

BROMLEY SAFEGUARDING CHILDREN BOARD COMMITTEE



MINUTES OF THE MEETING HELD AT 2.00PM ON 6th SEPTEMBER 2017

PRESENT

Carol Arnfield	HOS, School Standards, LBB
Janet Bailey	Director, Children's Social Care, LBB
Hazel Blackman	Business Support Officer, BSCB (Minutes)
Deirdre Bryant	Head of Service, National Probation Service London
Valerie Burton	Lay Member
Deborah Carter	Deputy Head Teacher, Bullers Wood School
Sonia Colwill	Director of Quality Governance and Patient Safety, Bromley CCG
Kerry Davies	Business Manager, Bromley Safeguarding Children Board (BSCB)
Helen Dyer	Chair CFVSF (third sector representative)
Dr Jenny Flavill	Designated Doctor, Bromley CCG
Joanna Gambhir	Business Manager BSCB
Jim Gamble	Independent Chair, BSCB
Gillian Halden	Interim Head of Service Quality Improvement, LBB
Marina Laurie	Lay Member
Trevor Lawry	Detective Superintendent, Borough Police, Metropolitan Police
Fiona Martin	ADCI, Child Abuse Investigation Team (CAIT)
Sadie McClue	Designated Nurse, Bromley CCG
Betty McDonald	Head of Youth Offending Service, LBB
Dr Jenny Selway	Consultant Public Health Medicine
Antoinette Thorne	Learning and Development, LBB
Jane Wells	Director of Nursing and Safeguarding, Oxleas
Jonathan Williams	Change, Grow, Live

APOLOGIES

Ade Adetosoye	Executive Director, Education, Care & Health Services (Statutory DCS)
Jane Bailey	Director Education, LBB
Khalil Cambell	CAFCASS
Jane Clegg	Director of Nursing, NHS England
Cllr. Peter Fortune	Portfolio Holder, Care Services and Education, LBB
Debbie Hutchinson	Director of Nursing, Kings College Hospital
Isobel Vassallo	Head Teacher, St Mary's Catholic Primary School
Natalie Warman	Director of Nursing, Therapies & Quality Assurance, Bromley Healthcare

VISITORS

Lewys Beames	Oxleas. Darzi Fellowship.
Mark Vening	Group Manager Fostering, LBB – Item 12

ITEM	NOTES
<p>1. Welcome, Introductions, Minutes and Matters Arising.</p>	<p>Apologies were noted and introductions were made. The Chair thanked all agencies for their hard work and support that they had given in preparation for the Ofsted monitoring visit.</p> <p>The minutes were agreed as an accurate account of the meeting held in June 2017.</p> <p>All actions in the Action Log were completed or on the agenda for today, except where indicated below.</p> <p>03/17 – 8 - Trevor to write a one page concept paper on Body Worn Video capturing the voice of the child. The chair should be appraised of progress and have early sight of the paper.</p> <p>03/17 – 15 – Gill Halden, Bianca Hart and Rita Dada are to develop minimum standards for schools safeguarding policies. This will be developed through ESAC on 19th October.</p> <p>03/17 – 23 – CAIT, BHC and CGL are still to map Prevent training provided by their agency and send to BSCB within 5 working days</p> <p>06/17 – 4 – The dip sample audit of schools' in-day registration monitoring processes is due to be completed in October 2017.</p> <p>06/17 – 25 - The termination of 'Your Choice Your Voice' is to be discussed at the ESAC meeting in September 2017.</p> <p>06/17 – 36 - Jenny Flavill and Jim Gamble are to observe a Channel Panel meeting.</p> <p>Action 09/17 – 1 Jim and Sadie to discuss progress after Sadie has met with NHSE regarding CP IS.</p>
<p>2. Risk Register and Self Assessment</p>	<p>The Chair presented his paper and stated that Governance Arrangements is marked as amber and is making progress moving towards green.</p> <p>The Chair asked the Board if there was any challenge to the RAG ratings on the risk register. Sonia Colwill questioned whether there was something in place to move item 4 from amber and towards green. The Chair stated that there has been good movements towards green and the controls will move it towards green in next cycle. Trevor Lawry asked whether items 8 and 9 should be green. The Chair stated that he wanted to keep them as amber until the Board is fully satisfied. The Board is adopting a cautious approach.</p> <p>Sadie McClue made reference to item 9 and identified a new risk. She said that Oxleas now have the contract for Health Visiting but they have different record keeping systems to Bromley Healthcare and do not have access to the EMIS records as they use RIO. Oxleas' health visitors will therefore be unable to see BHC's early years records with information about whether a child under 5 is on a child protection plan Sadie felt this action should not be green. The Chair said that it was rated as amber and not green according to the overall written judgement. Trevor suggested an explanation should be added. Jenny Selway stated that the service for 5 – 9 year olds would also be provided by Oxleas.</p>
<p>3. Ofsted and Improvement Journey</p>	<p>The Chair went through the highlights in the report and reminded the Board that some of the ratings had been downgraded.</p> <p>3.5.2 is now double amber and the private fostering app has gone live.</p> <p>3.6.1 and 3.6.3 are moving towards amber and needs minutes and documentary evidence sent to the BSCB Business Manager.</p>

	<p>3.4.1 There was excellent feedback from Ofsted recently on the Vulnerable Adolescents Strategy. However, Trevor Lawry would like to create an action plan out of the Vulnerable Adolescents strategy before the red is changed to amber.</p> <p>3.6.5 The meeting to re-draft the Strategy Meetings protocol has been changed to December 2017. Jenny Flavill challenged this postponement with CSC and the Chair stated he supported her challenge.</p> <p>3.2.4 The Chair stated that he wants to postpone the Multi Agency staff survey until April.</p> <p>3.6.4 Safer London have delivered some CSE training and we need to ensure we have a rolling cycle. Evidence now amber. Jim to speak to Ade Adetesoye about proposal for an in-house trainer for BSCB.</p> <p>Priority 8</p> <p>8.4.4 Keep red. Met Police have made some progress on this recently but not enough.</p> <p>8.5.2e The Chair stated that we have evidence to move from double red to double amber</p>
<p>4. Partnership Updates</p>	<p>Action 09/17 – 2 The Chair is to write to Bromley Healthcare stating the Board was very disappointed that there was no representative or agency update for the meeting today. Challenge letter to require a response.</p> <p>4a Bromley CCG Sadie was asked when CP IS was due to go live. She stated it was to go live in August 2017. Some Health agencies have gone live and the local authority will go live w/c 11 September 2017. March 2018 is the target for all agencies to go live. Trevor Lawry asked if Health will be having input in the Atlas Team. Sadie said that Bromley CCG need to know what the scope of the role is to enable them to allocate the correct member of staff.</p> <p>4b Lay Members The Mindkit information was sent to Jane Bailey and Valerie questioned why Mindkit was not being used in any Bromley schools. There was further discussion around Mindkit. Jenny Selway informed the Board that it is being discussed within the Mental Health Strategy Group.. Jenny said that Mindkit is focussed more on mental health rather than safeguarding. The Chair stated it was right for BSCB to have an awareness of the decision but do not need to lead on it.</p> <p>There was a discussion around the lack of appetite from churches to do BSCB free training. A Board member had been recently informed by a member of the church that the CSE training the churches are completing is not up to standard. The Chair questioned what self assessments they undertake. Churches do not complete a Section 11 self assessment. There was further discussion as to whether there should be multi faith representative sitting on the Board. The Chair stated a number of faith groups have accepted invitations to be a member of the Community Engagement Sub Group but nobody has attended to date. Board members agreed that the churches should welcome the opportunity to self assess their own safeguarding training.</p> <p>Action 09/17 – 3 The Board is to write to the Diocese to ask how they are assuring the quality of their safeguarding training and for an example of any self-assessment audit tool used.</p> <p>Action 09/17 – 4 The Chair is to discuss Mindkit at the Inter Chairs meeting so discussions are aligned.</p> <p>4c YOS and Youth Services Betty McDonald said that Bromley Youth Council are focussing on crime and gang culture as their secondary campaign this year. She said it is in the early stages but</p>

the Youth Council are keen to set up a conference. The Chair said that Bromley Youth Council will be working closely with the Board. Sadie McClue asked whether YOS intend to share appropriate information from the outcomes of the forensic pilot project. Betty said that the information will be shared widely.

4d Borough Police

The Chair stated that the Police update was a concise and focused report. Sonia Colwill asked for clarification around the information desk in the Glades and what information it would provide. Trevor Lawry stated that the Police will be joining forces with the Fire Brigade, as from past experience the public are more likely to approach the Fire Brigade than the Police. Last year's awareness campaign was CSE. The Chair stated that it could be an opportunity to co-brand with the Board. He suggested the stand has a monitor showing the Board website, the private fostering app could be available, a member of the Board team, Social Worker and Sexual Health Lead could be available to give information. Janet Bailey suggested we ask the Apple Store to get involved as this would attract more young people to approach the desk. Marina Lawrie felt that we could put flyers up in the public toilets in the Glades informing the public what the desk will be in the Glades. Deborah Carter said the flyers could be sent to parents.

Action 09/17 – 5 Agencies are to engage with Trevor Lawry to co-ordinate the multi-agency 'awareness' desk in the Glades in the autumn.

4e CSC

Janet Bailey stated that CSC had received positive feedback from Ofsted following the last Monitoring Visit on 8 and 9th August which focussed on CSE and Missing Children. There was no inadequate practice, the infrastructure was in place and responses were timely and proportionate to risk. Auditing risk assessment tools and safety plans were positive and comprehensive. Ofsted stated that CSC need to integrate plans and return home interviews are variable and work needs to be done in that area. The Atlas team needs to be embedded. They questioned what else the Local Authority offers for CSE other than Barnardos, for example what do Health, Education and CAMHS offer to wrap around the child. The Atlas team will be reviewed in 6 months' time. The Chair stated that partners have a better grip on CSE and the Board is working well. The Ofsted letter will be published on Monday 11th September 2017.

4f CFVSF

CFVSF have over 250 member organisations and Helen is keen to see how they can work with the Board and be the bridge to the community. The Chair stated that the Board will give support to the Voluntary Sector where it can.

4g Bromley Changes & BDAS

Jonathan Williams stated that his service is compliant with CQC training. Sadie McClue asked what the themes were for the children identified with safeguarding issues. Jonathan stated that they were identified during home visits and the main theme is neglect. He was asked if any of the children acted as carers. He said yes and stated that he has delivered training to Bromley Young Carers. Janet Bailey asked if the 65 cases where safeguarding concerns were identified went through MASH with step down to Early Help where appropriate. Jonathan said they had. The Chair stated that the Board needs to be assured that they did.

Action 09/17 – 6 Jim, Janet, Jonathan and Deborah are to discuss carrying out a multi-agency audit on Change Grow Live cases where child safeguarding concerns were identified.

4h Oxleas

Sonia Colwill asked about the mobilisation board and the need for assurance that health visitors can access records on Rio within 24 hours. It was noted that

	<p>Community Health Workers in BHC have a different system (EMIS) so all information checks would now have to be telephoned through to MASH or Oxleas. Jenny Selway stated that school nurses will be provided by more than one agency. There was a discussion around when agencies can share records and the impact of GDPR (General Data Protection Regulation) on workload from May 2018</p> <p>Action 09/17 – 7 Risk Register to include impact of GDPR (General Data Protection Regulation) and information sharing issues between Health Visiting provider, school health service provider and Community Health Services provider.</p> <p>4i Kings – PRUH Kerry Davies asked if Bromley CCG are now satisfied with the level/grade of the Safeguarding Nurse post for the PRUH site. Sonia stated that the Chief Nurse will review the situation after 6 months.</p> <p>4j National Probation Kerry Davies stated that the Child K Serious Case Review is coming to an end. Child K’s mother asked to be involved in the SCR process in August which has delayed the drafting of the final report. The report will have to be signed off by Lambeth and Bromley. Deirdre stated that Probation are recruiting to an apprenticeship scheme they are hoping to attract young people who have been looked after. NOMS are about to be inspected. Deirdre said that there is a Domestic Homicide Review taking place in Bexley. The children were home schooled and not known to other services.</p> <p>Action 09/17 – 8 Bring summary of lessons from Domestic Homicide Review in Bexley to future BSCB meeting (including ‘unknown’ children who were being home schooled).</p>
5. Sub Group Updates	<p>5a) QA & PM Kerry Davies stated that the CSE multi agency audit had been completed. She said that the Independent Chair had asked for an additional audit of cases with the Police following concerns as to why there have been so few prosecutions for CSE. A learning event took place on 4th August 2017 and another one is to be scheduled later in the year.</p> <p>5b) Vulnerable Adolescents Trevor Lawry stated that the CSE protocol is now complete and an action plan needs to be produced.</p> <p>5c) Serious Case Review (SCR) The Chair stated that there have been 2 panel meetings for Elizabeth, and the Board may have 2 other SCRs to start.</p> <p>5d) Training Kerry Davies stated that there has not been a meeting since the last Board.</p> <p>5e) Community Engagement The Chair stated that the group is going well and is a work in progress. He said that Ofsted were impressed that the Board has the sub group.</p> <p>5f) Education Safeguarding Advisory Committee The Chair said that the role of ESAC should continue and should be discussed at operational level. There was a discussion around how the Board will feed back to all schools on their S175 audit. The Chair stated that it is not a task for the BSCB team but for the Board.</p> <p>Action 09/17 – 9 The Chair is to send a letter to schools thanking them for returning their self-assessment audit .</p>

	<p>Action 09/17 – 10 Board Managers to ensure letter was sent to 7 schools who had not returned their self-assessment audit.</p> <p>5g) Safeguarding Children Health Economy Forum Sadie McClue said that the meetings are attended by Named Drs and Nurses of all Health agencies including private settings. At their last meeting they discussed CP IS, the launch of the BSCB App and videos, workplans and S11 workplans. Sadie said the CCG will be carrying out a children and young people engagement survey and asked for Board members to circulate it</p>
<p>6. What are CYP telling us</p>	<p>Janet Bailey informed the Board that 7 young people in care will be going to university this year which is a great achievement. Betty McDonald stated that YOS will record the voice of children through Bromley Youth Project.</p> <p>Kerry Davies stated that the Board has received an excellent response rate to the questionnaire regarding children and young people use of digital technology. The Community Engagement Subgroup continues to engage a range of young people. The Chair told the Board that he had not prepared the children and young people adequately at the last meeting as to what to expect in the Community Engagement sub group and this was a learning point. He is now planning these sessions more closely with the BYC coordinators .</p> <p>Action 09/17 – 11 Results of Digital Footprint Surveys to come to next Board meeting.</p>
<p>7. Balancing the Books</p>	<p>BSCB Financial Statement August 2017 Kerry Davies told the Board that she had updated the financial forecast, and predicts a small overspend for 2017-18. She said that LBB Learning and Development had waived the training admin cost againlast year but we cannot expect them to do this every year. Kerry stated that contributions to Boards per agency varies greatly across London.</p> <p>The small overspend was possible because an auditor was not in post from 1 September 2017. All members were asked to look at ways of levering in additional permanent income for the Board. The BSCB Team would continue to look at any savings that can be made.</p> <p>The Chair will discuss the funding issues with Ade Adetosoye. Kerry stated that the SCRs will add to the overspend. The Chair stated that his fees have an impact on the budget and suggested that the Board and Improvement Board could merge as some of their work overlaps. The Chair of the Improvement Board could then chair the merged Board.</p> <p>Action 09/17 – 12 All agencies are to note the additional funds needed by the Board to carry out agreed priorities and explore ways to assure permanent additional funding to Board in order to meet requirements.</p> <p>Janet Bailey said that DfE expectation is that there will be an Improvement Board.</p> <p>BSCB Training Charges Policy Kerry Davies informed the Board that Richmond and Hounslow Community Healthcare Trust now hold the contract for immunisations of school aged children in Bromley and have requested to access Bromley’s training for free. Sonia Colwill stated that any agency bidding for a service should include training allowance in their submission and should therefore pay for their own training. A contribution to the BSCB should be built in to all new contracts so all agencies are clear about expectations and commitment to supporting safeguarding children through the work of the BSCB.</p> <p>There was a discussion around which agencies get free training and which charities</p>

	<p>would qualify for the free training. After debate, it was agreed that local charities whose workers are delivering within the borough of Bromley, with a turnover of less than £500,000 would qualify for free training and reduced priced annual conference costs.</p> <p>It was agreed that the Training Subgroup would explore a simple training credits process whereby a quid pro quo operates for services for the Board equating to training credits to use against BSCB training courses.</p> <p>It was agreed that it would be too difficult to arrange a schools training package paid by a nominal amount. Schools would continue to pay per training place.</p> <p>Action 09/17 – 13 Amend training charging policy following board decision that only local charities/VCS orgs working locally with a turnover of less than £500,000 will receive free BSCB training places. The Board will also operate a ‘Training credits’ system for larger charities who can prove they deliver sufficient ‘in kind’ resources to the Board.</p> <p>Action 09/17 – 14 Helen Dyer will provide the Board with a report of Bromley charities and their turnover.</p>
8. Year End Performance Report 16-17	Jenny Selway stated that FMP numbers appear significantly reduced this year but this is because previous figures were joint Bromley and Bexley; the current figures are now Bromley.
9. CSE/Missing Problem Profile	This paper was circulated for information.
10. Analysis of Return Home Interviews	This paper was circulated for information.
11. County Lines National Crime Agency Report	This paper was circulated for information. It was noted that the age of 15 years is key.
12. Body Worn Videos	The Chair informed the Board that there is not enough resource to review this at present and this item will be brought back to the December meeting. Trevor has requested additional resource from Met Police for this work.
13. Private Fostering Annual Report 2016 -17	<p>Mark Vening told the Board that the number of notifications had dropped from the previous year. He felt that the previous year could have been mopping up those missed in previous years. He said that further development is imminent, bringing the entire process, right from the notification stage, into the Fostering Service to ensure efficiency and consistency. The Board agreed that there must be more privately fostered children than the numbers reported. Fiona Martin said that she thinks Private Fostering is poorly understood and felt that they should be a part of the information desk in the Glades during half term. There was a discussion around Private Fostering information previously being included in the ‘red book’. The Board felt that it should be included in the new format of the parent book.</p> <p>Action 09/17 – 15 Jenny Selway to provide Mark Vening with contact details of Public Health England Safeguarding Lead so he can ask if Private Fostering can be re inserted as a page in the ‘red book’ or its electronic equivalent (it was removed in a previous edition).</p>

	<p>There was further discussion as to whether GPs had a code on their recording system to identify privately fostered children.</p> <p>Action 09/17 – 16 Sadie to talk to the Named GP to ask if there is a code for privately fostered children on GP recording system.</p> <p>Action 09/17 – 17 All agencies are to encourage staff to download the new BSCB App and take the competence test.</p>
14. LADO Annual Report	<p>A summary of the LADO annual report was considered. The full report will be circulated electronically for comment. The upward trend in the number of referrals was welcomed by the Board.</p> <p>The Chair informed the Board that Gill Halden would be leaving Bromley he thanked her for all the hard work she had done to improve the service. He said that she would be huge loss to us and wished her every success in the future.</p>
15. AOB	<p>Mental Health in Schools This paper was circulated for information.</p> <p>CDOP Annual Report This paper was circulated for information.</p>