



Keeping children safe is everyone's responsibility

BRENT LSCB MEETING MINUTES

Thursday 16th June 2016, 13:30-16:30, Ark Elvin Academy

Present:

Designation

Barnardos - Assistant Director Children's Services West Locality
 Brent CCG – Assistant Director
 Brent CCG - Designated Doctor for Safeguarding Children
 Brent CCG - Designated Nurse for Safeguarding Children
 Brent Council - Adults Social Care Head of Support Planning and Review
 Brent Council – Attending on behalf of Chris Williams
 Brent Council – Chief Executive (Observing)
 Brent Council – Children & Young People - Head of Service Partnership, Planning & Performance (Observing)
 Brent Council - Children & Young People Head of Safeguarding & Quality Assurance (Interim)
 Brent Council – Children and Young People Operational Director Integration & Improved Outcomes (Interim)
 Brent Council - Children and Young People Strategic Director
 Brent Council - Head of Housing Solutions
 Brent Council - Lead Member for Children & Young People
 Brent LSCB Business Manager (Interim)
 Brent LSCB Business Support Officer
 Brent LSCB Independent Chair
 Brent LSCB Lay Member
 Brent LSCB Training Coordinator
 CAFCASS Senior Service Manager for Greater London
 CLCH NHS Trust - Head of Safeguarding
 CNWL CAMHS Service Director (Observing)
 CNWL Mental Health Trust - Associate Director Quality, Safety and Safeguarding (Deputy Chair)
 Family Magistrate Court
 LNWH Trust – Assistant Director for Safeguarding Children
 Metropolitan Police - Child Abuse Investigation Command
 National Probation Service - Assistant Chief Officer
 Primary School Representation – Head Teacher Stonebridge Primary School
 Secondary School Representation - Principal Ark Elvin Academy

Name

Marie Moody
 Duncan Ambrose
 Dr Arlene Boroda
 Jane Bell
 Helen Duncan-Turnbull
 Karina Wane
 Carolyn Downs
 Nigel Chapman

 Siobhan Williams

 Kevin Jones

 Gail Tolley
 Laurence Coaker
 Cllr Wilhelmina Mitchell-Murray
 Yvonne Byrne
 Wendy Proctor
 Mike Howard
 Pamela Stewart
 Kathryn Bryans
 Danielle Dunbar
 Trish Stewart
 Jacquie Shaw

 Catherine Knights

 Pam Ullstein
 Lesley Tilson
 DCI John Foulkes
 Sam Denman
 Sophie Allen
 Annabel Bates

Apologies:

Designation

Brent Council - Director of Public Health
 Brent LSCB Lay Member
 Brent LSCB Lay Member
 College of North West London – Safeguarding Lead
 Community Rehabilitation Company (CRC) – Assistant Chief Officer
 Metropolitan Police – Brent Borough Command
 Primary School Representation – Head Teacher Malorees Infant School
 Queens Park Rangers In the Community
 Special School Representation – Head Teacher The Village School

Name

Dr Melanie Smith
 Angela Clarke
 Lucille Allain
 Anna Openshaw-Lawrence
 Sam Rosengard
 DCI Pete Wallis
 Sian Davies
 Andy Evans
 Kay Charles

Item 18	Welcome & Apologies	Chair
Key Points	<ul style="list-style-type: none"> All apologies are noted on page 1 of these minutes. Thanks were extended to the Ark Elvin Academy for hosting the meeting. 	
18.1 Welcome New Members & Introductions	<ul style="list-style-type: none"> All new members were welcomed to the Board. The papers for all future websites will be uploaded onto the new secure area for Board members to access and download themselves. Board members were reminded that there will be no spare hard copies available at meetings and should be prepared for the meetings with their papers. 	
Item 19	Minutes of last meeting/Matters Arising	Chair
Minutes	<ul style="list-style-type: none"> The minutes from the meeting were accepted as an accurate record with the following amendments: <ul style="list-style-type: none"> Spelling correction on page 1 The minutes from April 2016 will be amended and published on the LSCB website. A note will also be added to the website to inform people that the minutes do not get published until they are approved by the Board at the next meeting. 	
19.1 Action Tracker	<ul style="list-style-type: none"> See the action tracker document for updates on actions. 	
Item 20	Board Update	Chair
20.1 Alan Wood Review of LSCBs & Government Response	<ul style="list-style-type: none"> The Government review of the effectiveness of LSCBs is now complete and published in May 2016. The review is critical of the effectiveness of LSCBs. The Government have accepted the recommendations made in the review. New guidance on what LSCBs will look like will be developed, it is unclear what this may be at this time. The 3 key partners in each area will be responsible for collectively agreeing how they will discharge their safeguarding responsibilities. The Serious Case Review process will be nationalised and centralised and future reviews will be commissioned by the Department of Education and the National SCR Panel. The Department of Health will now have national oversight of Child Death Overview Panels. There is a Director of Children's Services annual conference in July and it may well be discussed in more detail there. 	
20.2 LSCB Website & Twitter	<ul style="list-style-type: none"> The LSCB's website has been redesigned to improve graphics and accessibility and the content has been refreshed and updated. A report was presented to the Board with recommendations for Board members actions to promote the LSCB website and Twitter across the partnership. A suggestion was made that the Board should consider how the impact of the new website & use of Twitter will be assessed. 	
20.3 Feedback from Sub Groups	<p><u>Policies & Procedures Proposal</u></p> <ul style="list-style-type: none"> A proposal was presented to the Board for agreement. The Policies and Procedures sub group plan to review all partner agency policies that are related to the four identified priorities. This policy review aims to allow the Board to: <ul style="list-style-type: none"> suggest any appropriate amendments offer support in sharing best practice Receive assurance that the correct policies and procedures are in place. This work is complimentary with the S.11 audit process. All Board members were urged to support the proposal and the review event scheduled for the 12th September 2016. 	

Item 20	Board Update	Chair	
20.4 LSCB Annual Report	<ul style="list-style-type: none"> Yvonne Byrne, Interim Business Manager will begin to write the LSCB Annual Report for 2015/16. The report will be short and readable, with a focus on what difference has been made. A template document has been developed for all agencies/sub group chairs to complete. This template will request information on the safeguarding work has been carried out in 2015/16. All members were encouraged to complete this report template on behalf of their agency/sub group and give live examples of cases and projects to show that their work has made a difference. A draft annual report will be presented to the Board in September 2016. 		
20.5 Concordat of Children in Custody	<ul style="list-style-type: none"> A draft concordat regarding children in custody has been developed which proposes some responsibilities for the LSCB. There is some resistance across the country about agreeing and signing this draft concordat as it raises a number of issues that require clarification. 		
Actions		Action Owner	Deadline
Complete the circulated template document on behalf of each agency/sub group, outlining the safeguarding work carried out in 2015/16, where possible giving live examples of cases and projects to show that this work has made a difference.		All Members LSCB Sub Group Chairs	31 st July 2016
Present a draft annual report to the Board at the next meeting.		Yvonne Byrne	15 th Sept 2016

Item 21	Discussion: Mental Ill Health Priority	Duncan Ambrose	
Key Points	<ul style="list-style-type: none"> The Board broke into discussion groups to review the draft LSCB Business Plan focussing on 3 areas: <ul style="list-style-type: none"> a) Vulnerable children: perinatal mental illness, children with learning disabilities. b) Risk taking behaviour: conduct disorder, young offenders, emerging personality disorders. c) Pathways for children in mental illness crisis: involvement with police, self-harm, non-accidental injury, out-of-hours, attendance at A&E, in-patient care. The feedback from the discussion will input into service planning and needs analysis work being undertaken by the CCG. A suggestion was made to develop a rapid response approach for children in mental illness crisis. The discussions will be summarised to include the key focus points and identified gaps. 		
Actions		Action Owner	Deadline
Summarise the feedback from the discussions on mental ill health including the key focus points and identified gaps.		Duncan Ambrose	30 th June 2016

Item 22	Section 11 Challenge & Support Audit	Chair Anna Janes
Key Points	<ul style="list-style-type: none"> Following a consultation into the proposed S.11 audit format for 2016, the Chair has made the decision to pilot the approach in Brent. This process has worked in Wandsworth and Greenwich and has been praised by Ofsted. An independent consultant, Anna Janes, has been commissioned to lead on this audit. A questionnaire has been developed for agencies with the expectation that individual staff members would complete it. The intention would be for partner agencies to gain a clear picture of their staff's knowledge and understanding of safeguarding children. 	

Item 22	Section 11 Challenge & Support Audit	Chair Anna Janes	
	<ul style="list-style-type: none"> The results of the completed questionnaires would be collated and analysed to allow the agency to have a more informed S.11 self-analysis. The LSCB would then be presented with a report which is informed by the analysis results to give an overview of the safeguarding children knowledge and skills across the borough. The overview report will also include any identified gaps and recommendations. Partner agencies have been offered flexibility to decide how they will present the questionnaire to staff and what proportion of their workforce they will ask to complete it. Agencies have also been offered the option to collate and analyse the results within their organisation or send the results to the LSCB staff to collate and analyse. Board members were reminded that sending the results to LSCB staff for analysing would mean they would not have the opportunity to review and interrogate the responses before submission. The key to getting strong results is to give staff the opportunity to discuss the questionnaire. All template documents have been developed for this audit and will be circulated. Board members were asked to support this process and follow the timescales laid out. 		
Actions		Action Owner	Deadline
	Circulate all S.11 audit template documents to the Board for completion.	Mike Howard	30 th June 2016
	Carry out the pilot S.11 audit within the timescale.	Board Members	15th Sept 2016

Item 23	CDOP Annual Report	Dr Boroda Oosman Tegally	
Key Points	<ul style="list-style-type: none"> The CDOP 2015/16 Annual Report was presented to the Board. The key messages from the report are: <ul style="list-style-type: none"> The safe-sleeping message should be strengthened and reiterated across Brent. CDOP will focus on engaging with parents. Deaths relating to consanguinity and disability are high in Brent. The message of Safer-sleeping will be put onto the LSCB website. 		
Actions		Action Owner	Deadline
	Provide information for a page to be set up on the LSCB website that promotes the safer-sleeping message.	Dr Arlene Boroda	15 th Sept 2016

Item 24	Domestic Abuse	Chair	
24.1 VAWG Case Audit	<ul style="list-style-type: none"> An audit has been undertaken by Brent Community Safety Team focussing on 5 victims of domestic abuse. Children were involved in 2 out of the 5 cases. The key findings and learning points from this audit are; <ul style="list-style-type: none"> There is a need for consistent and robust screening of perpetrators and victims across the partnership. There is a need for more collaborative and joined up working across the partnership to ensure clarity with support that is provided by each agency involved. Stronger links with the Independent Domestic Violence Advocates (IDVA) need to be made. Improvements need to be made with flagging systems to clearly show when cases are discussed at MARAC. 		
24.2 School & Met Police Information Sharing Pilot	<ul style="list-style-type: none"> The pilot schools met with the Met Police to discuss how the pilot will work. There are a couple of technicalities to resolve including access to a secure email address. Further updates will be provided at the next meeting. 		

Actions	Action Owner	Deadline
Update on the progression of the Domestic Abuse information sharing pilot between the Met Police and the agreed Schools.	Annabel Bates	15 th Sept 2016

Item 25	Partner Agency Restructuring Updates	Chair
Key Points	<ul style="list-style-type: none"> No restructuring updates were provided at this meeting. 	

Item 26	Any Other Business	Chair
Key Points	<ul style="list-style-type: none"> No further business was discussed at this meeting. 	
26.1 Forward Planning	<ul style="list-style-type: none"> The following items will be discussed at the September 2016 meeting. <ul style="list-style-type: none"> LSCB Annual Report LSCB Budget 	

Brent LSCB meetings will be held on:

DATE	Time	Venue
Thursday 15th September 2016	09.30-12.30	To be confirmed
Thursday 17th November 2016	13.30-16.30	Wembley Stadium