



Keeping children safe is everyone's responsibility

BRENT LSCB MEETING MINUTES

Wednesday 10th June 2015

9.30am-12.30pm

Brent Civic Centre

Present:

Designation

Brent CCG - Designated Doctor for Safeguarding Children
 Brent Council – Chief Legal Officer
 Brent Council - Director of Public Health
 Brent Council - Head of Community Safety and Public Protection
 Brent Council - Head of Early Years
 Brent Council - Head of Housing Solutions
 Brent Council - Head of Support Planning and Review, Adults Social Care
 Brent Council - Health Improvement Specialist (Training) Public Health
 Brent Council - Lead Member for Children & Young People
 Brent Council - Operational Director Social Care Children & Young People
 Brent Council - Strategic Director, Children and Young People
 Brent LSCB Business Manager
 Brent LSCB Business Support Officer
 Brent LSCB Independent Chair (Observing)
 Brent LSCB Lay Member
 CareUK - Service Manager Brent UCC
 CNWL Mental Health Trust - Associate Director Quality, Safety and Safeguarding (Deputy Chair)
 College of North West London – Safeguarding Lead
 Community Rehabilitation Company (CRC) – Assistant Chief Officer
 London North West Healthcare Trust (LNWH) - Deputy Director of Nursing
 Metropolitan Police - Brent Borough Command
 Metropolitan Police - Child Abuse Investigation Command
 National Probation Service - Assistant Chief Officer
 Primary School Representation – Head Teacher Stonebridge Primary School

Name

Dr Arlene Boroda
 Fiona Alderman
 Dr Melanie Smith
 Chris Williams
 Sue Gates
 Laurence Coaker
 Helen Duncan-Turnbull
 Sandy Youngson
 Cllr Ruth Moher
 Graham Genoni
 Gail Tolley
 Sue Matthews
 Wendy Proctor
 Mike Howard
 Pamela Stewart
 Gary Passaway
 Catherine Knights
 Diana Brown
 Cassie Newman
 Colette Mannion
 DCI Mick Gornall
 DCI John Foulkes
 Sam Denman
 Sophie Allen

Apologies:

Designation

Brent CCG - Co-Clinical Director for Kingsbury and Willesden
 Brent CCG - Borough Director for Safeguarding
 Brent CCG - Designated Nurse for Safeguarding Children
 Brent Council - Deputy Head of Community Safety & Public Protection
 Brent Council - Head of Locality Service Brent Social Care
 Brent Council - Head of Safeguarding Children & Young People
 Brent Council - Head of Youth Support Services
 Brent Council - HR Manager
 Brent LSCB Lay Member
 Brent LSCB Lay Member
 Special School Representation – Head Teacher The Village School
 CAF/CASS Senior Service Manager for Greater London

Name

Dr Sarah Basham
 Sarah Mansuralli
 Pauline Fletcher
 Karina Wane
 Neil Macdonald
 Sarah Alexander
 Angela Chiswell
 Afzal Ghany
 Angela Clarke
 Lucille Allain
 Kay Charles
 Danielle Dunbar

Guests:

Designation

Lullaby Trust
 Brent Council – Team Leader Education Welfare Service
 Metropolitan Police - Senior Intelligence Analyst

Name

Cheryl Pearce
 Amanda Hoyal
 Mark Parkinson

Item 29/15	Apologies, Welcome & Introductions	Chair
Key Points	<ul style="list-style-type: none"> All apologies are noted on page 2 of these minutes. Catherine Knights took on the role of the Chair for this meeting. Mike Howard was welcomed as the new Independent Chair of Brent LSCB. 	

Item 30/15	Minutes of last meeting and Matters Arising	Chair
Minutes	<ul style="list-style-type: none"> The minutes from the 15th April 2015 meeting were accepted as an accurate record with one grammatical amendment. 	

Item 31/15	Action Log	Chair	
Actions from previous meeting	<ul style="list-style-type: none"> Only one training delivery nomination was received from Social Care. A discussion will take place with the new Chair on how additional nominations from partners can be sought. A paper outlining the impact of the LNWH was circulated. This paper will be recirculated with agreed amendments. The Developing a Learning Culture sub group will discuss the phrase 'Harmful Practices' at the next meeting. Further discussion needs to take place on involving Brent Councillors in the work of the Community Reference Group. A letter will be sent to all Brent Schools that have not yet submitted the LSCB S.11 safeguarding audit to encourage them and offer support in completing it. The agreed updates to the LSCB Safer Recruitment Guidance are awaiting approval from Human Resources. 		
Actions		Action Owner	Deadline
Feedback on the practicality of the Community Reference Group inviting Brent Councillors to be involved in its work.		Gail Tolley	10 th Sept 2015
Ensure a letter is written to all Brent Schools that have not yet submitted the LSCB S.11 safeguarding audit to encourage them and offer support in completing it.		Gail Tolley	10 th Sept 2015
Complete the agreed amendments to the LSCB Safer Recruitment Guidance in consultation with Brent Council HR.		Sue Matthews	10 th Sept 2015

Item 32/15	Standing Items	Chair	
Key Points	<p><u>MARAC</u></p> <ul style="list-style-type: none"> Brent MARAC is experiencing low numbers of repeat referrals compared to the London and national averages. Some development work is taking to improve this. <p><u>MAPPA</u></p> <ul style="list-style-type: none"> All previous previously reported problems have been resolved. <p><u>Inspection & Self Assessment</u></p> <ul style="list-style-type: none"> No single agency inspections or self assessments were reported. <p><u>Safer Brent Partnership</u></p> <ul style="list-style-type: none"> A new domestic homicide review has been commissioned. The second gangs 'call in' event was held. 16 gang members from Church Road attended and engagement has been maintained with the vast majority. Brent has recognised as the second highest exporter of gangs in the UK. This has manifested into 'county lines' (vulnerable young people and adults are exploited to move and sell drugs across the country). A piece of work will be done to identify and manage the people involved or vulnerable to this activity. Concern was expressed from Schools that have experienced the difficulties of children whose parents are gang members. 		
Board Focus	<ul style="list-style-type: none"> Brent LSCB should connect with the LSCB's in the areas that are linked to Brent through 'county lines'. Mike Howard will engage with the other LSCB Chairs. 		

Item 32/15	Standing Items... Continued	Chair
Key Points	<p><u>Health & Wellbeing Board</u></p> <ul style="list-style-type: none"> • Work on the mental health and wellbeing strategy is ongoing. <p><u>Safeguarding Adults Board</u></p> <ul style="list-style-type: none"> • The Safeguarding Adults Board has been reinvigorated and is independently chaired by Fiona Bateman. All sub groups have been formed and all Chairs identified. • The Safeguarding Adults Board is currently undertaking 4 partnership reviews. • The strategic plan is currently being finalised and stronger links with the LSCB are being made. <p><u>London LSCB</u></p> <ul style="list-style-type: none"> • The London LSCB Business Managers and Independent Chairs now meet jointly twice a year. • The interface between LSCB's and LSAB's was discussed. • A concern about the independence of Boards was raised with references to Lambeth's recent Ofsted inspection. • NHS England attended to discuss the response to FGM in London. • A discussion took place on the funding of LSCB's. • All LSCB Chairs were strongly recommended to join the National LSCB Chairs Association. Mike Howard is already a member. • A review has been conducted on the way cases of child sexual abuse in London are investigated and supported in London. 	
Board Focus	<p><u>FGM</u></p> <ul style="list-style-type: none"> • It has been identified by St Mary's Hospital that 75% of their maternity cases that involve FGM are from Brent. • The Metropolitan Police CAIT team has not identified a rise in the number of FGM investigations and it appears that these cases are not being referred to the Police. • A London pilot project has been commissioning offering mental health services to women who have been victims of FGM. Brent CCG will be discussing this and feedback will be given to Brent LSCB on the outcome of this meeting. <p><u>Child Sexual Abuse (CSA)</u></p> <ul style="list-style-type: none"> • In light of the review, the board felt there is need to focus on CSA. • Brent is currently home to one of the Child Sexual Assault centres/hubs in London and representation should be made to continue the service. • A CSA working group will be set up to look at the suggested new models recommended from the review and how this would work for Brent and how to raise the profile of CSA. 	
Key Points	<p><u>PIP</u></p> <ul style="list-style-type: none"> • All outstanding actions have been updated and all completed actions will be moved to the archived actions. • The new Chair will review the PIP and will consider the best way to progress this tool. <p><u>Welfare Reform</u></p> <ul style="list-style-type: none"> • The government has announced that there will be further housing allowance caps that may create more homeless families. • The caps are preventing the housing team to find affordable private housing in borough therefore have no choice but to relocate Brent families. • Home Counties are now also beginning to feel pressure from the London boroughs and these areas are now becoming unaffordable. • The welfare reform policy has been refreshed in light of the recent court case and the will policy will be presented to Brent Council Cabinet in July 2015. 	
Board Focus	<p><u>Welfare Reform</u></p> <ul style="list-style-type: none"> • Schools are still being asked to advocate for families that affected by the welfare reform and they are not in a position to do this. • Information has previously been circulated to all Schools and a leaflet was developed, the Board agreed that there is a need to provide schools with an update and alert of the proposed further caps. 	
Actions	Action Owner	Deadline
Engage with the other LSCB Chair's in the areas that are known to be linked to Brent in 'county lines'.	Mike Howard	10 th Sept 2015
Meet to consider how to strengthen collaborative working between the LSCB & the LSAB.	Mike Howard Fiona Bateman	10 th Sept 2015

Actions	Action Owner	Deadline
Set up a CSA working group focussing on the future of the Brent SARC and raising the profile of CSA in Brent.	Dr Arlene Boroda DCI John Foulkes Sarah Alexander	10 th Sept 2015
Nominate an appropriate CAMHS representative to be involved in the CSA working group.	Catherine Knights	10 th Sept 2015
Attend the Brent Head Teachers Forum to provide an update on the welfare reform.	Laurence Coaker	10 th Sept 2015
Ensure that information is sent to all Brent Schools providing an update on the proposed further welfare reform caps.	Laurence Coaker Gail Tolley	Start of Term (Sept 2015)

Item 33/15	LSCB Sub Groups	Chair
Key Points	<u>Vulnerable Groups</u> <ul style="list-style-type: none"> A seminar was held in April 2015. The key learning from this event there are a number of panels looking at vulnerable children in Brent and there is a need to have clear governance arrangements in place. 	
Board Focus	<u>Voice of the Child</u> <ul style="list-style-type: none"> A challenge was made by the lay members to all sub groups on how they include the voice of the child into their work. All Chairs will submit a briefing paper to the Board at the next meeting. 	
Actions	Action Owner	Deadline
Submit a briefing paper to the Board on how their sub group includes the voice of the child in the groups work.	All sub group Chairs	10 th Sept 2015

Item 34/15	Brent LSCB Annual Report (Paper circulated prior to meeting)	Sue Matthews
Key Points	<ul style="list-style-type: none"> Final draft of the 2014/15 LSCB Annual Report circulated. Report agreed. Thanks were given to the Board members and Board officers that contributed. 	

Item 35/15	CDOP Annual Report (Paper circulated prior to meeting)	Dr Melanie Smith
Key Points	<ul style="list-style-type: none"> The CDOP Annual Report for 2014/15 was presented to the LSCB. During the period a total of 29 child deaths were reviewed, 18 of which were expected. A study was undertaken on all the sudden infant death cases that the CDOP have reviewed since 2008. This study has identified that safe-sleeping is an issue in Brent. Further work is being undertaken to get a clearer picture of the depth and breadth of this issue. The CDOP are working on including the input from the parents of the deceased in the child death reviews. 	
Board Focus	<ul style="list-style-type: none"> A challenge was made to the Board on how the partnership can promote the safe-sleeping awareness. 	

Item 36/15	The Lullaby Trust	Cheryl Pearce
Key Points	<ul style="list-style-type: none"> Cheryl Pearce from the Lullaby Trust attended the Board to promote the work on safer sleeping. Training programmes for professionals are offered and promotional materials are available in different languages. An annual national campaign has been developed with a 'safer sleep week' which will take place on across the UK on 14th -18th March 2016. 	
Board Focus	<ul style="list-style-type: none"> The Board will consider signposting the Lullaby Trust and the services it offers through the LSCB website. The Board will request that the Health & Wellbeing Board tables the issue of safer sleeping as a public health issue. The information will be sent to all Board members to cascade across the partnership. 	
Actions	Action Owner	Deadline
Request that the Health & Wellbeing Board tables the issue of safer sleeping as a public health issue	Mike Howard	10 th Sept 2015
Cascade the information from the Lullaby Trust on 'safer sleeping'	All members	10 th Sept 2015

Item 37/15	Tackling Human Trafficking (Paper circulated prior to meeting)	Mark Parkinson
Key Points	<ul style="list-style-type: none"> Mark Parkinson, Senior Intelligence Analyst delivered a presentation to the Board on how the Metropolitan Police is tackling Human Trafficking across London. 	
Board Focus	<ul style="list-style-type: none"> Brent is one of the only 2 London boroughs that have been given a RED (high) RAG rating on the prevalence of Human Trafficking. Mark Parkinson will be the named specific named contact for Brent for advice and information. Frontline workers across the partnership will come across perpetrators and victims of trafficking every day and awareness raising programme needs to be undertaken. 	

Item 38/15	Missing Children (Paper circulated prior to meeting)	Graham Genoni / Amanda Hoyal
Key Points	<p><u>Brent Missing Children Panel</u></p> <ul style="list-style-type: none"> A multiagency missing children panel that meets monthly has been set up to pull together and share information on children that go missing in Brent. This includes children missing from home, care and education. The operational panel looks at the plans that in place to support these children and reviews intelligence to identify pictures, pockets and trends. Brent Social Care track the information on a weekly basis of both Brent missing children and children that are placed in Brent. The top 10 vulnerable missing children are identified for each meeting. Intelligence from both Met Police safe well interviews social care return interviews is also considered. The group also reviews the links with gangs, and CSE ensuring referrals are made to other panels where appropriate. <p><u>Children Missing from Education</u></p> <ul style="list-style-type: none"> Amanda Hoyal, Team Leader Education Welfare Service delivered a presentation to the Board on how Brent is working to address children missing from education. Brent has a dedicated Education Welfare Officer that focusses on children missing from education which demonstrates the priority that is given to this. A multiagency audit was conducted looking at children missing from education and the action plan emerging from the audit is being taken forward by Information on this service has been sent to all Brent Schools. 	
Board Focus	<ul style="list-style-type: none"> Assurance was given that there is appropriate health representation on the Missing Children Panel Not all schools enter into a service level agreement with Brent Council Education Welfare Service. Guidance could be issued to Brent Schools on what core services they should be seeking from other contractors. The Board agreed to adopt the London Children Missing from Home, Care and Education policy that was published in May 2015. The policy will be integrated into the existing LSCB training courses and reviewed annually. <p><u>Home Education</u></p> <ul style="list-style-type: none"> The challenges of home education have been recognised as a national issue. There is no duty to monitor home educated children, however Brent Education Welfare Service conduct home visits to all home educated on an annual basis. Home education has featured in some serious case reviews where it that has been used to deflect agencies involvement with families. 	

Item 39/15	PREVENT (Paper circulated prior to meeting)	Chris Williams
Key Points	<ul style="list-style-type: none"> Chris Williams, Head of Community Safety & Public Protection - Brent Council delivered a presentation to the Board on the PREVENT agenda. Brent has set up a CHANNEL Panel to monitor all cases of possible extremism. An awareness programme for schools is being developed to give schools the skills to identify and recognise possible radicalisation. Some guidance is also being developed for venues that hire out their facilities to assist in ensuring they know their safeguarding obligations. A safer giving campaign for the community has also taken place. 	

Board Focus	<ul style="list-style-type: none"> Brent LSCB's Training Coordinator is a Home Office approved WRAP trainer and this training is included within the LSCB training programme for 2015. Clarification will be sought to establish whether the accreditation for the delivery of WRAP training is being relaxed to allow local train the trainers sessions to be rolled out. LSCB's can oversee, challenge and seek assurance from partners that PREVENT is part of partners objectives but it not a delivery mechanism. The Board agreed that the Brent LSCB Thresholds Policy will be updated to include PREVENT in line with the London Thresholds Policy update. A training programme is being offered to all schools through Stonebridge Primary School. 		
Actions		Action Owner	Deadline
Seek clarification to establish whether the accreditation for the delivery of WRAP training is being relaxed.		Kathryn Bryans	10 th Sept 2015

Item 40/15	Anti-Social Behaviour (Paper circulated prior to meeting)	Chair
Key Points	<ul style="list-style-type: none"> Paper circulated for information and note prior to meeting. No comments/questions received. 	

Item 41/15	Signs of Safety (Paper circulated prior to meeting)	Robert Maragh
Key Points	<ul style="list-style-type: none"> Item deferred until the next meeting 	

Item 42/15	LSCB Meeting Forward Plan (Paper circulated prior to meeting)	Chair
Key Points	<ul style="list-style-type: none"> Signs of Safety will be added to the July board meeting agenda. Child Sexual Abuse Children Missing from Education (January 2016) 	

Item 43/15	Learning Points & Challenges	Chair
Key Points	<ul style="list-style-type: none"> Prevent Safe Sleeping Trafficking Welfare Reform County Lines LSCB links Consultation of sexual assault centres 	

Item 44/15	Any Other Business	Chair
Key Points	<ul style="list-style-type: none"> Catherine Knights was thanked for stepping into the Chair role for the last two LSCB meetings. Mike Howard addressed the Board as the new Chair and noted that the number of Board meetings will be reduced to take place approximately every 10 weeks. The format of the minutes will change to allow emphasise Board focus. The Board needs to demonstrate what difference it is making. There will be a stronger focus on Neglect and Domestic Abuse Consideration will be given to developing a LSCB newsletter. The Executive Group will no longer take place. All Chairs of sub groups will meet quarterly. The Chair will be addressing the budget and exploring how the LSCB can generate income. The next meeting will take place in September 2015. 	

Brent LSCB meetings will be held on:

DATE	Time	Venue
Thursday 10th September 2015	13.30-16.30	To be confirmed
Thursday 19th November 2015	09.30-12.30	To be confirmed
Thursday 28th January 2016	13.30-16.30	To be confirmed
Thursday 14th April 2016	09.30-12.30	To be confirmed
Thursday 16th June 2016	13.30-12.30	To be confirmed
Thursday 15th September 2016	09.30-12.30	To be confirmed
Thursday 17th November 2016	13.30-12.30	To be confirmed