



Keeping children safe is everyone's responsibility

BRENT LSCB MEETING MINUTES

Thursday 15th September 2016, 09:30-12:30, Sattavis Patidar Centre

Present:

Designation

Barnardos - Assistant Director Children's Services West Locality
 CLCH NHS Trust – Representing Head of Safeguarding
 Brent CCG - Designated Doctor for Safeguarding Children
 Brent CCG - Designated Nurse for Safeguarding Children
 Brent Council - Adults Social Care Head of Support Planning and Review
 Brent Council – Head of Community Safety
 Brent Council – Children & Young People - Head of Service Partnership, Planning & Performance (Observing)
 Brent Council - Children & Young People Head of Safeguarding & Quality Assurance (Interim)
 Brent Council – Children and Young People Operational Director Integration & Improved Outcomes
 Brent Council - Children and Young People Strategic Director
 Brent Council - Lead Member for Children & Young People
 Brent LSCB Business Manager (Interim)
 Brent LSCB Business Support Officer
 Brent LSCB Independent Chair
 Brent LSCB Lay Member
 CNWL Mental Health Trust – Representing Associate Director Quality, Safety and Safeguarding
 Family Magistrate Court
 Metropolitan Police - Child Abuse Investigation Team
 National Probation Service - Assistant Chief Officer
 Primary School Representation – Head Teacher Stonebridge Primary School
 Brent Council - Director of Public Health
 Queens Park Rangers in the Community
 Special School Representation – Head Teacher The Village School

Name

Marie Moody
 Rachel Phillips
 Dr Arlene Boroda
 Gillian Attree
 Helen Duncan-Turnbull
 Karina Wane
 Nigel Chapman
 Siobhan Williams
 Brian Grady
 Gail Tolley
 Cllr Wilhelmina Mitchell-Murray
 Yvonne Byrne
 Wendy Proctor
 Mike Howard
 Pamela Stewart
 Susan Bray
 Pam Ullstein
 DI Liam Adams
 Sam Denman
 Sophie Allen
 Dr Melanie Smith
 Janet Barr
 Kay Charles

Apologies:

Designation

Metropolitan Police - Child Abuse Investigation Command
 LNWH Trust – Assistant Director for Safeguarding Children
 Brent LSCB Lay Member
 Secondary School Representation - Principal Ark Elvin Academy
 College of North West London – Safeguarding Lead
 CLCH NHS Trust - Head of Safeguarding
 Metropolitan Police – Brent Borough Command
 Brent CCG – Assistant Director
 Brent LSCB Training Coordinator
 CAFCASS Senior Service Manager for Greater London
 Brent Council - Head of Housing Solutions
 CNWL Mental Health Trust - Associate Director Quality, Safety and Safeguarding (Deputy Chair)

Name

DCI John Foulkes
 Lesley Tilson
 Angela Clarke
 Annabel Bates
 Anna Openshaw-Lawrence
 Trish Stewart
 DI Lee Dawson
 Duncan Ambrose
 Kathryn Bryans
 Danielle Dunbar
 Laurence Coaker
 Catherine Knights

Item 27	Welcome & Apologies	Chair
Key Points	<ul style="list-style-type: none"> All apologies are noted on page 1 of these minutes. 	
27.1 Welcome & Introductions	<ul style="list-style-type: none"> All new members were welcomed to the Board. Siobhan Williams was thanked for her help and advice on Board matters. 	

Item 28	Minutes of last meeting/Matters Arising	Chair
Minutes	<ul style="list-style-type: none"> The minutes from the meeting were accepted as an accurate record with the following amendments: <ul style="list-style-type: none"> Jane Bell's job title - Interim Designated Nurse for safeguarding. 	
28.1 Action Tracker	<ul style="list-style-type: none"> See the action tracker document for updates on actions. 	
28.2 LSCB Website & Twitter	<ul style="list-style-type: none"> The Board was reminded of the recommendations from the LSCB website & Twitter report presented at the last meeting. Board members were encouraged to promote the LSCB website, LSCB Twitter and work of the board. 	
28.3 Progress of Domestic Abuse Information Sharing Project between Schools and Met Police	<ul style="list-style-type: none"> There appears to be some delay in starting the domestic abuse information sharing pilot project between schools and the Met Police. This is due to an issue with sending the information securely through an agreed mechanism. The Chair has agreed that the LSCB offered to fund 4 email security software (Egress) licenses to enable. The Chair is awaiting confirmation from the Met Police on whether this agreement is viable. It was noted that all Brent Schools already have access to the security software Egress. The Board is committed to supporting this pilot project. 	
28.4 Update on Mental Ill Health Discussion Item No. 21	<ul style="list-style-type: none"> A report was presented to the Board which summarised Item 21 Mental Ill Health discussion which took place at the June 2016 Board meeting. A new model has been proposed for CAMHS services as part of the transformation project. There has been a large amount of consultation with young people in shaping the service and how they would like it delivered. 	

Item 29	Board Update	Chair
29.1 LSCB Draft Annual Report	<ul style="list-style-type: none"> There has been a delay in producing the annual report as a focus has been put on completing the LSCB training report. A draft of the annual report will be circulated for comment and input ahead of the next Board meeting. A Signs of Safety approach has been undertaken in the composition of the report. Board members were reminded that their input into the report is required. It has been agreed that the annual report will be presented to the Brent Council Scrutiny Committee and the Brent CCG Executive Group. An offer was extended to all partner agencies for the Chair to attend their Executive Groups to present the annual report. 	
29.2 LSCB Business Plans	<ul style="list-style-type: none"> The 2012-15 LSCB Business Plan has been updated to finalise it for the end of 2015 and links it to the current Business Plan. It was clarified that the 2016-19 LSCB Business Plan will be refreshed annually and have an annual action plan. The 2016 LSCB Business Plan action plan has been produced with a new rag rating. All Board members were asked to review the documents and provide comments to the Interim LSCB Business Manager. 	

Item 29	Board Update	Chair	
29.3 LSCB Budget	<ul style="list-style-type: none"> The Chair had hoped to present a fully profiled budget to the Board at this meeting. The budget has still not been fully profiled and a proposal on the future LSCB budget will be discussed at the next meeting once some significant stumbling blocks have been overcome. The Board was assured that the Board does have a budget and it is the detail that needs to be confirmed. 		
29.4 LSCB Performance Dashboard	<ul style="list-style-type: none"> A demonstration on the new style Performance Dashboard was delivered to the Board which would be a more interesting way to present the LSCB data. A suggested list of data indicators was also proposed for Board members to agree. Feedback was given that the four suggested categories for the data to be grouped are not as explicit as they could be. Questions were raised about how this dashboard would capture the story behind the data. Further exploration on how to establish a more sophisticated dashboard for Brent LSCB will take place at the next Performance Sub Group meeting on the 13th October 2016. Board members were asked to nominate appropriate representatives to attend the performance sub group and input into strengthening the dashboard. The majority of data collected for the LSCB is provided by Brent Council. The Chair is seeking data from all health and Police partners. 		
29.5 Feedback from Sub Groups	<p><u>Policies & Procedures Proposal</u></p> <ul style="list-style-type: none"> A proposal was presented to the Board for agreement. 		
29.6 LSCB Training	<ul style="list-style-type: none"> An LSCB training report covering training for the period April 2015 to March 2016 has been completed and was presented to the Board. The training report was compiled with input and feedback from the Learning & Development Sub Group. It is recognised that areas of improvement are: <ul style="list-style-type: none"> Strengthening the pool of facilitators Quality Assuring the training offer and facilitators Training Programme review and update Including courses that match the LSCB priorities Due to staff sickness the LSCB training offer needed to be strengthened as very few courses were confirmed and offered after July 2016. The LSCB Business Support Officer has been assisting in organising and promoting the training offer. The Learning & Development Sub Group will begin to address the areas of improvement that have been identified. Consideration is also being given to joining up with Harrow LSCB in providing a joint safeguarding training offer. Consideration will also be given to joining the training offer up with other partnership Boards in Brent, like the Local Safeguarding Adults Board and the Safer Brent Partnership. 		
Actions		Action Owner	Deadline
Circulate the draft annual report comment and input.		Yvonne Byrne	29 th Nov 2016
Provide comment to Yvonne Byrne on the draft LSCB annual report.		Board Members	29 th Nov 2016
Review and provide comment to Yvonne Byrne on the finalised 2012-15 LSCB Business Plan and the 2016-19 LSCB Business Plan year 1 action plan.		Board Members	29 th Nov 2016
Nominate appropriate representatives to attend the Performance Sub Group and input into strengthening the dashboard.		Board Members	13 th Oct 2016

Item 30	Discussion: Case Studies	Chair	
Key Points	<ul style="list-style-type: none"> • Cases studies were presented to the Board looking at: <ul style="list-style-type: none"> a) Child Sexual Exploitation/Missing –presented by Brent Social Care & Met Police b) Domestic Abuse – presented by Hestia: 2 case studies one male and one female. • Hestia provide Domestic Abuse support services in Brent, including IDVA workers and the coordination of the MARAC. • The Board broke into discussion groups focussing on the case studies. • Some key points of learning for Board members were identified from the discussions: <ul style="list-style-type: none"> ○ What actions will keep this child safe at this point in time and what do I need to make it happen? ○ Responsibility for tracing missing children remain the responsibility of Brent Police even if the child is moved from or located out of the borough. ○ What happens to the intelligence gained from the return home interviews? ○ How much is the CSE screening tool used by agencies and what is its effectiveness? ○ Robust strategies need to be agreed and properly implemented including an assurance that will be understood by practitioners from all agencies. ○ Staff should be aware and equipped to understand of the importance of asking for advice and support from supervisors. ○ Referral pathways for services in Brent should be clear and universally understood. ○ Staff should be empowered to feel they have the authority and confidence to challenge and escalate issues. ○ There is a concern that there may not be consistent services provided across the country, especially where some areas have stronger specialist local organisations. ○ More work needs to be done within schools about private fostering and its prevalence across the borough. ○ What training is available to staff about their legal powers when dealing with emergency situations involving a child at high risk of harm? ○ Overcoming barriers that may be faced when working with male victims of Domestic Abuse. ○ The importance of MARAC to strategically plan multiagency response to high risk Domestic Abuse cases. ○ Continuous strengthening of multiagency communication creating consistent messages across the partnership. • The Board felt it would be helpful to have case study learning sessions offered to practitioners as part of the LSCB training offer. • Consideration will be given to setting up practitioner forum sessions for practitioners to directly learn from case studies by the end of the year. • The LSCB Monitoring & Evaluation Sub Group will be undertaking a multi-agency audit focussing on Domestic Abuse. 		
Actions		Action Owner	Deadline
Consider the development of setting up practitioner forum sessions by the end of the year		Mike Howard Yvonne Byrne	31 st Dec 2016

Item 31	Section 11 Audit	Chair	
Key Points	<ul style="list-style-type: none"> • The S11 audit pilot has been completed and 11 member agencies participated in the pilot. • Some agencies approached the audit with more enthusiasm than others. • Several large partner agencies have not participated including the Metropolitan Police (Borough Command) and London North West Hospital Trust. • The Chair is committed to progressing this type of s11 audit going forward in Brent and it will begin again in spring 2017. • The challenge for the Chair is to convince partners that the audit is a worthwhile and meaningful exercise to assess their staff knowledge of safeguarding practices. 		

Item 31	Section 11 Audit	Chair
	<ul style="list-style-type: none"> All feedback and comments from this pilot have been considered and will be included in the evaluation of this pilot. 	

Item 32	Any Other Business	Chair
Key Points	<u>Ofsted Action Plan</u> <ul style="list-style-type: none"> The LSCB Ofsted Action Plan will be reviewed, updated and circulated. <u>Offers of Meeting Venues</u> <ul style="list-style-type: none"> The next meeting is being held at Wembley Stadium. Board members were asked to consider offering venues for future LSCB meetings. 	
32.1 Forward Planning	<ul style="list-style-type: none"> The following items will be discussed at the November 2016 meeting. <ul style="list-style-type: none"> LADO Annual Report S11 Audit 	
Actions		Action Owner
Review, update and circulate LSCB Ofsted Action Plan		Mike Howard Yvonne Byrne
		Deadline
		29 th Nov 2016

Brent LSCB meetings will be held on:

DATE	Time	Venue
Tuesday 29th November 2016	13:30-16:30	Wembley Stadium
Tuesday 17th January 2017	09:30-12:30	TBC
Thursday 20th April 2017	13:30-16:30	TBC
Thursday 29th June 2017	09:30-12:30	TBC
Thursday 14th September 2017	13:30-16:30	TBC
Thursday 23rd November 2017	09:30-12:30	TBC