP and these will be archived. Board members discussed the outstanding (Red) actions. All members will review all their actions and update the document to accurately reflect the actions and provide the necessary evidence of impact on outcomes.

Welfare Reform

The Discretionary Housing Payment (DHP) will be ending in October 2014. If a family receiving this payment is still capped in October 2014 then they will be offered affordable housing out of the borough.

Brent families will need to plan for their support to end in October.

When the Welfare Reform first began the expected number of families that were to move out the borough didn't materialise, this was a result of Brent receiving enough DHP to cover the costs of families for longer than was anticipated.

Brent do not know how much DHP will be allocated in 2014 and as a result of this it is anticipated that 30 to 40 families a month will be offered accommodation out of borough. If the families refuse the accommodation offer then the housing department duty ends, this family could then come across to Social Care for assistance and plans need to be put in place to manage this.

It was noted that the Councillors are very aware of this issue and following the elections and Council restructure this will be given high priority as part of the Councils Anti-poverty Strategy.

Some good work was done last year to raise the awareness of the Welfare Reform and it was agreed that a refresh for partners and their staff needs to take place. An event will be held for the Children and Young People Service on the 30th June 2014, the update on the Welfare Reform could be presented at this meeting.

It was agreed that Laurence Coaker, Head of Brent Housing Needs could attend the Head Teachers Forum to clarify why this is taking place and discuss the implications. Kay Charles and Laurence Coaker will arrange this.

ACTION :-

- 1. Angela Chiswell to present a paper at the next Board on the outcome of YOT HMIP Inspection.**
- 2. Bridget Jansen to present a paper at the next Board on the outcome of NWLH CQC Inspection.**
- 3. Laurence Coaker and Kay Charles to arrange attendance at the Head Teachers Forum to clarify and discuss the safeguarding and welfare implications of Welfare Reform.**
- 4. Laurence Coaker and Graham Genoni to arrange attendance at the Children and Young People Service event on the 30th June 2014 to clarify and discuss the implications of the Welfare Reform.**
- 5. Neil Macdonald and Eleri Butler to discuss how to address the concern regarding the MARAC data showing low referrals from Brent Social Care.**

Developing a Learning Culture

The LSCB Annual Conference this year will focus on hearing the voice of the child experiencing the toxic trio. The Chair encouraged all Board members to attend this year's annual conference. It was agreed that the LSCB Training Strategy will be presented to the Board at the next meeting.

Vulnerable Groups

The sub group has met, the Terms of Reference and Work Plan for this group will be finalised at the next meeting. The group will begin to collate a virtual library of all the groups/panels that sit with the Vulnerable Groups agenda in Brent.

It is recognised that the range of groups that work under this agenda is incredibly complex in Brent and there is a need for some effective strategic coordination.

The Voice of the Child

Sara Williams has agreed to be the Chair of the Voice of the Child Sub Group. Thanks were extended to Catherine Knights who had chaired the group to date.

The first meeting will take place on the 10th July which will look at reviewing the Terms of Reference and the work plan of the group.

The Chair raised some concerns about the lack of progress in delivering the sub group work plan and our ability to demonstrate how the voice of the child was being used to shape services. The group will give consideration to the following suggested options:

- Engaging some young apprentices to look at raising the profile
- Hold another meeting within a school again.

Serious Case Review

Brent LSCB has now completed the actions from the completed Serious Case Reviews and Management Review. There is currently one Serious Case Review underway. The majority of IMR's have been submitted and the first draft Overview report is being prepared.

The Group also agreed for a Health Audit to be undertaken on a case that didn't meet the threshold for a SCR to be conducted. This Health Audit is an example of another learning lessons exercise that the partnership would undertake.

A Domestic Homicide Review (DHR) remains ongoing, the court case with the perpetrator has concluded and they will be sentenced by the end of the week. The board discussed the need to ensure that where DHR's have children involved in future, greater attention is given to the safeguarding children issues during the scoping of the review.

It was agreed that the safeguarding children outcomes from the current DHR will be summarised, cross referenced with national outcomes and presented to the Board at the next meeting.

Child Death Overview Panel

There have been a couple of child deaths and very good multiagency working has taken place in response. These children will be discussed at the Serious Case Review Sub Group.

A concern has arisen as communication with the Coroner has become a challenge and obtaining information is very difficult. It was agreed that this would be raised with the London LSCB Chairs Group by the Chair of the Brent LSCB.

Quality, Audit & Outcomes

A paper will be presented to the next Board on the outcomes of Brent LSCB Audits. A timetable of audits for the year ahead has been developed which includes thematic and reflective audits. There is a concern about engagement with reflective audits and a proposal has been made to improve the way in which these audits are conducted to ensure full partner engagement.

A suggestion was made that Board members could each undertake a reflective review, this would assist the board to evidence that it is aware of what is happening on the front line. This suggestion will be developed into a proposal and presented to the sub group at the next meeting. However it was agreed that could be a very real challenge for some partners on the board.

ACTION :-

- 1. Chris Spencer to raise the issue with the London Chairs that communication with the Coroner has become a challenge.**
- 2. Sarah Alexander and Dr Arlene Boroda to present a summary of the safeguarding children outcomes from the current DHR to the Board at the next meeting.**
- 3. Sue Matthews to develop a proposal for Board members to conduct reflective audits for the Quality, Audit & Outcomes sub group to consider at the next meeting.**

39/14 LSCB Dataset

The reviewed and updated dataset was presented to the Board for interrogation.

The format of the dataset has been agreed and it was noted that modifications can be made on the content which will constantly evolve.

A direction of travel is indicated on the data and the Board will focus on the red arrows at future meetings and will be seeking some commentary on the data with negative trends. Reports by exception will also be commissioned from interrogating the data.

The Board welcomed the improved dataset but felt that the content of the dataset is too focussed on Brent Social Care data and so all partners were requested to submit up to 5 key relevant safeguarding indicators that could be included in the dataset to ensure it reflects the partnership responsibilities more broadly.

The MASH dataset will be presented to the Board periodically so the Board can begin to get a picture of the child's journey through the system.

It was noted that currently the MASH data is not correlating across the agencies and there needs to be agreement on how children are uniquely identified across the partnership, work is taking place to resolve these issues.

An error in the LAC figures was noted that will be amended.

Agency attendance at Child Protection Conferences

Data on the multiagency attendance at CP Conferences has been included in the dataset and this data will have the direction of travel added to it.

LSCB multi-agency Working Together Level 1 training attendance.

Data on the partnership attendance at LSCB multi-agency Working Together Level 1 training is included in the dataset.

Clarity on how the process on presenting the dataset will be discussed by the Executive Group.

ACTION :-

- 1. All agencies to send Wendy Proctor up to 5 key relevant safeguarding indicators that reflect the board's priorities and which could be included in the LSCB dataset.**

40/14 LSCB Annual Report & Business Plan

The Annual Report was ratified and signed off. This will be published on the LSCB website. The Business Plan will be written taking the learning from the annual report with smart achievable goals and a Business Planning half day will be organised in September 2014.

ACTION :-

- 1. Sue Matthews to ensure a Business Planning half day is arranged in September 2014.**

41/14 LSCB Constitution

The LSCB Constitution has been reviewed and the updated document was agreed by the Board with the following amendments to be made:

- Remove the Lead Member for Children and Young People from the list.
- Do not put the Safeguarding KIT meetings on.

ACTION :-

- 1. Sue Matthews to amend the Constitution with the agreed amendments and ensure it is published on the LSCB website.**

42/14 IRO Annual Report 2013/14

The IRO Annual Report was presented to the Board for information only and not for scrutiny.

The Board recognised that there is now a section in the report on the Health input to the service and comments regarding this section will be sent to Sarah Alexander.

It was acknowledged that there are elements within the report that the LSCB will consider to inform their oversight of safeguarding which included the quality of practice.

It was noted that this annual report is an internal Brent Children and Young People report and will be reviewed by Gail Tolley, Strategic Director before it is scrutinised by the Corporate Parenting Committee.

An annual meeting has been arranged between the Strategic Director, Brent Children and Young People and the IRO's to progress the service. The Board recommended that an item for discussion should be the reporting arrangements for the IRO service.

43/14 LSCB LADO Annual Report 2013/14

The LADO annual report was presented to the Board. This service is a busy service in Brent and referrals are being received every day.

It was noted that from a community perspective there is a reluctance to report allegations that are made and as a result the figures presented to the Board within this report wouldn't accurately reflect the real situation as it exists in Brent.

There is a lot of interagency working taking place and an evaluation will be done on the service in the short to medium term.

The board gave the following feedback for the service to consider as part of the evaluation:

- Not all referrers are receiving feedback from the LADO service on the referral
- The views of people who experience allegations should be sought on the process.
- Review which Brent Schools are referring and which ones are not
- There is a lack of referrals from Health and the reasons for this need to be explored
- Consider looking at some comparative data from statistical neighbours
- Include some information on the amount of professionals that are abusing their own children
- Stronger links with HR departments on the LADO procedures and processes.
- Stronger links should be made with the Safeguarding Adults Service

AGREED :-

- 1. Sarah Alexander to consider the comments made by the Board on the LADO Service.**

44/14 Community Safety Update

A Community Safety update paper was presented to the Board.

Some work is taking place with TRIDENT looking at a whole family approach to tackling gangs. An event was held in Kilburn where gang members were invited to seek assistance if they wanted it. The response was very positive with a number of gang members attending. A concern has been raised about the rise in an issue where young people are being sent out of borough to take over drugs markets in coastal places where the Police Forces are not as strong. Work with key leaders of gangs in Brent is being undertaken to educate them that this is not acceptable.

The Family Courts have begun a project called 'Your Life, You Choose' working with selected Brent Schools. This project should be linking with the Community Safety Team to ensure work is not being duplicated.

AGREED :-

- 1. Chris Williams to link with Pam Ullstein regarding the 'Your Life, You Choose' project.**

44/14 CareUK Inspection Report

Due to Gary Passaway not attending this meeting, the CAREUK inspection report will be presented at the next Board meeting.

ACTION :-

- 1. Gary Passaway to present the CAREUK inspection report to the Board at the next meeting.**

46/14 London Probation – Public/Private Split

The Public/Private Probation Split has now taken place across Probation Services. There are now two new members of the Board representing the National Probation Service (Sam Denman) and the Community Rehabilitation Company (Marcia Whyte).

47/14 Inspection Briefing

A paper was presented to the Board on what an effective Board looks like. All the documents that Ofsted will require have been put together in Annexe A.

All members were reminded that the focus of any inspection would be on how effective the board is collectively and whether we can evidence the impact of the work we do.

Sue Matthews will be conducting a LSCB self audit in July using a template that was used in 2013. This will give us a good measure of progress over time.

48/14 LSCB Meetings Forward Plan

The following items will be added to the LSCB meeting forward plan:

- CDOP Annual Report
- Ealing ICO Provider report
- NWLH Annual Safeguarding Report (October 2014)

49/14 Any Other Business

i. 'If I Had Help' Community Safeguarding Event

A community safeguarding event is taking place organised by a group of Brent young people which aims to promote a plea that safeguarding is a difficult subject for young people to grasp. This event will be held at Newman Catholic College and young people will be presenting their interpretation of what safeguarding means for them. It will be the launch pad for LSCB Community Reference Group and all Board members were asked to support this.

ii. Mental Health Trusts Safeguarding CQUIN

The North West London CCG's have agreed some work with the mental health trusts to deliver a Safeguarding CQUIN (Commissioning for Quality & Innovation). This is an opportunity for mental health trusts come together and produce a joint protocol that can be shared across the Mental Health Trusts.

iii. Sexual Health Leaflet

The Brent Sexual Health Leaflet has been updated and published with reinforced positive language.

Date of next meeting: **Wednesday 23rd July 2014**
 9.30am - 12.30pm
 Boardrooms 4 & 5 The DRUM Brent Civic Centre

Brent LSCB Meeting – 4th June 2014: Action Log

Actions	Contact	Completion Date
Actions deferred from previous meeting		
Meet and ensure the NWLH Safeguarding Annual Report accurately reflects the CDOP data.	Dr Arlene Boroda and Bridget Jansen	July 2014
Summarise the issue that Schools are becoming frustrated with the competing priorities set by the government for Chris Spencer to raise with the London Board.	Kay Charles & Chris Spencer	July 2014
Arrange visits from Sarah Alexander to present information on the MASE Panel.	All Partners	July 2014
Develop a leaflet for staff and contractors which outlines the basic information of identifying and reporting CSE.	Sarah Alexander	July 2014
CSE		
Amend and finalise the CSE Strategy.	Sarah Alexander	July 2014
YOT Inspection		
Present a paper at the next Board on the outcome of YOT HMIP Inspection.	Angela Chiswell	July 2014
NWLH CQC Inspection		
Present a paper at the next Board on the outcome of NWLH CQC Inspection	Bridget Jansen	July 2014
Welfare Reform		
Arrange attendance at the Head Teachers Forum to clarify and discuss the implications of the Welfare Reform	Laurence Coaker and Kay Charles	July 2014
Arrange attendance at the Children and Young People Service event on the 30th June 2014 to clarify and discuss the implications of the Welfare Reform.	Laurence Coaker and Graham Genoni	July 2014

MARAC		
Discuss how to address the concern regarding the MARAC data showing low referrals from Brent Social Care.	Neil Macdonald and Eleri Butler	July 2014
Communication's with the Coroner		
Raise the issue with the London Chairs that communication with the Coroner has become a challenge.	Chris Spencer	July 2014
Domestic Homicide Review		
Present a summary of the safeguarding children outcomes from the current DHR to the Board at the next meeting.	Sarah Alexander and Dr Arlene Boroda	July 2014
Reflective Audits		
Develop a proposal for Board members to conduct reflective audits for the Quality, Audit & Outcomes sub group to consider at the next meeting.	Sue Matthews	July 2014
LSCB Dataset		
All agencies to send Wendy Proctor up to 5 key relevant safeguarding indicators that could be included in the LSCB dataset.	All partners	July 2014
Business Planning Day		
Ensure a Business Planning half day is arranged in September 2014.	Sue Matthews	July 2014
Constitution		
Amend the Constitution with the agreed amendments and ensure it is published on the LSCB website.	Sue Matthews	July 2014