

# BRENT LSCB MEETING MINUTES



Keeping children safe is everyone's responsibility

**Thursday 19<sup>th</sup> November 2015**

**09:30-12:30**

**College of North West London –Wembley Campus**

**Present:**

**Designation**

Brent CCG - Designated Doctor for Safeguarding Children  
 Brent CCG - Designated Nurse for Safeguarding Children  
 Brent Council - Strategic Director, Children and Young People  
 Brent Council - Head of Housing Solutions  
 Brent Council - Director of Public Health  
 Brent Council - Head of Support Planning and Review, Adults Social Care  
 Brent Council - Head of Safeguarding Children & Young People  
 Brent Council - Head of Youth Support Services  
 Primary School Representation – Head Teacher Stonebridge Primary School  
 Brent Council - Lead Member for Children & Young People  
 Brent Council - Operational Director Social Care Children & Young People  
 Brent LSCB Business Manager  
 Brent LSCB Business Support Officer  
 Brent LSCB Training Coordinator  
 Brent LSCB Independent Chair  
 Brent LSCB Lay Member  
 CNWL Mental Health Trust - Associate Director Quality, Safety and Safeguarding (Deputy Chair)  
 College of North West London – Safeguarding Lead  
 Community Rehabilitation Company (CRC) – Assistant Chief Officer  
 Family Magistrate Court  
 London North West Healthcare Trust (LNWH) – Assistant Director for Children  
 Metropolitan Police – Brent Borough Command  
 Metropolitan Police – Representing DCI John Foulkes  
 Brent Council - Head of Community Safety and Public Protection  
 Special School Representation – Head Teacher The Village School

**Name**

Dr Arlene Boroda  
 Pauline Fletcher  
 Gail Tolley  
 Laurence Coaker  
 Dr Melanie Smith  
 Helen Duncan-Turnbull  
 Sarah Alexander  
 Angela Chiswell  
 Sophie Allen  
 Cllr Ruth Moher  
 Graham Genoni  
 Sue Matthews  
 Wendy Proctor  
 Kathryn Bryans  
 Mike Howard  
 Pamela Stewart  
 Catherine Knights  
 Anna Openshaw-Lawrence  
 Sam Rosengard  
 Pam Ullstein  
 Jonathan Davies  
 DCI Mick Gornall  
 Jason Dawson  
 Chris Williams  
 Kay Charles

**Apologies:**

**Designation**

Brent LSCB Lay Member  
 CAFCASS Senior Service Manager for Greater London  
 Metropolitan Police - Child Abuse Investigation Command  
 National Probation Service - Assistant Chief Officer  
 Brent LSCB Lay Member

**Name**

Lucille Allain  
 Danielle Dunbar  
 DCI John Foulkes  
 Sam Denman  
 Angela Clarke

<b>Item 53</b>	<b>Welcome &amp; Apologies</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>All apologies are noted on page 1 of these minutes.</li> </ul>	

<b>Item 54</b>	<b>Minutes of last meeting/Matters Arising</b>	<b>Chair</b>
<b>Minutes</b>	<ul style="list-style-type: none"> <li>The minutes from the 10<sup>th</sup> September 2015 meeting were accepted as an accurate record.</li> </ul>	
<b>54.1 Action Tracker</b>	<ul style="list-style-type: none"> <li>See the action tracker document for updates on actions.</li> </ul> <p><u>WRAP training</u></p> <ul style="list-style-type: none"> <li>There are 3 new members of staff in the Brent Council Prevent Team which will provide additional capacity to deliver WRAP training.</li> <li>A suggestion was made that data on all WRAP training that is being carried out across the partnership should be drawn together to establish a clear picture.</li> <li>All partners will be asked to inform the Board what activity is taking place within their agency regarding Prevent. A co-ordinated response from Council departments.</li> </ul> <p><u>LSCB Constitution</u></p> <ul style="list-style-type: none"> <li>The constitution has been redrafted and circulated for comments.</li> <li>All members were asked to acknowledge and respond even if they have no comments.</li> </ul>	
<b>Actions</b>	<b>Action Owner</b>	<b>Deadline</b>
Submit an update to the LSCB Business Support Officer outlining the activity that is taking place within your agency regarding Prevent.	All Board Partners	28 <sup>th</sup> Jan 2016
Ensure a co-ordinated response on WRAP training activity is submitted from all Brent Council departments.	Gail Tolley Chris Williams	28 <sup>th</sup> Jan 2016
Acknowledge and respond to the LSCB Business Manager on the circulation of the revised constitution document.	All members	28 <sup>th</sup> Jan 2016

<b>Item 55</b>	<b>Update on Ofsted Review</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>All Board members were thanked for participating in the review.</li> <li>Ofsted were in Brent from the 14<sup>th</sup> September to the 9<sup>th</sup> October 2015.</li> <li>The Chair found the inspectors approach more supportive and helpful.</li> <li>The report will be published on the 27<sup>th</sup> November 2015.</li> </ul>	
<b>55.1 Self Assessment</b>	<ul style="list-style-type: none"> <li>The Chair &amp; Business Manager updated the LSCB self assessment and this was presented to Ofsted as part of the inspection.</li> <li>The main points of development for the Board are to have a stronger focus on outcomes and impact, strengthen work with the community, improve the LSCB dataset and strengthen 'hearing the voice of the child'.</li> </ul>	

<b>Item 56</b>	<b>Board Update</b>	<b>Chair</b>
<b>56.1 Changes to meeting structure, membership &amp; sub groups</b>	<ul style="list-style-type: none"> <li>The membership of the Board &amp; sub groups has been updated.</li> <li>Catherine Knights is the Chair of the Policies &amp; Procedures sub group.</li> <li>Dr Arlene Boroda is the Chair of the Monitoring &amp; Evaluation sub group.</li> <li>Anna Openshaw-Lawrence is the Chair of the Learning &amp; Development sub group.</li> <li>Mike Howard is the Chair of the Performance &amp; SCR sub groups.</li> <li>Gail Tolley is the temporary Chair of the Child Sexual Exploitation sub group.</li> <li>Dr Melanie Smith is the Chair of the CDOP.</li> <li>A meeting will be taking place with all sub group Chairs in January 2016 to synchronise the work and establish the links between all groups.</li> <li>The Chair asked members to suggest nominations for sub group membership.</li> </ul>	
<b>56.2 Review of &amp; Affiliation of Missing Panel/MASE Panel/PMAP</b>	<ul style="list-style-type: none"> <li>A suggestion has been made for the Missing Panel, MASE Panel &amp; PMAP to be affiliated to the LSCB to support these groups to do what they are set up to do.</li> <li>The governance arrangements of these groups need further clarification.</li> <li>PMAP sits within the Community Safety Team's remit.</li> <li>The function of all these groups are under review, the outcomes of these reviews will be feedback to the Board in April 2016.</li> </ul>	

	<p><u>Gangs</u></p> <ul style="list-style-type: none"> <li>A number of community meetings that have taken place recently have recognised that there is a Gang problem in Brent.</li> <li>There is a significant proportion of children in Brent's Primary Schools with parents linked to gangs.</li> <li>There is a concern that exclusions are creating a higher risk to gang involvement.</li> <li>The Board asked that these comments be considered in the PMAP review.</li> </ul>		
<b>56.3 Proposed changes to LSCB support arrangements</b>	<ul style="list-style-type: none"> <li>There has been a proposal to centralise the support arrangements for all the boards within Brent to enable closer alignment.</li> <li>The details of this proposal are being re-looked at and the current LSCB support arrangements will be continuing in the medium term.</li> </ul>		
<b>56.4 LSCB Budget</b>	<ul style="list-style-type: none"> <li>The Local Authority is a major contributor to the LSCB budget.</li> <li>Brent's budget is smaller than most London Boroughs.</li> <li>The Local Authority Finance Department have placed restrictions on the authorisation of LSCB budget and the Chair will be meeting with the Head of Finance to clarify the position.</li> <li>The budget report must show that Brent CCG funds the CDOP.</li> </ul>		
<b>Actions</b>		<b>Action Owner</b>	<b>Deadline</b>
Suggest nominations for sub group membership.		All members	28 <sup>th</sup> Jan 2016
Feedback on the review of the Missing Panel.		Graham Genoni	14 <sup>th</sup> Apr 2016
Feedback on the review of the MASE Panel.		Sarah Alexander	14 <sup>th</sup> Apr 2016
Consider the Board's comments in the review of PMAP and provide feedback.		Chris Williams	14 <sup>th</sup> Apr 2016
Meet with the Head of Finance to clarify the position of the controls on the LSCB budget.		Mike Howard	28 <sup>th</sup> Jan 2016
Ensure the budget report reflects that Brent CCG funds the CDOP as part of their contributions		Sue Matthews	28 <sup>th</sup> Jan 2016

<b>Item 57</b>	<b>Review of the CSE Action Plan</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>The LSCB CSE action plan has been reviewed and revised.</li> <li>The purpose of action plan is to monitor the work undertaken by the partnership to address CSE in Brent.</li> <li>All partners were asked to assist in populating the action plan to reflect the work that has taken place.</li> <li>The Ofsted inspectors noted that we have made progress in responding to CSE in Brent.</li> <li>The CSE sub group monitors the action plan and all members are expected to bring updates to the meetings and evidence of impact.</li> <li>Data from the Family Front Door on CSE referrals was studied at the last meeting which shows a decline in the number of referrals.</li> <li>Further work will take place on establishing the reasons behind this decline in referrals.</li> </ul>	

<b>Item 58</b>	<b>Members Response to Serious Crime Act 2015 – FGM</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>There has been an update to the Serious Crime act 2015 – FGM which notes that all professionals have an obligation to report suspicions of FGM.</li> </ul> <p><u>Health Economy response</u></p> <ul style="list-style-type: none"> <li>The change to guidelines has been disseminated to staff.</li> <li>FGM data is centrally collated by NHS England.</li> <li>LNHW have been collating data over the year.</li> <li>Based upon professional experience the impact of the guidelines is questionable in terms of increasing reporting numbers.</li> <li>There is a concern about stigmatising women and the need for therapeutic support.</li> <li>There is an African Well Woman Clinic based in Northwick Park Hospital more information on this clinic will be presented to the Board at the next meeting.</li> <li>The Department of Health have issued some FGM commissioning guidance.</li> </ul> <p><u>Schools response</u></p> <ul style="list-style-type: none"> <li>All schools have been informed by the Local Authority of their obligations.</li> </ul>	

	<ul style="list-style-type: none"> <li>The Village School have raised awareness of the signs and symptoms of FGM with their staff.</li> <li>The training centre at Stonebridge School provide FGM training programme for schools.</li> <li>An exercise looking at all Brent Schools Safeguarding Policies has been undertaken to ensure they have a section on FGM contained within them.</li> </ul> <p><u>Brent Social Care response</u></p> <ul style="list-style-type: none"> <li>The FGM guidance has been circulated to all staff.</li> <li>The Brent Family Front Door (MASH) rating for FGM is red.</li> <li>The numbers of FGM referrals into the Brent Family Front Door are very low.</li> </ul> <p><u>Police response</u></p> <ul style="list-style-type: none"> <li>The Police have a well established process in place to response to FGM.</li> <li>Few incidents are reported to the Police, however there has been an increase in reports since the start of 2015.</li> <li>Each Police force should have a trained FGM SPOC.</li> </ul>	
<b>Board Focus</b>	<ul style="list-style-type: none"> <li>The Board is reassured that the partnership is responding to FGM whilst recognising improvements can be made.</li> <li>The Board felt that information on the Police SPOC should be more strongly promoted in Brent.</li> <li>The Policies &amp; Procedures sub group will consider how to promote the London FGM procedures.</li> <li>The Monitoring &amp; Evaluation sub group are carrying out an audit on some FGM cases.</li> <li>The Community Reference Group will consider how to promote this across Brent's community.</li> <li>Brent LSCB offer FGM training as part of the multiagency training programme and the attendance is very good.</li> </ul>	
<b>Actions</b>	<b>Action Owner</b>	<b>Deadline</b>
Ensure the Policies & Procedures sub group considers how to promote the London FGM procedures.	Catherine Knights	28 <sup>th</sup> Jan 2016
Update the Board on the work of the African Well Woman Clinic at Northwick Park Hospital.	Jonathan Davies	28 <sup>th</sup> Jan 2016
Ensure the Community Reference Group considers how to promote FGM within in the community.	Angela Clarke	28 <sup>th</sup> Jan 2016

<b>Item 59</b>	<b>Discussion regarding Performance Data</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>The performance sub group have pulled together some indicators for the LSCB to consider as part of the dataset.</li> <li>The dataset has some comparative information with both geographical and statistical neighbours.</li> <li>The data collected is mainly by the Local Authority, the Chair requested that there be more input from the rest of the partnership.</li> <li>The Performance sub group will be looking at trends at the next meeting.</li> </ul>	

<b>Item 60</b>	<b>Update on the Tackling Violence Against Women and Girls Action Plan</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>This item was combined with Item 61.</li> </ul>	

<b>Item 61</b>	<b>Review of arrangements for tackling Domestic Abuse</b>	<b>Chair</b>
<b>Key Points</b>	<ul style="list-style-type: none"> <li>A report was presented to the Board that raised concerns that the Independent Domestic Violence Advocate (IDVA) based in Brent Civic Centre is being underused, whereas the IDVA in Wembley Police Station is overwhelmed with cases.</li> <li>Some partners are not making any referrals to the IDVA service, this may be because assumptions are made that other partners are making these referrals.</li> </ul>	
<b>Board Focus</b>	<ul style="list-style-type: none"> <li>Currently Domestic Abuse is not an identified priority for Brent LSCB.</li> <li>This is a large problem in Brent and the Board should consider how the partnership collectively tackles it.</li> <li>The Policies and Procedures sub group will look at the current referral pathways and consider the need to develop guidance on this.</li> <li>The Chair will attend the next VAWG Strategy Group.</li> </ul>	
<b>Actions</b>	<b>Action Owner</b>	<b>Deadline</b>
Attend the next VAWG Strategy Group.	Mike Howard	28 <sup>th</sup> Jan 2016
Ensure the Policies and Procedures sub group looks at current IDVA referral pathways and considers developing guidance on this.	Catherine Knights	28 <sup>th</sup> Jan 2016

Item 62	Any Other Business	Chair
<b>Key Points</b>	<p><u>Extraordinary meeting 1<sup>st</sup> December 2015</u></p> <ul style="list-style-type: none"> <li>The extraordinary meeting will be held at the Sattavis Patidar Centre, the meeting with focus on a presentation on the Signs of Safety Project, the outcomes of the Ofsted Inspection and the LSCB priorities for 2016.</li> </ul> <p><u>Update from Council Overview Scrutiny Committee – Review of Annual Report</u></p> <ul style="list-style-type: none"> <li>The LSCB Annual Report was presented to the Council Overview Scrutiny Committee.</li> <li>Some concern was raised that the Board should be further looking at the impact of the welfare reform on children and families in Brent.</li> </ul> <p><u>Community Rehabilitation Company Restructure</u></p> <ul style="list-style-type: none"> <li>The Community Rehabilitation Company are undergoing a restructure and created a central team to input into MASH's across London.</li> </ul>	

Item 52	Papers circulated for information/note	Chair
<b>Key Points</b>	<ul style="list-style-type: none"> <li>LSCB Meetings Forward Plan</li> </ul>	

**Brent LSCB meetings will be held on:**

DATE	Time	Venue
Thursday 28th January 2016	13.30-16.30	To be confirmed
Thursday 14th April 2016	09.30-12.30	To be confirmed
Thursday 16th June 2016	13.30-16.30	To be confirmed
Thursday 15th September 2016	09.30-12.30	To be confirmed
Thursday 17th November 2016	13.30-16.30	To be confirmed