



Keeping children safe is everyone's responsibility

## **Brent LSCB Meeting Minutes**

**Wednesday 2<sup>nd</sup> April 2014**

**9.30am-12.30pm**

**Brent Civic Centre**

**Present:**

<b><u>Name</u></b>	<b><u>Designation</u></b>
Chris Spencer	Independent Chair of Brent Local Safeguarding Children Board
Dr Arlene Boroda	Designated Doctor for Safeguarding Brent CCG
Jacinth Jeffers	Representing Yvonne Leese – Brent Community Services
Sarah Alexander	Interim Head of Safeguarding, Brent Social Care
Dr Sarah Basham	GP Representative
Helen Duncan-Turnball	Head of Support Planning and Review, Adult's Social Care
Pauline Fletcher	Designated Nurse for Safeguarding Brent CCG
Sara Williams	Assistant Director Children and Families: Education and Early Help
Graham Genoni	Assistant Director Children and Families: Social Care
Neil Macdonald	Head of Locality Service Brent Children and Families Social Care
DI Liam Adams	Metropolitan Police Child Abuse Investigation Team (CAIT)
Afzal Ghany	HR Manager- Brent Council
Cllr Michael Pavey	Lead Member for Children and Families – Brent Council
Melanie Smith	Director of Public Health
Bridget Jansen	Deputy Director Nursing NWLH NHS Trust (Representing Carole Flowers)
Marcia Whyte	Probation Service
Angela Clarke	Brent LSCB Lay Member
Sandy Youngson	Health Improvement Specialist
Sue Matthews	Brent LSCB Development Manager
Wendy Sumpton	Presenting Family Nurse Project
Gordon Murray	Programme Lead Early Help Service
Catherine Knights	Associate Director of Operations CNWL Mental Health NHS Trust
Kay Johnson/Charles	Primary & Special School Representation
Anna Janes	Head of Policy & Performance, Brent Council
Pam Ulstein	Brent Magistrate
Wendy Proctor	Brent LSCB Business Support Officer
Kathryn Bryans	Brent LSCB Training Coordinator
Kisi Smith-Charlemagne	Scrutiny Officer
Cllr Ann John	Presenting VAWG Report
Cllr Patricia Harrison	Presenting VAWG Report

**Apologies:**

<b><u>Name</u></b>	<b><u>Designation</u></b>
Sue Gates	Brent Council Head of Early Years
Tessa Awe	Chief Executive of Voluntary and Community Sector (VCS)
Yvonne Leese	Community Services Director Brent
Jo Ohlson	Borough Director for Safeguarding NHS Brent
Gary Passaway	Service Manager Brent UCC, CareUK
Angela Chiswell	Head of Youth Support Services
Laurence Coaker	Head of Housing Solutions, Brent Council
DCI John Foulkes	Metropolitan Police Child Abuse Investigation Command
DCI Tariq Sarwar	Metropolitan Police, Brent Borough Command
Fiona Alderman	Principal Lawyer, Brent Children's Services, Brent Council
Richard Morris	CAFCASS

**19/14**     **Apologies**

All apologies are noted on page 2 of these minutes.

**20/14**     **Minutes of the last meeting**

The minutes from the 5<sup>th</sup> February 2014 meeting were accepted as an accurate record.

**21/14**     **LSCB Minutes Action Log**

IRO Annual Report 2013/14

This will be presented to the Board at the next meeting taking place in June.

Child F SCR

The overview report for this SCR has been published. The LSCB informed the family and a discussion took place to ensure appropriate preparation work was undertaken by Social Care.

DBS Requirements

Some preliminary work has been done to look at holding a seminar to share DBS information, procedures and issues. This work will be finalised in June.

Private Fostering

All suggestions made by the Board to raise the awareness of Private Fostering have been included within the work plan of the service and there is an ongoing programme of publicity. The scenario raised at the last meeting of a child living with family during the week in Brent is not a Private Fostering arrangement.

Partner Agency Inductions

The Board welcomed Kathryn Bryans, Brent LSCB's Training Coordinator. Kathryn has been in post for 1 month and will be looking at establishing partner agencies including safeguarding training within their induction programmes.

Care UK Inspection

The summary of the CareUK CQC Inspection report will be presented to the Board at the June 2014 meeting.

LADO Annual Report

All comments made by the LSCB will be incorporated into the next LADO Annual report.

**22/14**     **Family Nurse Partnership Presentation**

The Family Nurse Partnership (FNP) programme has been set up in Brent and will be launched by the end of April 2014.

This service is for first time teenage mothers and there is a strict referral criteria. The service is working very closely with the Troubled Families Project and other partner agencies. Wendy Sumpton will be visiting partner agencies to raise awareness of this project.

The programme is being monitored by a mobilisation board that is Chaired by Melanie Smith, Director of Public Health.

An update on the progression of this project in Brent with some evaluation of its effectiveness will be presented to the LSCB in December 2014 and this will be added to the Forward Plan. The board welcomed the initiative and raised a concern whether it would have an adverse effect on the recruitment of Health Visitors. The Board asked to be kept informed of this potential issue.

## **23/14** **Early Help Strategy**

Brent's Early Help Strategy has been developed and the Board was asked to adopt and ratify this strategy. This is a multiagency approach to helping families with a Council lead and the challenge for partners is to make it work and ensure there is a common understanding of Early Help.

Some data is being collected on an Early Help Scorecard and it would be useful to include some of these indicators in the LSCB Dataset.

An operational group has been set up to oversee the implementation of this strategy. The LSCB tasked this group with ensuring the implementation plan can evidence positive outcomes using the questions identified in the Ofsted Early Help Thematic Inspection Report (January 2014).

Feedback was given that Schools don't fully understand the Early Help framework in Brent and part of the implementation plan is looking at improving engagement with schools.

The Board requested that an update on the progress of this strategy will be presented to the LSCB in 6 months time and the report should include information on the extent to which partners are providing the lead professional role. This will be added to the Forward Plan.

## **24/14** **Standing Items**

### Feedback from the London Board

The Executive Group raised a concern about the disparity in funding to London LSCB's by some partner agencies. Some London boroughs are larger and busier than others especially with Serious Case Reviews and there seems to be unfairness in having an equal payment to each borough. A proposal was made to the London Board that each Board could be paid a lower uniform fee and then some of this funding could be retained and allocated to specific boroughs to contribute to the funding SCR's or other extraordinary events.

### Feedback from Brent Children's Partnership

Work is taking place to establish whether the Brent Children's Partnership will be revitalised. An update will be presented to the next Board on the outcome of this work.

## **25/14      Brent LSCB Sub Groups**

### Serious Case Review - AD Management Review Report

The management review has been concluded and the report has been shared with the family. The family felt that it was a positive process and agencies involved had taken their concerns seriously.

This final meeting which included the Chair of the Brent LSCB underlines the importance of giving feedback on a face to face basis and this model will be extended in future cases.

A series of action points were identified from this management review and these actions will be monitored through the Partnership Improvement Plan.

### Quality, Audit & Outcomes

#### LSCB Dataset

The format of the LSCB dataset has been reviewed by the Executive Group and will include comparative data and highlight positive and negative trends with relevant narrative.

#### S.11 Audit Report

This report is included within the Annual Report.

### Policies and Procedures

#### Licensing Policy

The Board ratified the Licensing Policy and it will be published on the LSCB website.

## **26/14      Draft LSCB Annual Report**

The latest draft of the annual report was presented to the Board with all previous comments incorporated. All members were requested to submit any further suggestions on the Board's challenges and achievements to Sue Matthews, LSCB Business Manager within 2 weeks. The suggestions should include what action was taken, what the changes were and how the changes have had positive impacts on children's lives.

A suggestion was made to include the work done by health with Looked After Children.

### **AGREED :-**

- 1. All members were requested to submit any further suggestions on the Board's challenges and achievements to Sue Matthews, LSCB Business Manager by 16<sup>th</sup> April 2014**

## **27/14      NWLH Safeguarding Annual Report**

The NWLH Annual Report has been rewritten and further amendments need to be made to ensure the data matches with the CDOP data. Dr Arlene Boroda and Bridget Jansen will meet to resolve this matter and report back to the Board.

### **AGREED :-**

- 1. Dr Arlene Boroda and Bridget Jansen to meet and ensure the NWLH Safeguarding Annual Report accurately reflects the CDOP data.**

## **28/14    Safeguarding in Schools**

The Department of Education has revised the Safeguarding Children in Education guidance. The updated guidance document has not yet been published as several concerns were raised during the consultation about the revisions.

Safeguarding remains a priority for schools, Ofsted make safeguarding judgments as part of the behaviour and safety part of their inspection framework.

Brent Schools overall are being judged favourably which is a positive picture for Brent that is acknowledged by the Board.

The LSCB has encouraged the revitalisation of the Schools Designated Leads Network, this has been recognised as one of the Board's achievements and will be noted in the Annual Report. The designated teachers network will meet for the first time this afternoon.

The Board identified some areas of development including:

- The interface between Schools and the Brent Family Front Door needs to be strengthened.
- The vulnerabilities of excluded children

It was noted that Schools can get frustrated with the competing priorities set by the government and this will be raised with the London Board.

### **AGREED :-**

- 1. Kay Johnson to summarise the issue that Schools are becoming frustrated with the competing priorities set by the government for Chris Spencer to raise with the London Board.**
- 2. Chris Spencer to raise the issue that Schools are becoming frustrated with the competing priorities set by the government with the London Board.**

## **29/14    Child Sexual Exploitation Strategy and Action Plan**

A CSE strategy and action plan has been developed and this includes links with missing children.

The MASE (Missing and Sexual Exploitation) Panel has been set up and approximately 40 cases have been discussed with strong multiagency attendance and information sharing. 6 meetings have taken place and the process is being evaluated.

There have not been any cases of explicit Child Sexual Exploitation prosecutions in Brent to date.

A set of training sessions have been set up on behalf of Brent LSCB for both practitioners and strategic managers/members of the MASE Panel. A training session to train other trainers is located on [brentlscb.learningpool.com](http://brentlscb.learningpool.com).

Board members welcomed the offer that Sarah Alexander, Head of Safeguarding could come and present information on the MASE Panel to partners.

A suggestion was made that a leaflet could be sent to all partners for staff and contractors

which outlines the basic information of identifying and reporting CSE. This leaflet will be developed.

**AGREED :-**

- 1. Sarah Alexander to arrange visits to partner agencies to present information on the MASE Panel.**
- 2. Sarah Alexander to develop a leaflet for staff and contractors which outlines the basic information of identifying and reporting CSE.**

**30/14**

**FGM**

It has been recognised that there have been two strands of work looking to address FGM in Brent taking place at the same time. This includes a Brent LSCB Task and Finish Group and a Brent Council Violence Against Women and Girls Task Group sponsored by the Council's Overview and Scrutiny Committee.

Brent LSCB Task and Finish Group

Brent LSCB initiated a Task and Finish Group to look at a multiagency approach to addressing FGM in Brent. This group rounded up the work in December 2013 making several recommendations and developing a multiagency action plan that covered areas of prevention protection and provision of service.

A training programme including multiagency sessions and specific school staff sessions have been set up as part of the LSCB training programme and GP training packs have been updated to include scenarios of FGM and the importance of recognition.

A FGM Risk Assessment Tool has been developed and has been circulated for consultation.

Violence Against Women and Girls Task Group

Councillor Ann John and Councillor Patricia Harrison attended this LSCB meeting to present the work that they have done on Violence Against Women and Girls in Brent. The recommendations from this work are broadly similar to the LSCB FGM Task and Finish Group recommendations and an action plan is currently being developed the oversight by the Deputy CE at the Council.

The responsibility for overseeing the work being done in Brent to address this issue sits with several strategic Brent boards including Brent LSCB, the Health & Wellbeing Board and Safer Brent Partnership. It was agreed that the managerial responsibility for the progression of this work will sit with Ben Spinks, Brent Council Assistant Chief Executive and the strategic boards will retain an oversight of the progress whilst offering support and challenge.

A suggestion was made to set a meeting to ensure that the action plans that have been created by both task groups are brought together in a coherent way to avoid duplication and slippage. It was recognised that it is important that this meeting will not create delay and will be set up as a matter of urgency.

**AGREED :-**

- 1. Sue Matthews to ensure an urgent meeting is set up with Ben Spinks to pull the separate FGM & Violence Against Women and Girls action plans together so that the work can be taken forward coherently.**

**31/14 Arrangements to support and safeguard children whose parents are affected by Mental Health Problems, Substance Misuse and/or Domestic Violence (Toxic Trio)**

The Board received a presentation on the arrangements that are in place in Brent to support and safeguard children whose parents are affected by Mental Health Problems, Substance Misuse and/or Domestic Violence (Toxic Trio).

The Board recognises that processes are in place and the following areas of development were identified:

- Early Help offer needs to be stronger
- Drugs services sharing information of parents who are receiving services with other agencies especially Schools
- Ensure robust commissioning arrangements
- Engagement with parents forums

There is an Ofsted requirement that data needs to be collated on children that are living with any of the Toxic Trio. It was noted that this is a huge challenge for mental health services to collect this data as currently the software does not have the facility to do this. There is a lot of data collected by partner agencies so a suggestion was made to do a piece of work to triangulate the data across the partnership. This will run in parallel with Troubled Families data analysts work.

It was recognised that there are missing pieces in the jigsaw with Domestic Violence.

**32/14 London Probation – Public/Private Split Verbal Update**

A briefing paper will be presented to the next meeting on this item.

**33/14 Any Other Business**

i. Anna Janes

Anna Janes is leaving Brent and the Board formally thanked Anna for her invaluable input and support.

ii. Lay Member Advert

The advert for the Lay Member position has been circulated to the Board to disseminate to partner networks.

iii. Pilot Gangs School Project

A pilot project is being offered in four Brent schools. This scheme is aimed at Year 7 students and explores how young people can become involved in gangs.

iv. Partnership working protocols with other strategic Boards.

A suite of protocols is being developed that articulate and clarify the governance relationships between the LSCB and other strategic Boards in Brent.

v. Brent Family Front Door & NWLH NHS Trust

A concern was raised regarding the link between A & E staff and the Brent Family Front Door. This will be discussed outside of the meeting and Bridget Jansen will discuss the concerns with Neil Macdonald to establish a resolution.

**AGREED :-**

- 1. Bridget Jansen to discuss with Neil Macdonald the concerns raised regarding the Brent Family Front Door and A & E staff and establish a resolution.**

**Date of next meeting:**

**Wednesday 4<sup>th</sup> June 2014**

**9.30am - 12.30pm**

**Boardrooms 4 & 5 The DRUM Brent Civic Centre.**

**Minutes completed by:** Wendy Proctor, LSCB Business Support Officer

**Distribution list:** All members of the LSCB

## Brent LSCB Meeting – 2<sup>nd</sup> April 2014: Action Log

Actions	Contact	Completion Date
<b>LSCB Annual Report</b>		
Submit any further suggestions on the Board's challenges and achievements to Sue Matthews, LSCB Business Manager by 16 <sup>th</sup> April 2014	All members	June 2014
<b>NWLH Safeguarding Annual Report</b>		
Meet and ensure the NWLH Safeguarding Annual Report accurately reflects the CDOP data.	Dr Arlene Boroda and Bridget Jansen	June 2014
<b>Safeguarding in Schools</b>		
Summarise the issue that Schools are becoming frustrated with the competing priorities set by the government for Chris Spencer to raise with the London Board.	Kay Johnson	June 2014
Raise the issue that Schools are becoming frustrated with the competing priorities set by the government with the London Board.	Chris Spencer	June 2014
<b>CSE</b>		
Arrange visits to partner agencies to present information on the MASE Panel.	Sarah Alexander	June 2014
Develop a leaflet for staff and contractors which outlines the basic information of identifying and reporting CSE.	Sarah Alexander	June 2014
<b>FGM</b>		
Ensure an urgent meeting is set up with Ben Spinks to pull the separate FGM & Violence Against Women and Girls action plans are pulled together so that the work can be taken forward coherently	Sue Matthews	June 2014
<b>Brent Family Front Door</b>		
Discuss with Neil Macdonald the concerns raised regarding the Brent Family Front Door and A & E staff and establish a resolution.	Bridget Jansen	June 2014