



Keeping children safe is everyone's responsibility

Brent LSCB Meeting Minutes

Wednesday 3rd December 2014
9.30am-12.30pm
Brent Civic Centre

Minutes completed by: Wendy Proctor, LSCB Business Support Officer
Distribution list: All members of the LSCB

Present:**Name****Designation**

Angela Chiswell	Head of Youth Support Services
Afzal Ghany	HR Manager- Brent Council
DCI John Foulkes	Metropolitan Police Child Abuse Investigation Command
Pamela Stewart	Lay Member
Chris Spencer	Independent Chair of Brent Local Safeguarding Children Board
Chris Williams	Head of Community Safety
Acting DCI Mike West	Metropolitan Police, Brent Borough Command
Dr Arlene Boroda	Designated Doctor for Safeguarding Brent CCG
Nicky Case	Attending on behalf of Sue Gates
Ilona Maragh	Working with Families Project Manager
Karina Wane	Deputy Head of Community Safety, Brent Council
Natalie Hubert	Senior Probation Officer, Community Rehabilitation Company
Diana Brown	College of North West London
Colette Mannion	Deputy Director of Nursing LNWH
Fiona Alderman	Principal Lawyer, Children and Young People Brent Council
Gail Tolley	Strategic Director, Children and Young People Brent Council
Graham Genoni	Operational Director Social Care, Children and Young People Brent Council
Neil Macdonald	Head of Locality Service Brent Children and Families Social Care
Lucille Allain	Lay Member
Catherine Knights	Associate Director of Operations CNWL Mental Health NHS Trust
Helen Duncan-Turnbull	Head of Support Planning and Review, Adult's Social Care Brent Council
Kay Charles	Special School Representation – Head Teacher The Village School
Laurence Coaker	Head of Housing Solutions, Brent Council
Sophie Allen	Primary School Representation
Cllr Ruth Moher	Lead Member for Children and Families – Brent Council
Sara Williams	Operational Director Education and Early Help, Children and Young People
Sandy Youngson	Health Improvement Specialist
Dr Melanie Smith	Director of Public Health
Dr Sarah Basham	GP Representative
Gary Passaway	Service Manager Brent UCC, CareUK
Sarah Alexander	Head of Safeguarding, Brent Social Care
Sue Matthews	Brent LSCB Development Manager
Wendy Proctor	Brent LSCB Business Support Officer

Apologies:**Name****Designation**

Pam Ulstein	Brent Magistrate
DI Liam Adams	Metropolitan Police Child Abuse Investigation Team (CAIT)
Angela Clarke	Brent LSCB Lay Member
Sarah Mansuralli	Borough Director for Safeguarding NHS Brent
Bridget Jansen	Deputy Director Nursing LNWH Trust (Deputy Chair)
Sam Denman	Acting Assistant Chief Officer National Probation Service
Sue Gates	Brent Council Head of Early Years
Marcia Whyte	Probation Service
Yvonne Leese	Interim Lead Director of Community Services LNWH Trust
Richard Morris	CAFCASS
Pauline Fletcher	Designated Nurse for Safeguarding Brent CCG
Tessa Awe	Chief Executive of Voluntary and Community Sector (VCS)

86/14 Apologies

All apologies are noted on page 2 of these minutes.

87/14 Minutes of the last meeting

The minutes from the 8th October 2014 meeting were accepted as an accurate record.

88/14 LSCB Minutes Action Log

Anti-Social Behaviour Legislation Change

It is currently too early to tell what the impact of the new changes of the anti-social behaviour legislation has on Brent. A briefing on this will be presented to the Board in April 2015.

Children with Disabilities

A number of children with disabilities cases have been added to the programme of reflective audits.

A task and finish group has been scheduled for the 16th December 2014. Feedback from this group will be fed back to the Board at the next meeting.

The action for Catherine Knights to discuss with the Health Leads Group how cases involving children with disabilities are being assessed and escalated will remain on the action log.

Operation Make Safe

The Met Police action plan for rolling out Operation Make Safe in Brent is being led by Nick Bailey. An awareness raising event was held for all the licensed premises that was well attended. The operation has been launched in Brent and consideration will be given to whether some branded materials need to be developed to promote this operation.

Tackling Violence against Women and Girls

Gail Tolley will clarify with Ben Spinks that Brent Children's Social Care is included as a lead partner with the tackling violence against women and girls work.

Challenges to the Partnership

The LSCB keeps a formal challenge log of any challenges that are made to the partnership. Where challenges are made in meetings, the minutes will reflect these challenges more strongly. The Section 11 programme also generates challenges and this will begin again in April 2015. This item will be added to the agenda for next meeting.

It was noted that the Tri-borough has developed challenges on a thematic basis where all partners are requested to submit challenges for each theme.

ACTION :-

- 1. Neil Macdonald to feedback from the Children with Disabilities Task Group to the Board at the next meeting.**
- 2. Gail Tolley will clarify with Ben Spinks that Brent Children's Social Care is included as a lead partner with the tackling violence against women and girls work.**
- 3. Karina Wane to brief the Board on the impact of the new changes of the anti-social behaviour legislation has on Brent.**

Issues arising from MAPPA

The review of MAPPA has been completed by Pauline Fletcher and will be discussed at the next Vulnerable Groups Sub Group meeting.

Issues arising from MARAC

Hestia has taken over the contract for domestic abuse support service in Brent and as part of this they now provide the support for MARAC. The current Chair of MARAC is DI Lily Benbo. The new coordination of the MARAC will need to be monitored to ensure it remains at a high standard.

Issues arising from Inspection & Self Assessment

The findings of the Ofsted Thematic Inspection has been published and an action plan has been put into place to address these.

Feedback from Safer Brent Partnership

The Safer Brent Partnership (SBP) had an away day on the 2nd December 2014 where the priorities were set for next year. These priorities were;

- Gangs
- Reducing re-offending,
- Violence Against Women and Girls
- CSE
- Youth Crime

It was agreed that whilst CSE is a priority for the SBP it would be led by the LSCB with strong links

Gang calling

Another gang calling event is being planned for a gang based in Church Road. The first gang calling event took place in Kilburn which was successful and since then no violent crimes have been recorded.

A gang calling involved gathering information about gang members and then showing them what information is known about them with a request to engage with services or further action will be taken against them. This model worked well in Boston and it was agreed to try this in Brent. A gang calling event will also be arranged for girls that are involved in gangs too.

Critical Learning Review

A Brent young person known to YOT was a victim in a violent crime and a critical learning review on this is being undertaken.

Feedback from Health & Wellbeing Board

The first meeting has taken place in a new themed more structured format, this meeting focussed on Dementia and this format will continue.

Feedback from the Safeguarding Adults Board

The Safeguarding Adults Board has appointed Fiona Bateman as it's Chair and this Board are also currently undertaking a refresh of the constitution and business plan.

Partnership Improvement Plan (PIP)

All the green (completed) items were signed off by the Board and will be archived. The PIP will be circulated again for partners to provide updates before the next meeting.

ACTION :-

- 1. Wendy Proctor to ensure the PIP is circulated to all members for updates to be made ahead the next meeting in February 2015.**

90/14

Brent LSCB Sub Groups

Vulnerable Groups

The group is still in the process of undertaking reviews of all the operational panels that have been set up in Brent. Following the Executive Group meeting that took place this morning it was agreed that some new direction will be given to the sub group with a focus on a mapping exercise.

DCI Mike West will no longer be working in Brent from January 2015 and a replacement Chair will need to be selected.

Prevent Agenda

Following reports that a number of children have fled to fight in Syria it was agreed that a short update will be given to the Board at the next meeting on the PREVENT agenda and what work is going on across the borough to raise awareness of this.

The Voice of the Child

The sub group has recently been revived and the attendance and participation at the last meeting was strong.

The recently appointed Brent Council Youth Engagement Officer offered useful contributions and has carried out some research on a model of LSCB Youth Engagement that takes place in Newham.

It was noted that during the Executive Group meeting the decision was made to disband this sub group and integrate the voice of the child into all sub groups. Further discussion on how this will be actioned will take place.

Serious Case Review

The Child I & J SCR report has been published and there has been no reaction.

A very good cross-borough case audit has been completed following and a report on the outcomes of this audit will be shared with the sub group at the next meeting.

Quality, Audit & Outcomes

CNWL-Social Care Audit

An audit has been carried out between Brent Social Care and CNWL NHS Trust looking at the trilogy of risk (also known as the toxic trio).

The main learning point that arose from this audit was that very few of the families that identified were known to CNWL whilst there is an assumption made that they are.

A working protocol has been developed between the two partners to address this and the LSCB is in support of this document.

It was recognised that this was a good piece of work and the complexity of mental health services needs further exploration.

A concern was raised regarding some partners not sharing information, the partnership was reminded that information should be shared when dealing with safeguarding concerns. Sarah Alexander, Kay Charles and Catherine Knights will have a further discussion to establish what the problems are and how they can be managed frontline.

Policies and Procedures

Policies and Procedures Policies for LSCB Ratification

A number of policies were presented and ratified by the Board, these included;

- Supervision Order Policy
- Escalation Policy
- Core Group Policy

Yvonne Leese has now taken up another role within the LNWH Trust and will no longer be the Chair of this sub group. Colette Mannion was thanked for acting as the Chair the last sub group meeting in Yvonne's absence. A new Chair for this group will need to be confirmed.

Child Death Overview Panel

There is currently one case that is being closely tracked and information from partners is being sought.

Developing a Learning Culture

The Conference took place on the 12th November 2014 and was very well attended with over 180 attendees. There was strong input from young people in the community with a video of a rap and also a poem reading.

Some more training courses have been added to the training programme (through Brent LSCB Learningpool) including a course on gangs and girls, additional CSE sessions and WRAP training.

There is still some work to be done on the development of the E-learning courses.

The LSCB Roadshows begin on the 9th December 2014 with the aim of raising the profile of the LSCB.

Child Sexual Exploitation (CSE)

Following the Ofsted Thematic Inspection a formal LSCB CSE Sub Group has now been set up and is currently being chaired by Sarah Alexander.

A very solid action plan has been developed and the group is working through these actions. In a much more regular and structured manner.

Some work has been done to strengthen the coordination of the MASE Panel.

CSE data collection

It was reported that there were low numbers of crimes with a CSE context being reported to the Police, further investigation established that this is the way the system is recording and work is being done to resolve this.

Some data analysis is being undertaken and by the next meeting the sub group should have a clearer picture of CSE in the borough.

CSE Screening Tool

The CSE group has produced a Screening Tool and the Board agreed and ratified this document.

ACTION :-

- 1. Chris Spencer and Sue Matthews to establish a new Chair for the Vulnerable Groups Sub Group**
- 2. Chris Spencer, Sue Matthews and Sara Williams to discuss how best to embed the voice of the child into the LSCB sub groups following the agreement to disband the Voice of the Child Sub Group.**

3. **DCI Mike West/Karina Wane to provide a briefing on the PREVENT agenda work that is taking place in the borough.**
4. **Sarah Alexander, Catherine Knights and Kay Charles to discuss the consent and sharing information issues that were raised at the LSCB meeting and feedback any concerns.**

91/14 **LSCB Health Check Report**

Chris Spencer, LSCB Independent Chair commissioned Ros Walker, a former Ofsted Inspector to review the functions of Brent LSCB. This work has begun and as part of this process will be interviewing members. A report will be produced and presented to the Board which will feed into the LSCB self assessment work.

92/14 **Business Plan**

The Business Plan has been reviewed following the Business Planning Day in September 2014 and the Board signed off this review document.

A new Business Plan is due to be developed from April 2015 will focussing on the 5 identified priorities.

A draft Annual Report will presented to the Board at the February 2015 meeting.

93/14 **Early Help Offer Report**

The report was submitted in October 2014 to the LSCB and is an update on the focus of early help to date. Out of the 810 troubled families that were identified in Brent, a target of 67% of turned around families has been achieved.

An away day will be taking place on the 9th December 2014 with partners to look at how the criteria to define the troubled families will be expanded to enable work with younger children and involve more early help and intervention services.

Step Up & Step Down

It was noted that cases that are stepped down from Social Care to the early support services and at the point of handover a risk assessment is done. Any cases where there are safeguarding concerns would not be accepted by the early support services.

Monthly meetings are held which provide opportunity for cases to be discussed.

Clarification was sought on the health partners that are involved in the Troubled Families work and it was noted that if any engagement from health partners is required, Dr Boroda will assist in facilitating involvement.

It was recognised that there has been low school involvement in the Troubled Families work and it was suggested that communication with schools could be further developed.

The role of the Board is to monitor early help and it was acknowledged the outcomes of this work should be presented to the Board.

94/14 **The Police and Crime Committee's report; Keeping Children Safe; the Metropolitan Police's role in safeguarding children**

An update on the Police and Crime Committee's report; Keeping Children Safe; the Metropolitan Police's role in safeguarding children was presented to the Board. This report was welcomed and has supported the need for an increase in staff across London for the

CAIT command.

A review is taking place to strengthen the relationship between CAIT and the MASH and feedback will be given to the Board once this review is completed. A pilot was previously carried out in another borough however it wasn't successful.

Some bespoke CSE training will be delivered to officers from January 2015.

MOPAC also picked up the concerns regarding children that go missing and has written some new guidance on this.

The challenge made by Brent LSCB to the Met Police Commissioner regarding a lack of resource for Brent and Harrow CAIT made a difference and was appreciated.

The LSCB offered further support on this matter if needed.

ACTION :-

- 1. DCI John Foulkes to update the Board on the outcome of the review of the relationship between CAIT and the MASH.**

95/14

Brent CCG Safeguarding Children Annual Report – A snapshot of safeguarding across the health economy

The CCG Annual Report was presented to the Board. It was noted that there are no recommendations or action plans developed from this document due to CQC inspection that took place which has produced a detailed action plan.

A number of amendments were suggested by the Board;

- Point 2.4 - This section should refer also to substance misuse.
- Point 9.4 – This section should be clearer in its definition of CSE regarding younger children.

The next Safeguarding annual report which will include the reports across the health economy will be presented to the LSCB in July 2015 and this will be added to the meetings Forward Plan.

Changes in the Health Economy Landscape.

There has been a huge change with the health service provision in Brent as a result of the merger between the Ealing Integrated Care Organisation and NWLH NHS Trust.

The LSCB requested a report on how this merger impacts on the safeguarding of children in Brent from Carole Flowers for the next meeting.

The Board also requested clarity on the relationship between NHS England and Brent CCG.

GP input to CP Conferences

A number of templates have been developed for GP's to contribute to child protection processes and it was requested that these templates should be merged into one to improve GP contributions. This request will be included within the MASH audit that is currently taking place.

ACTION :-

- 1. Sue Matthews to write to Carole Flowers requesting a report at the February 2015 LSCB meeting on how the formation of LNWH Trust impacts on the safeguarding of children in Brent.**
- 2. Sarah Basham to provide the Board with clarity on the relationship and arrangements between NHS England and Brent CCG.**

96/14 Brent Domestic Homicide Review - Learning Lessons Children Outcomes

A briefing was presented to the Board on the lessons that can be learnt from the Brent Domestic Homicide Reviews.

It was recognised that in future where there are lessons to be learnt from a safeguarding children's perspective, these will be addressed at the time of completion of the review rather than waiting for the reports to be published. This should enable the lessons to be learnt without a loss of momentum and understanding.

97/14 DBS Audit Report

This audit was initiated in August 2014. It was sent to all partner agencies and Schools in the form of a short set of questions to return.

All partner agencies submitted their return whilst only 34 responses were received from Brent Schools.

It was recognised that sending out this audit coincided with School holidays and with Section 11 audit and therefore caused some confusion for Schools. Consideration will be given to any further audits being sent to Schools in the future to ensure no further confusion is caused.

Where some School responses have caused concern a follow up exercise needs to take place to clarify the answers and provide advice where appropriate.

The report outlined a number of recommendations and it was agreed that;

- All partners will submit a DBS return as part of section 11 and provide evidence
- A task and finish group will be set up to review the safer recruitment guidance with a view to creating a multi-agency best practice tool that can be sent to partners and all Schools.

ACTION :-

- 1. Sue Matthews to ensure that there is section within the new S.11 audit programme that ensures partners provide evidence of their safer recruitment practice and requirements**
- 2. Afzal Ghany and Sue Matthews to establish which schools will require further support and clarification from the return**
- 3. Afzal Ghany to set up a task and finish group to review the safer recruitment guidance with a view to creating a multi-agency best practice tool that can be sent to partners and all Schools**

98/14 JSNA

A presentation was circulated to all LSCB members. Feedback from the LSCB was that there could be stronger credence given to safeguarding matters within the document. It was recognised that there is an acknowledgement within the JSNA of CSE.

99/14 LSCB Dataset

Some partners have now submitted the data they wish to be included within the dataset. The agreed dataset for Quarter 2 was presented to the Board. The Chair commented that a sign of a mature LSCB is how well the dataset is used. It was felt that more work needs to take place on the dataset for it to be useful for the Board.

The dataset should;

- Include more comparison statistical neighbour or national average data
- Include narrative and explanation on trends

Health partners have requested that the single agency training data is noted within the dataset.

It was noted that there is resource issue with regards to the analysis of the LSCB dataset and in other borough's it is an expectation that the Council is be responsible for pulling this together. Chris Spencer will discuss how to progress this with Gail Tolley.

ACTION :-

- 1. Chris Spencer to discuss with Gail Tolley how to progress the development of the LSCB Dataset effectively.**

100/14 Section 11 Case Study

This item will be deferred to the next meeting taking place in February 2015.

101/14 Caseloads in Children Social Care

This item was raised with the Board as there was some concern about the high caseloads in some Brent Social Care teams.

Additional resource has been given to reducing these numbers and the caseloads within the Care Planning Team are now at an appropriate level of between 12 and 16 children per social worker, this number is within a range that other authorities appear to be reporting. The reduction of caseloads within the Localities Services is also making good progress whilst it is recognised there is still more work to be done in some of the teams. It is also recognised that there is a high level of churn with Social Workers in Brent.

102/14 LSCB Meetings Forward Plan

The following items will be added to the LSCB meeting forward plan:

February 2015 Meeting

- Safeguarding in Schools (including S11 audit update)
- Section 11 Case Study – Dr Arlene Boroda
- LSCB Annual Report
- Section 11- Challenge and Support Programme
- NHSE Arrangements
- The impact of the LNWH Trust merger on safeguarding in Brent

April 2015 Meeting

- Impact of the changes to the Anti-Social Behaviour Legislation

ACTION :-

- 1. Wendy Proctor to update the meetings Forward Plan as agreed.**

103/14 Any Other Business

i. MACIE Training

The MACIE training is now being offered through the College of Policing, it is free training and follows the model the Met Police use to investigate a murder. Any partner that wishes to nominate staff to attend this training should contact Kathryn Bryans, LSCB Training Coordinator who will facilitate this.

ii. Brent LSCB Chair

There was a discussion about the recruitment / renewal process for the board chair. The Chair expressed concern about arrangements apparently being developed by the Council around the recruitment of a new chair. Clarification was given by the Council about process. The Chair expressed his disappointment.

ACTION :-

- 2. All members to contact Kathryn Bryans if they wish to nominate staff to attend the free MACIE training.**

Date of next meeting:

Wednesday 4th February 2015

9.30am - 12.30pm

Boardrooms 4 & 5, 3rd Floor The DRUM, Brent Civic Centre.

Brent LSCB Meeting – 3rd December 2014 Action Log

Actions	Contact	Completion Date
Actions deferred from previous meeting		
Raise the discussion with the Health Leads Group regarding how cases involving children with disabilities are being assessed and escalated.	Catherine Knights	4 th February 2015
Anti-Social Behaviour Legislation Change		
Brief the Board on the impact of the new changes of the anti-social behaviour legislation has on Brent.	Karina Wane	April 2015
Children with Disabilities Task Group		
Feedback from the Children with Disabilities Task Group to the Board at the next meeting.	Neil Macdonald	4 th February 2015
Tackling Violence Against Women and Girls		
Clarify with Ben Spinks that Brent Children's Social Care is included as a lead partner with the tackling violence against women and girls work.	Gail Tolley	4 th February 2015
PIP		
Ensure the PIP is circulated to all members for updates to be made ahead the next meeting in February 2015.	Wendy Proctor	4 th February 2015
Review Of CAIT Relationship With MASH		
Update the Board on the outcome of the review of the relationship between CAIT and the MASH	DCI John Foulkes	4 th February 2015
LNWH Trust		
Write to Carole Flowers requesting a report at the February 2015 LSCB meeting on how the formation of LNWH Trust impacts on the safeguarding of children in Brent.	Sue Matthews	4 th February 2015

Actions	Contact	Completion Date
NHS England		
Provide the Board with clarity on the relationship and arrangements between NHS England and Brent CCG.	Dr Sarah Basham	4 th February 2015
DBS Audit		
Ensure that there is section within the new S.11 audit programme that ensures partners provide evidence of their safer recruitment practice and requirements	Sue Matthews	4 th February 2015
Establish which schools will require further support and clarification from the return	Afzal Ghany and Sue Matthews	4 th February 2015
Set up a task and finish group to review the safer recruitment guidance with a view to creating a multi-agency best practice tool that can be sent to partners and all Schools	Afzal Ghany	4 th February 2015
LSCB Dataset		
Discuss with Gail Tolley how to progress the development of the LSCB Dataset effectively.	Chris Spencer	4 th February 2015
LSCB Meetings Forward Plan		
Update the meetings Forward Plan as agreed	Wendy Proctor	4 th February 2015
MACIE Training		
Contact Kathryn Bryans if members wish to nominate staff to attend the free MACIE training.	All members	4 th February 2015