



## **BROMLEY SAFEGUARDING CHILDREN BOARD**

**How to respond to an allegation against a member of staff working with children**

**If you receive information to suggest a member of staff has:**

- *Behaved in a way that has harmed a child, or may have harmed a child;*
- *Possibly committed a criminal offence against or related to a child; or*
- *Behaved towards a child or children in a way that indicates s/he would pose a risk of harm if they work regularly or closely with children*

**Please report the matter to the Local Authority Designated Officer (LADO) by calling:**

**0208 461 7669 / 0208 313 4325**

**or**

**Children's Social Care Out of hours Emergency Duty Team**

**0300 303 8671**

**Please do not:**

- *Investigate the allegation*
- *Ask leading questions*
- *Promise confidentiality*
- *Discuss the allegation with the accused person even if you have to suspend them*

**Please do ensure:**

- *If the child is injured the parents are advised and medical attention is sought*
- *The child and other relevant children are safeguarded from any potential risk of harm*

**IF IN DOUBT SPEAK TO THE LADO**