



Keeping children safe is everyone's responsibility

## **Brent LSCB Meeting Minutes**

**Wednesday 8<sup>th</sup> October 2014**

**9.30am-12.30pm**

**Brent Civic Centre**

**Present:**

| <b><u>Name</u></b>    | <b><u>Designation</u></b>   |
|-----------------------|---|
| Angela Chiswell       | Head of Youth Support Services  |
| Afzal Ghany           | HR Manager- Brent Council   |
| Angela Clarke         | Brent LSCB Lay Member   |
| Pam Ulstein           | Brent Magistrate  |
| Pamela Stewart        | Lay Member  |
| Chris Spencer         | Independent Chair of Brent Local Safeguarding Children Board              |
| Chris Williams        | Head of Community Safety  |
| Sue Gates             | Brent Council Head of Early Years   |
| Acting DCI Mike West  | Metropolitan Police, Brent Borough Command                                |
| Dr Arlene Boroda      | Designated Doctor for Safeguarding Brent CCG                              |
| Detective Inspector   | Met Police – CSE Team Operation Make Safe                                 |
| Fiona Alderman        | Principal Lawyer, Children and Young People Brent Council                 |
| Gail Tolley           | Strategic Director, Children and Young People Brent Council               |
| Graham Genoni         | Operational Director Social Care, Children and Young People Brent Council |
| Neil Macdonald        | Head of Locality Service Brent Children and Families Social Care          |
| Lucille Allain        | Lay Member  |
| Catherine Knights     | Associate Director of Operations CNWL Mental Health NHS Trust             |
| Helen Duncan-Turnbull | Head of Support Planning and Review, Adult's Social Care Brent Council    |
| Jacinth Jeffers       | Attending on behalf of Yvonne Leese                                       |
| Kay Charles           | Special School Representation – Head Teacher The Village School           |
| Richard Morris        | CAFCASS   |
| Pauline Fletcher      | Designated Nurse for Safeguarding Brent CCG                               |
| Sandy Youngson        | Health Improvement Specialist   |
| Dr Melanie Smith      | Director of Public Health   |
| Dr Sarah Basham       | GP Representative   |
| Gary Passaway         | Service Manager Brent UCC, CareUK   |
| Sarah Alexander       | Head of Safeguarding, Brent Social Care                                   |
| Sue Matthews          | Brent LSCB Development Manager  |
| Wendy Proctor         | Brent LSCB Business Support Officer                                       |
| Sam Denman            | Acting Assistant Chief Officer National Probation Service                 |

**Apologies:**

| <b><u>Name</u></b> | <b><u>Designation</u></b>  |
|--------------------|--|
| DCI John Foulkes   | Metropolitan Police Child Abuse Investigation Command                    |
| DI Liam Adams      | Metropolitan Police Child Abuse Investigation Team (CAIT)                |
| Sarah Mansuralli   | Borough Director for Safeguarding NHS Brent                              |
| Bridget Jansen     | Deputy Director Nursing LNWH Trust (Deputy Chair)                        |
| Marcia Whyte       | Probation Service  |
| Yvonne Leese       | Interim Lead Director of Community Services LNWH Trust                   |
| Laurence Coaker    | Head of Housing Solutions, Brent Council                                 |
| Sophie Allen       | Primary School Representation  |
| CLlr Ruth Moher    | Lead Member for Children and Families – Brent Council                    |
| Sara Williams      | Operational Director Education and Early Help, Children and Young People |
| Tessa Awe          | Chief Executive of Voluntary and Community Sector (VCS)                  |

**Minutes completed by:** Wendy Proctor, LSCB Business Support Officer

**Distribution list:** All members of the LSCB

**66/14**     **Apologies**

All apologies are noted on page 2 of these minutes.

**67/14**     **Minutes of the last meeting**

The minutes from the 23<sup>rd</sup> July 2014 meeting were accepted as an accurate record.

**68/14**     **LSCB Minutes Action Log**

LSCB Constitution

The LSCB Constitution has been updated and published on the LSCB website. This will be refreshed annually.

Competing priorities for Schools

This item has not been raised with the London Board. There is progress within Brent to look at how all the groups that Head Teachers attend can be streamlined.

Communication with Coroners

After raising this issue with other London LSCB Chairs it was noted that the problems that are being experienced in Brent seem to be a local issue. Feedback from the CDOP Chairs Forum was that some Coroners are more willing to share information than others. It was agreed a letter will be written to the Chief Coroner raising this issue. Dr Boroda will confirm the contact details of the Chief Coroner and pass the contact details to Sue Matthews.

MARAC Referrals

A concern was raised by Eleri Butler from ADVANCE that low numbers of referrals are being received by MARAC from Brent Social Care, DCI Mike West will be triangulate and discuss this with Graham Genoni, Operational Director Social Care.

Domestic Homicide Review

The agreed new DHR has not commenced yet and it was agreed that all agencies involved will be notified when it commences. The names of any child/ren involved will be sent to Dr Boroda.

A summary of the safeguarding children outcomes from the current DHR will be presented to the Board at the next meeting.

Communication Strategy

The LSCB Communication Strategy has been finalised and published on the LSCB website.

LSCB Training Strategy

Sue Matthews has received some additional feedback and further amendments will be made to the strategy, it will then be finalised by the Developing a Learning Culture Sub Group.

CDOP Annual Report 2013/14

The CDOP Annual Report has been shared with the Health & Wellbeing Board.

Private Fostering

Private Fostering will be added to the agenda for the next Designated Teacher's Forum meeting.

### DBS Audit

The DBS Audit was circulated to all partners and educational settings in Brent for completion and the responses will be pulled together into a report for the presentation to the Board at the meeting in December 2014.

### YOT HMIP Inspection

It was clarified that there is no specific YOT HMIP Inspection action plan due to all actions that were identified are already part of the YOS Service Improvement Plan. It was also clarified that the thematic inspection with general learning only will not be published until February 2015.

### LSCB Governance Protocols

A Governance Protocol between the LSCB and the reinvigorated Brent Children's Partnership has been drafted and will be signed off when the Brent Children's Partnership meets.

### **ACTION :-**

- 1. Chris Williams to ensure that the names of the child/ren involved in the new Domestic Homicide Review are sent to Dr Boroda.**
- 2. Chris Spencer to write a letter to the Chief Coroner raising the local issue that Brent is finding it a struggle to get the Coroner to share information.**
- 3. Dr Boroda to provide the contact details of the Chief Coroner to Sue Matthews.**
- 4. DCI Mike West to discuss and clarify the concern raised by ADVANCE that low numbers of referrals are being received by MARAC from Brent Social Care with Graham Genoni, Operational Director Social Care.**

## **69/14 Standing Items**

### Issues arising from MAPPA

There is an increasing issue with members attendance at MAPPA, Housing have very little representation at MAPPA. It was agreed that Gail Tolley will raise this concern with the Head of Housing.

There is currently a local initiative to increase the staff to balance out the managers to offender ratios that is part of the Integrated Offender Management structure.

### Issues arising from Inspection & Self Assessment

Some work is being taken forward within the Children and Young People Service to strengthen and progress the Designated Leads Forum.

### LSCB Health Check

Chris Spencer, Independent Chair has commissioned Ros Walker to do an independent health check of the function and effectiveness of Brent LSCB. This will take place in November 2014 and the outcome of this check will be presented to the Board in December 2014.

### Feedback from Safer Brent Partnership

An event will be taking place in November 2014 to look at refreshing the Safer Brent Strategy with a view to having a stronger approach to vulnerability.

Hestia Housing is now the commissioned service provider of the IDVA's.

### Antisocial Behaviour Legislation

The powers of ASBO's have been revamped within new legislation. This legislation will be in force on the 20<sup>th</sup> October 2014.

There is now a focus on 'community triggers' where community members can request a case review of antisocial behaviour where there have been 3 or more incidents within a 6 month period.

Currently 11,500 reports of antisocial behaviour are received a year in Brent and this change could create a significant amount of activity that will have resource implications. It was recognised that the Safer Brent Partnership has oversight of this any issues that take place will be fed back to the LSCB.

### Feedback from Health & Wellbeing Board

The Health and Wellbeing Board are currently looking at a new way of working and propose to have themed meetings. The theme for next meeting will be Dementia and the following theme could be Obesity. It was agreed that any issues arising from the Health and Wellbeing Board for the LSCB will be feedback by Gail Tolley, Strategic Director, Children and Young People.

### Feedback from Safeguarding Adults Board

A new Independent Chair (Fiona Bateman) for the Safeguarding Adults Board has been appointed. CS is due to meet her in the near future

### Feedback from Brent Children's Partnership

Feedback will be given from Brent Children's Partnership when it has been revitalised.

### Feedback from the London Board

The Business Managers had an interesting reflection on the Ofsted inspections that have been carried out in London so far under the new framework. Boards have not been given any guidance from the inspections on how can they can improve.

The annual London Safeguarding Board Conference this year will have a focus on adolescent self harm.

### Partnership Improvement Plan (PIP)

This document is the major performance monitoring tool of the Board that has major actions from inspections, critical incidents, audits, self assessments etc..

A set of completed (green) actions are presented to the Board at each meeting for sign off and archiving.

All completed (green) actions presented at this meeting were agreed and signed off by the LSCB and they will be moved to the archived actions log.

### Amendments to the PIP

One action has been changed from the Section 11 programme actions for CNWL and this change was accepted.

It was agreed that the actions identified from the CCG CQC Inspection will be not included within the PIP, however one action will be added for the CCG to provide assurance that the action plan is being monitored and implemented through regular updates to the Board.

### **ACTION :-**

- 1. Chris Williams to keep the board updated on any impact the new changes of the anti-social behaviour legislation has on Brent.**
- 2. Wendy Proctor to update the PIP following the Board discussion.**

### Vulnerable Groups

This group is now being Chaired by DCI Mike West and all members are in the process of reviewing all operational groups that have responsibilities to support vulnerable young people.

A template has been developed for members to carry out these reviews and they will also be meeting with each Chair of these panels to discuss any findings or recommendations. Chris Spencer, Independent Chair noted that pace needs to be injected into the work of the group.

It was also recognised that with CSE being a priority, some realigning needs to be considered to focus on this. This will be the subject of discussion at the next executive group

### The Voice of the Child

This sub group has been rejuvenated and will be having its second meeting on the 13<sup>th</sup> October 2014. Brent LSCB will be involved in the Anti-bullying week events taking place. A suggestion was made to look at ways of holding the sub group meetings within schools or during weekends. This will be considered by the group at the next meeting. It was also suggested that young people could be part of this sub-group.

### Quality, Audit & Outcomes

#### *Report on audit work*

A summary report was presented on the auditing activity of the board in 2013/14. It was recognised that the LSCB audit programme was not as strong as it could be. Steps have been taken to address the pace and volume of audits it undertakes in 2014/15.

A number of thematic audits have been included within the programme, with some already completed including children missing from education. Following the thematic inspection there will also be an audit of cases to look at the management of CSE

#### *Reflective Audits*

A number of reflective audits have also been included with the audit programme.

A suggestion was made to include an audit on the pathways of children with Special Educational Needs and the under reporting of young people with disabilities. It was agreed that a couple of children with disabilities will be added to the programme of reflective audits.

It was noted that the vulnerability of children with disabilities is not given enough focus and consideration will be given to setting up a Task and Finish group led by Neil Macdonald with support from Kay Charles to examine this further.

Harrow LSCB commissioned a report where a number of high functioning autistic children are presenting at A & E. This will be raised at the next Health leads group to consider how these cases are being assessed and escalated in Brent.

### Policies and Procedures

No policies or procedures were presented to the Board for sign off at this meeting.

### Child Death Overview Panel

A training session was held on the 12<sup>th</sup> September 2014 which was very well attended with over 40 delegates. The focus of this training session was preventable deaths with specific speakers on Vitamin D deficiency and Consanguinity.

### Developing a Learning Culture

Pauline Fletcher, Designated Nurse has taken on the role as the Chair of this sub group. A paper was presented to the Board regarding the training requirements for health staff and it was agreed this will be linked with the LSCB training strategy.

### Annual Conference

Over 120 people have booked to attend the conference to date. The list of attendees will be circulated to the Board for partners to identify any attendance gaps.

All Board members were reminded that attending the conference is important for the profile of the Board. The theme of the conference is the voice of the child and Gail Tolley has managed to ensure that a group of young people from a local college will be involved throughout the day. A challenge was made to the Developing a Learning Culture Sub Group to consider how to get more Brent Children involved in the day.

The Board was reminded that the right membership across all the sub groups is very important and a report will be presented to the Executive Group regarding the membership and attendance at the sub group meetings.

#### **ACTION :-**

- 1. Chris Spencer to consider publication of the Child I & J SCR and what impact the inquest may have on this.**
- 2. Graham Genoni to ensure that a couple of CWD cases to the programme of reflective audits.**
- 3. Neil Macdonald to pull together a Task and Finish Group to focus on the vulnerabilities of children with disabilities.**
- 4. Catherine Knights to raise the discussion with the Health Leads Group regarding how cases involving children with disabilities are being assessed and escalated.**
- 5. Sandy Youngson to circulate the list of attendees at the annual conference to the Board to enable gaps to be identified.**
- 6. Pauline Fletcher to explore more ways with the Developing a Learning Culture Sub Group and Training Coordinator to get more Brent children & young people involved the annual conference.**

### **71/14 Met Police – Operation Make Safe**

A presentation was delivered to the Board on the Met Police Operation Make Safe initiative.

The Met Police now have a permanent pan-London CSE response and there have been approximately 1200 reports across London where CSE is a factor.

It was reported to the Board that Brent is part of the North region in London and has 25 suspicions of CSE and 31 substantive cases where CSE a factor. These figures are reasonably consistent with other London boroughs.

Operation Make Safe is a Met-wide initiative and the London Borough of Waltham Forest have taken the lead across London hosting the launch of the initiative. This work is aimed at raising awareness of CSE across local businesses including hotels, taxi companies and fast food outlets. Consideration is being given to expand this initiative into Children's Homes.

This is a code word based operation which encourages these businesses to recognise and report concerns. All command and control staff have been trained to provide the correct response when any concerns are reported using this code word. This response includes a set of questions that include the location of the current concerns, details of vehicles what are concerns and any prevention advice that may be necessary.

Training can be provided to licensed premises and hotels on how to recognise possible CSE concerns.

The benefit of the launch/pilot in Waltham Forest is still yet to be analysed. Waltham Forest have developed a range of promotional and branded materials for this initiative including window stickers, beer mats and cards which other boroughs can use as templates locally. This work was funded by the Local Authority and driven through the partnership and a local contact was provided to link with (Suzanne Elwick).

The Met Police CSE team provide support to partners, the initial focus of the operation is to train Met Police staff with a view to enable further training to be cascaded across partner agencies.

This initiative requires Brent to lead on the rollout of this within the borough. Work is being coordinated locally within Brent Police teams and this has already begun to take place.

The partnership now needs to consider how to deliver and implement this locally. It was agreed that this will be discussed by LSCB CSE Strategic Group who will consider how best to roll this out in Brent.

The partnership recognised this as a very valuable initiative and whilst the LSCB Strategic Group would drive this locally the board is not in a position to fund it.

#### CSE Strategic Group

The LSCB CSE group will be refocused and consideration will be given to having a representative from the Met Police take the role of the Chair. It was noted that how this group links into the Vulnerable Groups Sub Group also needs further clarification.

#### **ACTION :-**

- 1. Chris Spencer to make a decision on how the CSE Strategic Group should be taken forward**
- 2. Chair of the CSE Strategic Group to lead the group in considering how Operation Make Safe can be rolled out in Brent.**

## **72/14 Gangs & Sexual Exploitation Update**

A briefing has been written looking at the gang activity in Brent and the links with CSE. It is recognised that Brent is one of 30 gang prevalent areas identified by the Home Office.

The average age for gang members is 24 although it is known that the youngest gang member identified to date in Brent has been 8 years old.

Currently it is unclear the extent of the links between gang activity and CSE in the borough, one cause of this may be due to under reporting.



There is a large amount of sexual offenses committed by gang members and research has shown that those involved in gangs are more likely to commit sexual offenses.

The Home Office has identified 5 boroughs to be involved in a peer review to get a clearer understanding of the links between gang activity and CSE.

Brent has also been identified as the 6th biggest exporter of gangs in relation to drugs. A piece of mapping work is taking place to identify the children that are known to be involved in gang activity and this is due to conclude by the end of the year.

It was noted that a significant amount of data has been collected on gangs however more analysis work on this data needs to take place to get a clearer picture.

There will be a review of the MASE Panel and a stronger more coordinated strategic approach to awareness raising will be taking place including sharing information between children's social care and community safety with regards to the identification of perpetrators.

It was recognised that there is clarity about the governance and oversight arrangements however there needs to be improvement with the disruption, detection and prosecution of CSE.

#### **73/14**    **LSCB Business Planning Day & Business Plan**

The LSCB Business Planning Day took place on the 25<sup>th</sup> September 2014. A large proportion of this event was focussed on CSE.

The strategic principles that will underpin the work undertaken were confirmed and the following priorities were identified and agreed;

- Child Sexual Exploitation
- Violence against Women and Girls (with recognition that boys are not excluded)
- Domestic Abuse
- Radicalisation

#### **74/14**    **SCR processes and Health contributions**

As Working Together 2013 is no longer prescriptive with how to conduct Serious Case Reviews and how Health partners contribute to these, NHS England has developed some draft guidance for the health contribution to Serious Case Reviews. This guidance does not specify any additional reports however it does suggest that the Root Cause Analysis method is followed. The Board recognised that the two processes and governance requirements need to fit together.

#### **75/14**    **Brent CCG CQC Inspection & Action Plan**

A report was presented to the Board which sets out the inspection outcomes. An action plan has been drawn up following the recommendations from the inspection which will be implemented and monitored by Brent CCG with regular updates being reported into the LSCB. This will also be recorded as a single action within the PIP (see item 69/14).

## **76/14 MASH Information Sharing Protocol**

The MASH Information Sharing Protocol was presented to the Board, all partners have signed up to this protocol and the Board agreed to adopt and support this protocol.

A forthcoming review will be taking place and it was suggested that the MASH review report will be presented to the Board at the next meeting.

## **77/14 MAPPA Annual Report**

It was agreed the MAPPA Annual Report will be deferred to the next meeting.

This report will include:

- the role of the MAPPA
- what its function is
- issues that have arisen
- attendance

A report outlining recommendations for MAPPA was written by Pauline Fletcher, this report will be sent to DCI Mike West.

### **ACTION :-**

- 1. Pauline Fletcher to send the MAPPA evaluation report to DCI Mike West.**

## **78/14 MARAC Annual Report**

A report was presented to the Board outlining the annual activity of MARAC from September 2013 to September 2014

Brent MARAC reviewed 299 cases during this period against a target of 500 which is recommended by CADA.

The MET Police average for review is 22 cases per month, Brent reviews up to 35 cases per month. It was noted that this is a very tough day long monthly meeting and we don't have the capacity to increase the frequency of this meeting.

A total of 317 children were recorded as involved and it was noted that this is a very well managed part of the MARAC process with Children's Social Care and health partners.

A good range of referrals are received from partner agencies, the figures show low referral numbers from the Met Police, however the Met Police tend to refer cases directly to ADVANCE which may explain the low figure.

The number of repeat referrals are above the Met Police average but are below the CADA recommendation. The data shows that male victims are lower than the Met Police average and this point will be discussed with the Chair.

As of 1<sup>st</sup> October 2014 MARAC are discussing cases involving young people. Brent has heard one case since the 1<sup>st</sup> October 2014 and where the young person is a victim. No cases where a young person is an offender have been discussed. DCI Mike West will discuss how to increase this with the MARAC Chair, DI Lily Benbo.

Dr Boroda has reviewed the MARAC as part of an action for the Vulnerable Groups Sub Group. It is significant to note that the high number of cases discussed is very overwhelming and is a strong example of good partnership working.

It was noted that a clear footprint is found on children's records where a case has gone to MARAC.

Brent LSCB has included a MARAC half day briefing included in the training programme and further training dates will be added.

There is uncertainty about how the MARAC will be managed now Hestia Housing is the commissioned service. The MARAC Coordinator is going to remain within their current role.

**ACTION :-**

- 1. DCI Mike West to discuss the issues raised by the LSCB regarding the MARAC with the Chair and provide feedback to the Board at the next meeting.**

**79/14      Child I & J SCR**

The SCR report has not been published as it was agreed that this will take place after the Coroner's Inquest. The Inquest is taking place on Thursday 9<sup>th</sup> October 2014.

The Board agreed that Chris Spencer, Independent Chair will make the decision on the publication date. Father has been notified and will receive the report prior to publication.

The SCR report will be published on the LSCB's website and will also be contributing to the national NSPCC library of Serious Case Reviews.

**80/14      Tackling Violence Against Women and Girls Action Plan**

A task group has been set up by the Local Authority led by Ben Spinks, Assistant Chief Executive Brent Council to develop a borough wide action plan to tackle Violence Against Women and Girls. The Cabinet has received this action plan and is seeking support from the LSCB, Health and Wellbeing Board and the Safeguarding Adults Board to take forward the action plan.

The actions have been developed with strong and positive engagement and all the work that has already taken place addressing these issues has been recognised. This includes the work that was done by the FGM Task and Finish Group with training and the development of an action plan which has been incorporated.

The Board was presented with an updated action plan, due to this it was felt that any comments will be sent to Ben Spinks. A concern was raised that Brent Children's Social Care is not currently noted as a lead partner, this will be discussed with Neil Macdonald.

The LSCB acknowledge, support and are in agreement with the action plan. An update report on the progress of this action plan will be presented to the LSCB on a six-monthly basis and this will be reflected on the Board's forward plan.

**ACTION :-**

- 1. Ben Spinks to discuss with Neil Macdonald how to ensure that Brent Children's Social Care is a lead partner with the tackling violence against women and girls work.**
- 2. Wendy Proctor to ensure the forward plan reflects agreements that an update of the tackling violence against women and girls work is presented to the Board in 6 months.**

**81/14      LSCB Dataset**

The Board did not have sufficient time to review and discuss the LSCB Dataset at this meeting. It was agreed that any comments on the Dataset will be sent to Chris Spencer, Independent Chair.

All partners were requested to send Wendy Proctor up to 5 key relevant safeguarding indicators that could be included in the LSCB dataset. The Board was reassured that Community Services Brent will be sending the indicators through once they have been agreed.

**ACTION :-**

- 1. Jacinth Jeffers to ensure the Community Services Brent indicators are submitted for inclusion in the LSCB Dataset.**

**82/14      Feedback from OFSTED Thematic CSE Inspection**

Ofsted conducted a thematic inspection from 29th September 2014 to 3rd October 2014. This inspection had a narrow focus on CSE.

Several authorities were involved in this inspection including; Brent, Luton, Isle of White, Rochdale, Bristol, Camden, Oldham and Kent.

As this was a thematic inspection, no written feedback will be provided and no judgement will be given. The thematic report will be published at the end of November 2014 and will summarise the findings across all authorities and will not refer to any specific boroughs within the report. A list of the boroughs that were involved in this will be included at the end of the report.

Verbal feedback was given by the inspectors at the end of the week, however no written feedback will be received. The key messages for the partnership will be pulled together from verbal feedback.

There were some positive points arising from this inspection which were:

- 18 cases were selected by the Inspectors to review. The inspectors felt that all the cases were well managed.
- Front line practice was complimented as being sound.
- No concerns about children being unsafe were raised with Gail Tolley, Strategic Director Children and Young People, this was a significant outcome.
- The inspectors were extremely complimentary on how the voice of the child is listened to, heard and acted upon
- No critical issues were identified

The areas for development that were identified were:

- A clear framework of CSE needs to be rooted in LSCB and LA documents including the CSE strategy and action plan.
- Information exchange between agencies needs improvement in relation to CSE
- The partnership needs to increase the pace of work addressing CSE issues
- The prevalence of CSE needs to be fully understood
- Analysis of information needs to be strengthened
- A localised Brent strategy needs to be developed alongside the London CP Procedures.
- The MASE Panel needs to be strengthened
- A Brent Screening Tool should be developed
- Thresholds Policy should be more strongly reflecting CSE
- The attendance of LSCB CSE training across the partnership needs to be improved

#### Comments from the LSCB Chair

The Chair felt that due to Rotherham and other high profile cases the inspectors arrived with an expectation that a lot of authorities may struggle to meet. The inspection was largely process driven which is counter to the trend of looking at outcomes for children. The LSCB clearly has some immediate issues to address which the inspection has identified. The Board should consider this thematic inspection as a wake up call to give fresh impetus to working stronger together.

It was noted that there was an expectation from the inspectors that there should be a whole set of bespoke policies and procedures focussing on CSE even in LAs like Brent where there are other high profile issues such as FGM, Gang and Youth Violence and Radicalisation.

All partners that participated in the inspection were thanked and it was noted that it was a good way to practice the logistics for when the full Ofsted inspection takes place.

#### **83/14** **Early Help Offer Report**

Due to time constraints this item was not discussed and it was agreed to discuss this at the December 2014 meeting.

#### **84/14** **LSCB Meetings Forward Plan**

The following items will be added to the LSCB meeting forward plan:

##### December Meeting

- Safeguarding in Schools (including S11 audit update)
- Social Care Annual Safeguarding Report
- DBS Audit Report
- Caseloads in Children Social Care: An update
- Family Nurse Project Update & Evaluation
- Brent CCG Health Economy Safeguarding Children Annual Report
- Brent Domestic Homicide Review - Summary of Safeguarding Children Outcomes
- MASE Panel
- JSNA
- London Probation Safeguarding Inspection (For Information Only)
- Early Help Offer Report

**85/14 Any Other Business**

i. London Probation Safeguarding Inspection

This item will be discussed at the next meeting due to time constraints

ii. CP Plan Circulation List

This matter will be dealt with by the partner agencies separately.

iii. Challenge Log

A suggestion was made to highlight more strongly the challenges that the Board makes during meetings within the minutes. The Board does keep a Challenge Log, however this focusses on the major challenges made by the LSCB. Consideration will be given to how the smaller challenges are highlighted and recorded.

**ACTION :-**

1. **Chris Spencer and Sue Matthews to consider the best way that challenges the LSCB makes during meetings are highlighted and recorded.**

**Date of next meeting: Wednesday 3<sup>rd</sup> December 2014**

**9.30am - 12.30pm**

**Boardrooms 4 & 5, 3<sup>rd</sup> Floor The DRUM, Brent Civic Centre.**

## Brent LSCB Meeting – 8<sup>th</sup> October 2014 Action Log

| Actions  | Contact                              | Completion Date   |
|--|--------------------------------------|-------------------|
| <b>Actions deferred from previous meeting</b>  |                                      |                   |
| Present a summary of the safeguarding children outcomes from the current DHR to the Board at the next meeting.   | Sarah Alexander and Dr Arlene Boroda | 3rd December 2014 |
| <b>Anti-Social Behaviour Legislation Change</b>  |                                      |                   |
| Keep the board updated on any impact the new changes of the anti-social behaviour legislation has on Brent.  | Chris Williams                       | 3rd December 2014 |
| <b>PIP</b>   |                                      |                   |
| Update the PIP following the Board discussion.   | Wendy Proctor                        | 3rd December 2014 |
| <b>Child I &amp; J SCR</b>   |                                      |                   |
| Consider publication of the Child I & J SCR and what impact the inquest may have on this.  | Chris Spencer                        | 3rd December 2014 |
| <b>Child with Disabilities</b>   |                                      |                   |
| Ensure that a couple of CWD cases to the programme of reflective audits.   | Graham Genoni                        | 3rd December 2014 |
| Pull together a Task and Finish Group to focus on the vulnerabilities of children with disabilities.   | Neil Macdonald                       | 3rd December 2014 |
| Raise the discussion with the Health Leads Group regarding how cases involving children with disabilities are being assessed and escalated.                          | Catherine Knights                    | 3rd December 2014 |
| <b>LSCB Annual Conference</b>  |                                      |                   |
| Circulate the list of attendees at the annual conference to the Board to enable gaps to be identified.   | Sandy Youngson                       | 3rd December 2014 |
| Explore more ways with the Developing a Learning Culture Sub Group and Training Coordinator to get more Brent children & young people involved the annual conference | Pauline Fletcher                     | 3rd December 2014 |
| <b>LSCB Annual Conference</b>  |                                      |                   |

| Actions   | Contact                          | Completion Date   |
|---|----------------------------------|-------------------|
| Make a decision on how the CSE Strategic Group should be taken forward  | Chris Spencer                    | 3rd December 2014 |
| Lead the group in considering how Operation Make Safe can be rolled out in Brent.   | Chair of the CSE Strategic Group | 3rd December 2014 |
| <b>MAPPA</b>  |                                  |                   |
| Send the MAPPA evaluation report to DCI Mike West.  | Pauline Fletcher                 | 3rd December 2014 |
| <b>MARAC</b>  |                                  |                   |
| Discuss the issues raised by the LSCB regarding the MARAC with the Chair and provide feedback to the Board at the next meeting.                         | DCI Mike West                    | 3rd December 2014 |
| <b>Tackling Violence against Women and Girls</b>  |                                  |                   |
| Discuss with Neil Macdonald how to ensure that Brent Children's Social Care is a lead partner with the tackling violence against women and girls work.  | Ben Spinks                       | 3rd December 2014 |
| Ensure the forward plan reflects agreements that an update of the tackling violence against women and girls work is presented to the Board in 6 months. | Wendy Proctor                    | 3rd December 2014 |
| <b>LSCB Dataset</b>   |                                  |                   |
| Ensure the Community Services Brent indicators are submitted for inclusion in the LSCB Dataset.   | Jacinth Jeffers                  | 3rd December 2014 |
| <b>Challenges to the partnership</b>  |                                  |                   |
| Consider the best way that challenges the LSCB makes during meetings are highlighted and recorded.  | Chris Spencer and Sue Matthews   | 3rd December 2014 |