



Keeping children safe is everyone's responsibility

## Brent LSCB Meeting Minutes

Wednesday 4<sup>th</sup> February 2015

9.30am-12.30pm

Brent Civic Centre

**Minutes completed by:** Wendy Proctor, LSCB Business Support Officer  
**Distribution list:** All members of the LSCB

**Present:**

<b><u>Name</u></b>	<b><u>Designation</u></b>
Angela Chiswell	Head of Youth Support Services
DCI John Foulkes	Metropolitan Police Child Abuse Investigation Command
Pamela Stewart	Lay Member
Chris Spencer	Independent Chair of Brent Local Safeguarding Children Board
Karina Wane	Deputy Head of Community Safety
DCI Mick Gornall	Metropolitan Police, Brent Borough Command
Dr Arlene Boroda	Designated Doctor for Safeguarding Brent CCG
Diana Brown	College of North West London
Colette Mannion	Deputy Director of Nursing LNWH
Fiona Alderman	Principal Lawyer, Children and Young People Brent Council
Gail Tolley	Strategic Director, Children and Young People Brent Council
Graham Genoni	Operational Director Social Care, Children and Young People Brent Council
Neil Macdonald	Head of Locality Service Brent Children and Families Social Care
Lucille Allain	Lay Member
Catherine Knights	Associate Director of Operations CNWL Mental Health NHS Trust
Helen Duncan-Turnbull	Head of Support Planning and Review, Adult's Social Care Brent Council
Kay Charles	Special School Representation – Head Teacher The Village School
Sophie Allen	Primary School Representation
Pam Ulstein	Brent Magistrate
Pauline Fletcher	Designated Nurse for Safeguarding Brent CCG
Sandy Youngson	Health Improvement Specialist
Sam Denman	Acting Assistant Chief Officer National Probation Service
Dr Sarah Basham	Co-Clinical Director for Kingsbury and Willesden – Brent CCG
Gary Passaway	Service Manager Brent UCC, CareUK
Richard Morris	CAFCASS
Wendy Proctor	Brent LSCB Business Support Officer
Sharon Healy	ADVANCE
Angela Clarke	Brent LSCB Lay Member

**Apologies:**

<b><u>Name</u></b>	<b><u>Designation</u></b>
Dr Melanie Smith	Director of Public Health
Afzal Ghany	HR Manager- Brent Council
Sara Williams	Operational Director Education and Early Help, Children and Young People
Cllr Ruth Moher	Lead Member for Children and Families – Brent Council
Sarah Mansuralli	Borough Director for Safeguarding NHS Brent
Laurence Coaker	Head of Housing Solutions, Brent Council
Sue Gates	Brent Council Head of Early Years
Cassie Newman	Community Rehabilitation Company
Sarah Alexander	Head of Safeguarding, Brent Social Care
Sue Matthews	Brent LSCB Development Manager

**01/15**    **Apologies**

All apologies are noted on page 2 of these minutes.

**02/15**    **Minutes of the last meeting**

The minutes from the 3<sup>rd</sup> December 2014 meeting were accepted as an accurate record with two amendments;

- Item 89/14 - The review of the MAPPA was completed by Pauline Fletcher.
- Item 89/14 – The sentence regarding the Ofsted Inspection needs to be completed.

**03/15**    **LSCB Minutes Action Log**Children with Disabilities

The Health Leads Group agreed that an audit will be conducted on how all the health providers assess and escalate cases involving children with disabilities. Some useful learning from a similar audit conducted by Hillingdon will also be shared.

The Children with Disabilities Task Group is being led by Neil Macdonald and a number of actions arose from the initial meeting. The next meeting will take place on the 13<sup>th</sup> February 2015 and a paper will be presented to the LSCB at a future meeting that summarises the progress of the work this group has undertaken.

Anti-Social Behaviour Legislation Change

A briefing on the impact of the new changes of the anti-social behaviour legislation has on Brent will be presented to the Board at the next meeting.

Tackling Violence Against Women and Girls

Ben Spinks has now left Brent Council and clarification will be sought on how this work is being taken forward and the momentum of this work will not be lost.

Review Of CAIT Relationship With MASH

A review on how best CAIT can be integrated into the MASH across London is taking place and it is expected that this will take at least 6 months. An update will be presented to the Board when this review is completed.

LNWH Trust

This action was deferred to the next meeting and Colette Mannion will present a report on how the merger and formation of LNWH Trust impacts on the safeguarding of children in Brent.

LSCB Dataset

The Chair expressed concern that the dataset is not progressing as it should and the Board should think about what data is being collected by partners and what the Board wants to look at on a regular basis.

**ACTION :-**

- 1. Colette Mannion to present a report on how the merger and formation of LNWH Trust impacts on the safeguarding of children in Brent.**

## 2. Neil Macdonald to present a paper at a future meeting that summarises the progress of the Children with Disabilities Task Group.

### 04/15 **Standing Items**

#### Issues arising from MAPPA

The attendance of MAPPA is currently being reviewed and letters will be sent out to partners.

#### Issues arising from MARAC

A MARAC steering group is being developed in line with national guidelines.

#### Feedback from Safer Brent Partnership

An Anti-Social Behaviour Home Office peer review and the second stage of the Gangs mini peer review will both be taking place this month. It is expected that a report will be presented to the Board in June 2015 on the outcome of these reviews.

A new screening service for DV has been set up which will now screen all police call outs. A new specialist CSE worker has taken up post and sits within the children's service safeguarding team.

#### Feedback from Health & Wellbeing Board

The last meeting of the Health & Wellbeing Board focussed on the theme of children under 5. The LSCB suggested that CSE should be one of the themes for the Health & Wellbeing Board meetings and Gail Tolley as a member of that Board will be raise this suggestion with the Chair.

#### Partnership Improvement Plan (PIP)

The Chair expressed concern that the PIP is currently not being used effectively.

There are a number of actions that need to be updated and the PIP will be circulated to all members for all members to review and update the actions.

The Chair requested that particular attention should be given to the overdue Early Years and Education Service actions.

The actions for NWLH Trust need to be updated following the formation of the new LNWH Trust to ensure the actions can be completed within the new structure.

All the completed actions were signed off and will be moved to the actions archive.

#### **ACTION :-**

- 1. Gail Tolley to raise the LSCB suggestion that the Health and Wellbeing Board could have a CSE themed meeting with the Chair.**
- 2. Wendy Proctor to circulate the PIP to all members.**
- 3. All members to review and update any actions on the PIP.**

### 05/15 **Brent LSCB Sub Groups**

The sub groups work programme (action plans) will be regularly reported on and scrutinised by the Executive Group from the next meeting onwards.

### Vulnerable Groups

A discussion took place on whether the Vulnerable Groups Sub Group should continue and it was agreed that the group needs to refocus on strategically leading the agenda across Brent. It was agreed that further support and attention will be given to refocussing this sub group and a new Chair will be identified following DCI Mike West leaving Brent.

### The Voice of the Child

The Executive Group has agreed to disband this subgroup and ensure that all other sub groups include the Voice of the Child as a core part of their workplan.

### Serious Case Review

Brent will be contributing to a SCR being conducted by another borough where a child died in a Brent property. It was recognised that Dr Arlene Boroda expressed her concerns about this case and worked very hard to encourage this Serious Case Review to be initiated. An audit is also being undertaken on another cross-borough case and another audit is being conducted from a health perspective.

### Quality, Audit & Outcomes

The reflective audits are still being undertaken and another 8 more audits are being identified. A themed audit has been conducted looking at CP medicals and a provisional report will be presented to the sub group at the next meeting.

### Policies and Procedures

Colette Mannion, LNWH Trust will be taking the roll of the Chair of this sub group. Two policies were presented to the Board for sign off.

### Thresholds Policy

The existing Thresholds Policy was updated to include CSE following the Ofsted Thematic Inspection. The London SCB policy is also being updated so the board agreed that they are happy to sign the Brent policy off with the expectation that it may need updating following publication of the London policy.

### Information Sharing Guidance

The LSCB Information Sharing Guidance has been finalised. The Board agreed to sign off this document following the agreed changes to be made;

- This document is a framework rather than a piece of guidance and it will be renamed to reflect this
- The wording of point 2.1 will be amended to remove the word 'tragedies'.

### Child Death Overview Panel

There is currently one case that is being closely tracked and information from partners is being sought. Dr Melanie Smith has now taken up the role of the Chair. There have been two unexpected deaths and an audit will be conducted on the sudden unexpected infant deaths to establish any themes.

### Developing a Learning Culture

The Communications Strategy has been finalised and published on the LSCB website and this group holds the responsibility to monitor and implement it. The action plan has been revised and it was recognised that the pace and momentum of this group needs to increase. A large piece of work is being taken forward looking at how to assess the impact

of LSCB training. A model for this has been agreed and the group agreed this would be piloted with some training.

The Chair announced that after some persuasion Brent Council has agreed to fund the LSCB Training Coordinator role as a permanent post and it will be advertised by the end of February 2015.

A set of LSCB roadshows was organised with the intention to raise the profile of the LSCB across Brent. All partners are publicising the roadshows and encouraging front line staff to attend.

#### Child Sexual Exploitation (CSE)

Gail Tolley will now take over the role of the Chair of this sub group.

The sub group action plan is being updated and the strategy is also being updated. A request has been made for all agencies to submit the names of their CSE leads.

A new CSE worker has started in Brent and will be a member of the sub group. A CSE briefing was presented to the Designated Teachers Forum and further training will be offered. The Chelsea's Choice play offer is being taken up by Brent schools following on from the involvement within the LSCB CSE conference that took place in November 2013. It was regrettable that this had taken so long to launch. Some awareness work is being taken forward with health professionals to ensure there is a developed understanding of CSE.

### **06/15 Brent Family Front Door Review**

The Board received a presentation on the recent multiagency review of the Brent Family Front Door. It was noted that this is the only multiagency review of the MASH to be completed across London to date and there was fantastic engagement from Police and Health. The team was formally thanked for carrying out this thorough piece of work.

A multiagency consultation was conducted using an online survey. The Board felt that the response from schools was poor as only 6 schools completed the online survey. It was identified through the review that the links between the Brent Family Front Door and schools needs to be strengthened.

A recommendation was made to consider the best way to maximise the communication with Brent schools as part of the learning from the review. An action plan for this review will be developed and it was agreed that it will be presented to the Board. Any multiagency strategic actions arising from this action plan will be included within the LSCB PIP.

#### **ACTION :-**

- 1. Graham Genoni to ensure the Brent Family Front Door Review action plan is presented to the LSCB and any strategic actions arising from this action plan are included within the LSCB PIP.**

### **07/15 Family Nurse Project Update & Evaluation**

The Board received an update on the Family Nurse Project one year on from the start of the project. The following comments were made;

- Due to the large number of Romanian girls that are involved in the Family Nurse Project, consideration will be given to recruiting a Romanian worker to match the clients.

- Consideration should be given to presenting this project to Probation.
- Further analysis of the Family Nurse Project data needs to be done to understand themes.
- The Chair noted that Family Nurse Projects are terrific and prove very successful, they are also a great opportunity for career development for staff.

### **08/15    Brent LSCB Annual Report**

All partners have been approached to contribute to the development of the Annual Report and the Chair encouraged all members to respond.

### **09/15    Section 11 Challenge and Support Programme**

This is the last meeting that will be chaired by Chris Spencer as his role will end at the end of February 2015. The Section 11 Challenge and Support Programme is due to start in April 2015 and this will be taken forward with the new Chair.

Harrow LSCB will be approached to try and complete these together where partners work across both boroughs.

It was noted that the Designated Professionals will be involved in all the health Section 11 audits.

#### **ACTION :-**

1. **Sue Matthews to approach Harrow to consider carrying out the Section 11 audits together where partners work across both boroughs.**

### **10/15    S11 Case Study**

Dr Arlene Boroda presented a S11 case study focussing on sexual abuse. The board was reminded that sexual abuse is under reported. The case involved a 12 year old girl presenting for a sexual health screen. It was agreed that an assessment would be undertaken and the girl shared information that she was involved in a sexual relationship with the lodger in her family home in his 30's.

No DNA evidence was found and any STI test results were negative.

It was noted that this is a good case of partnership working and the Social Worker was present during the assessment where a full sexual history is taken and is a very intrusive process. There was also very appropriate and thoughtful use of interpreters. The board recognised that there are some important learning points from this case study and the voice of this child was strong throughout the case. The child was initially very dissatisfied as her hopes and dreams of linking with her boyfriend were not possible and this evidences that the hearts and desires of the client may not be in their best interest.

### **11/15    Safeguarding in Schools (including S11 audit update)**

#### Schools Section 11 update

Sue Matthews is leading on this piece of work and due to her absence this report will be deferred to the next Board meeting.

#### DBS Audit

A task and finish group has been set up to review the Safer Recruitment Guidance.

A suggestion was made to ensure that the guidance should also include the barring by association. This law was originally developed for child minders where children access their

homes however this is now applied to schools. Schools need to think about the ramifications of this and the majority of cases will have to be managed on a case by case basis.

A suggestion was made for the Director of Children and Young People to develop and issue a risk assessment template that will be offered to all schools to use to assess the risk of these cases.

**ACTION :-**

- 1. Gail Tolley to consider issuing a risk assessment template that will be offered to all schools to use to assess the risk of barring by association.**

**12/15    NHSE Arrangements**

With all the changes in taking place within the health economy it was felt that the Board needs to be clear what NHS England's safeguarding role is.

Brent CCG and NHSE will have a shared role in monitoring GP contracts to ensure they are following safeguarding standards. The exact framework for this is not clear at this moment and further information will be presented to the Board at the next meeting.

**ACTION :-**

- 1. Dr Sarah Basham to update the Board at the next meeting on the GP commissioning arrangements between Brent CCG and NHSE.**

**13/15    LSCB Meetings Forward Plan**

The following items will be added to the LSCB meeting forward plan:

April 2015 Meeting

- Brent CCG and NHSE joint GP Commissioning role.
- Schools Section 11 Report

June 2015 Meeting

- Anti-Social Behaviour Home Office Peer Review
- Gangs Peer Review

**14/15    Any Other Business**

- i. Chris Spencer

Councillor Ruth Moher, Lead Member for Children and Young People was not able to attend the LSCB meeting and it was agreed the following acknowledgement should be added to these minutes.

'Chris has served the borough of Brent for three years in his capacity as Chair LSCB. We are very grateful for his input and the expertise he has brought to the task. As he moves on to other challenges I would like on behalf of the Board to wish him all success in his future ventures.'

**Date of next meeting:**

**Wednesday 15<sup>th</sup> April 2015**

**9.30am - 12.30pm**

**Venue Sattavis Patidar Centre, Forty Avenue, Wembley**

## Brent LSCB Meeting – 4<sup>th</sup> February 2015 Action Log

Actions	Contact	Completion Date
<b>Actions deferred from previous meeting</b>		
Establish which schools will require further support and clarification from the return	Afzal Ghany and Sue Matthews	15 <sup>th</sup> April 2015
Set up a task and finish group to review the safer recruitment guidance with a view to creating a multi-agency best practice tool that can be sent to partners and all Schools	Afzal Ghany	15 <sup>th</sup> April 2015
<b>LNWH Trust</b>		
Present a report on how the merger and formation of LNWH Trust impacts on the safeguarding of children in Brent.	Colette Mannion	15 <sup>th</sup> April 2015
<b>Children with Disabilities Task Group</b>		
Present a paper at a future meeting that summarises the progress of the Children with Disabilities Task Group.	Neil Macdonald	15 <sup>th</sup> April 2015
<b>Health &amp; Wellbeing Board</b>		
Raise the LSCB suggestion that the Health and Wellbeing Board could have a CSE themed meeting with the Chair.	Gail Tolley	15 <sup>th</sup> April 2015
<b>LSCB Partnership Improvement Plan (PIP)</b>		
Circulate the PIP to all members.	Wendy Proctor	15 <sup>th</sup> April 2015
Review and update any actions on the PIP	All Members	15 <sup>th</sup> April 2015
<b>Brent Family Front Door Review Action Plan</b>		
Ensure the Brent Family Front Door Review action plan is presented to the LSCB and any strategic actions arising from this action plan are included within the LSCB PIP.	Graham Genoni	15 <sup>th</sup> April 2015
<b>Section 11 Challenge and Support Programme</b>		
Approach Harrow to consider carrying out the Section 11 audits together where partners work across both boroughs.	Sue Matthews	15 <sup>th</sup> April 2015
<b>DBS and Schools</b>		
Consider issuing a risk assessment template that will be offered to all schools to use to assess the risk the cases of barring by association.	Gail Tolley	15 <sup>th</sup> April 2015
<b>NHSE Arrangements</b>		
Update the Board at the next meeting on the GP commissioning arrangements between Brent CCG and NHSE.	Dr Sarah Basham	15 <sup>th</sup> April 2015