

## BROMLEY SAFEGUARDING CHILDREN BOARD COMMITTEE



### MINUTES OF THE MEETING HELD AT 2.00PM ON 1<sup>st</sup> MARCH 2017 St Mary's Primary School

#### PRESENT

Ade Adetosoye	Executive Director, Education, Care & Health Services (Statutory DCS)
Carol Arnfield	Education Department, London Borough of Bromley (LBB) – <i>for Jane Bailey</i>
Janet Bailey	Director, Children's Social Care, LBB
Deirdre Bryant	Head of Service, National Probation Service London
Valerie Burton	Lay Member
Deborah Carter	Deputy Head Teacher, Bullers Wood School
Sonia Colwill	Director of Quality Governance and Patient Safety, Bromley Clinical Commissioning Group (CCG)
Kerry Davies	Business Manager, Bromley Safeguarding Children Board (BSCB)
Cllr. Peter Fortune	Portfolio Holder, Care Services and Education, LBB
Joanna Gambhir	Business Manager BSCB
Jim Gamble	Independent Chair, BSCB
Gillian Halden	Interim Head of Service Quality Improvement, LBB
Debbie Hutchinson	Director of Nursing, Kings College Hospital
Marina Laurie	Lay Member
Trevor Lawry	Detective Superintendent, Borough Police, Metropolitan Police
Margaret Mansfield	Interim Designated Nurse, Bromley CCG – <i>for Sadie McClue</i>
Betty McDonald	Head of Youth Offending Service, LBB
Valerie Michelet	Chair CFVSF (third sector representative)
Helen Taylor	DS, Child Abuse Investigation Team (CAIT) – <i>for ADCI Fiona Martin</i>
Isobel Vassallo	Head Teacher, St Mary's Catholic Primary School
Jane Wells	Director of Nursing and Safeguarding, Oxleas

#### APOLOGIES

Jane Clegg	Director of Nursing, NHS England
Dr Jenny Flavill	Named Doctor, Bromley Healthcare
Dr Jenny Selway	Consultant Public Health Medicine
Natalie Warman	Director of Nursing, Therapies & Quality Assurance, Bromley Healthcare

#### VISITORS

Antoinette Thorne Learning and Development Manager, LBB

1 – 2pm The BSCB held its quarterly consultation session with parents and then with pupils from St Mary's Primary School. Five board members attended. The notes from this consultation session are available to Board members separately and will be circulated with the minutes.

ITEM	NOTES
<p>1. Welcome, Introductions, Minutes and Matters Arising.</p>	<p>This is the first meeting with Jim Gamble as the independent Chair. Jim introduced himself and gave a brief history of his background and experience. Members introduced themselves and apologies were noted.</p> <p>There was one amendment to the minutes of 7<sup>th</sup> December 2016 – NHS England have agreed with the London Children Safeguarding Board to send one representative per year to each of the 29 London LSCBs therefore Jane Clegg to be marked as sending apologies and Gwen Kennedy to be removed from the minutes. The minutes were agreed as an accurate reflection of the meeting.</p> <p>The Chair went through the action log from 7<sup>th</sup> December meeting. The following actions are completed and closed: Actions a,c,d, and p.</p> <p>Items b,f,h,m, n,o,and q are on the agenda today for a fuller discussion.</p> <p>Item e – financial contributions from health agencies to LSCBs. Sonia has been advised by the London team that this has been escalated to the national NHS England team for a decision.</p> <p><b>Action 03/17 -01: Chair to write to national NHS England to obtain a definitive decision on whether NHS England will provide a funding formula for health partners financial contributions to LSCBs.</b></p> <p>Item g – Board agreed to defer this item to June meeting in Jane Bailey’s absence.</p> <p><b>Action carried forward: Jane Bailey to give an update regarding ‘narrowing the gap’ in educational attainment and to update the Board on the progress made by the new Schools Partnership Board</b></p> <p>Actions i, j, l – Janet Bailey explained there is a new Head of Service, Vanessa White, leading on fostering and adoption in the Children’s Social Care department. The Chair stated the private fostering actions in the Improvement Plan would be downgraded to Amber in order to monitor progress and impact. These actions are therefore removed from the Action Log.</p> <p>Trevor informed the Board that a new Faith Network has been established, led by the police.</p> <p><b>Action 03/17 -02: Chair requested that the Faith Network is joined up with BSCB’s new Community and Engagement Subgroup.</b></p> <p>Action k – Noted that headteachers want to be copied in to all communications to their staff.</p> <p><b>Action 03/17 -03: Chair requested that the issue of improving communications and lines of accountability regarding safeguarding in schools is taken outside this meeting for a fuller discussion.</b></p> <p>Action q – Trevor and Gillian Halden have met to discuss the low number of allegations about the police reported to the LADO in 2015-16. Trevor explained that the number of referrals has dropped nationally since the Home Office removed the list of ‘notifiable occupations’ that arresting officers referred to before making a referral to the Local Authority Designated Officer (LADO). The Home Office now expects officers to use their own judgement and risk assessment about which occupations are notifiable to the LADO. Trevor committed to additional training for his officers. The Chair asked Trevor to undertake some benchmarking in order to compare data against other boroughs. Trevor suggested auditing in six months to ensure compliance.</p> <p><b>Action 03/17 -04: Trevor Lawry to provide an update paper to Board in June regarding police referrals to LADO, to include comparative data with other boroughs and details of training undertaken by officers in Bromley.</b></p> <p><b>Action 03/17 -05: Gill Halden to send LADO report to Debbie Hutchinson and</b></p>

	<p><b>Margaret Mansfield who were not present at the last meeting.</b></p>
<p>2. Risk Register</p>	<p>The Independent Chair proposed and the Board unanimously agreed that the BSCB should have a Risk Register which is discussed as a standing item at every Board meeting.</p> <p>The Chair shared a template, partly populated with ten risks. The Board agreed the template and accepted the value of grading each risk with a matrix rather than simply a RAG (red, amber, green) traffic light system. The matrix reflects the likelihood of the risk (scale 1-5) and the impact/consequences of that risk occurring (scale 1-5) to give an overall assessment of the risk.</p> <p>The Board reviewed each of the ten risks and agreed they were all pertinent. Additional content was proposed regarding current/proposed restructures in the police and probation services. There was a discussion whether these would be adequately captured in the existing risk regarding attendance and commitment, or whether a separate entry was necessary. It was agreed that separate entries would best reflect the scale of the restructures and their potential impact on children in Bromley.</p> <p>The risk register will be reviewed at each Board meeting and the assessments revised when appropriate evidence is presented and a new grading agreed.</p> <p><b>Action 03/17 -06: BSCB Business Manager to populate the Risk Register fully and share a draft with Board members.</b></p>
<p>3.Ofsted Improvement Plan</p>	<p>The Board looked at the Ofsted Improvement Plan monitoring document which shows the status of actions due to be completed between May and December 2016.</p> <p>The Board reviewed each action under Priority 3 in the Ofsted Improvement Plan. Priority 3 is monitored by the BSCB since these actions are either for partners to achieve together or they directly address the recommendations made by Ofsted to the BSCB following their review in April 2016.</p> <p>The Chair downgraded the following actions from Green to Amber with the agreement of the Board. This is to ensure sustained improvement and impact in each area, rather than achieving a single action. The following actions are now graded as Amber: 3.5.2, 3.6.1, 3.6.3, 3.2.2, 3.4.8, 3.5.1. The Board agreed unanimously to these changes.</p> <p>The Board noted the following to progress actions where improvement is not yet assured:</p> <ul style="list-style-type: none"> <li>- Hackney Children’s Services have agreed to allow their LSCB’s Senior Professional Advisor to spend two days a month with BSCB. He will focus on the performance dataset. The Chair thinks 3.1.2 will be a strong Amber by the next Board meeting.</li> <li>- 3.2.1 The BSBC Challenge Log will become an Impact Log.</li> <li>- 3.2.3 - 3.4.3 BSCB Chair will chair a strategic round table meeting on 7<sup>th</sup> March to bring clarity to the work on CSE being undertaken by several agencies and partnership groups.</li> </ul> <p>Ade Adetesoye informed the Board that Jim has agreed that from 15<sup>th</sup> March, the BSCB would take over the monitoring of Priority 8 in the Improvement Plan, from the Local Authority. Priority 8 addresses the improvements required with CSE, Missing and Gangs. This aligns with recent governance changes regarding the BSCB’s new Vulnerable Adolescents Sub Group.</p> <p>3.6.6 There was no update on this action (practice oversight group led by Bromley CCG, training needs of health providers and programme of events). The Chair suggested a Task and Finish group be established if Board members are unclear on this action.</p> <p><b>Action 03/17 -07: Business Manager to update Improvement Plan priority 3 based on decisions made at today’s meeting.</b></p>

#### 4. Partnership Updates

The Chair set out his expectations regarding this section of the agenda. Partners will be expected to submit their quarterly updates using the new template three weeks before each Board meeting. Board members are expected to have read all papers in advance and come with questions and comments. The lead for each agency introduced their paper and took questions. It was noted that there were no quarterly updates submitted from CRC (Community Rehabilitation Company), LBB Education Department and Bromley CCG.

4a – Met Police update. There was a discussion about the use of Body Worn Video (BWV) by uniform police officers to capture the voice of the child. Whilst it was accepted that BWV is very useful for capturing evidence, there was debate about how it captures the authentic voice of the child. DS Helen Taylor from the CAIT voiced concern about children being videoed immediately following an incident by non-CAIT officers who may not be trained in ABE (Achieving Best Evidence). The Board requires assurance that children and young people's welfare is the primary concern when videoing them.

Debbie from Kings College Hospital asked to work with the police since Kings has recently developed policy on a similar topic.

Trevor stated that he is interested in the softer intelligence that BWV can provide informing us about children and young people's experience of living in Bromley. The Chair asked that the policy which is developed includes retention of video evidence.

**Action 03/17 -08: Trevor to meet with Debbie, and representatives from CAIT and Children's Social Care to write a one page concept paper on Body Worn Video capturing the voice of the child, before the June meeting. The chair should be appraised of progress and have early sight of the paper.**

Trevor stated he has introduced the RAISE programme whereby officers are scored on current knowledge of a topic, receive training, then are rescored. The improvements in Sanction Detection rates for domestic abuse crime is evidence of the impact of this initiative.

4b – Children's Social Care (CSC) update. Janet Bailey's paper addressed staffing levels in CSC and the ambition to reduce caseloads, changes to the Corporate Parenting Board to better hear the voice of the child, and improvements made to Bromley's response to CSE including the establishment of the new multi-agency Atlas Team. Janet updated the Board on the recent Ofsted Monitoring Visit and improvements made across the service since the first inspection.

Margaret Mansfield and Marina Laurie challenged whether the caseload targets were achievable and sustainable. Janet replied that LBB has agreed to fund 15 new social work posts to add capacity and a restructure means there will be smaller teams with increased management oversight. Janet was clear that LBB are only recruiting quality staff as this will then attract other high calibre staff to the Borough. Three new Heads of Service have just been appointed who are very experienced and understand the improvement journey Bromley is on.

Cllr Fortune stated LBB's commitment to the sustainability of the improvements and said this was a key agenda item at meetings of elected members.

**Action 03/17 -09: The Chair requested that the health of the workforce, recruitment and retention is added to the BSCB risk register to ensure this can be monitored and carefully considered by the Board.**

The Chair asked how many Safety Plans were in place for known CSE cases. Janet said some Safety Plans were in place but they are not yet of sufficient quality. Paula Stacey, the manager of the new Atlas Team has mapped every child and young person. The Chair asked to see an example of a Safety Plan in order to capture the early impact of the work the Atlas Team and partners are having, this will be cascaded to all partners so they are aware.

**Action 03/17 -10: Janet to send the Chair an anonymised copy of a Safety Plan for child who has been sexually exploited.**

The Board agreed that the Multi-Agency Partnership Events (MAPE) have been very well received by attendees. Twelve sessions are planned for 2017 and two have taken place to date. The Chair formally recognised the hard work of Rachel Dunley and her team in organising these events.

4c- CDOP update. Dr Jenny Selway was unable to attend to answer questions but the Chair had met with her before this meeting. The CDOP (Child Death Overview Panel) subgroup's links with the Serious Case Review Subgroup have been strengthened and the latter is now chaired by Jim Gamble.

The Board noted the rise in child deaths in 2016-17. An exception report would have been requested but since we are so close to the end of the financial year, the Board decided to wait for the Annual Report to be written and will scrutinise that. The Chair informed the Board that Public Health had raised concerns about young people smoking and childhood obesity. The Chair committed to capture these two issues in order to revisit.

The Board discussed the child death and rapid response processes and agreed that we need a more easily accessible, easily understood process to share with partners. The current London procedures are very long and not understood by all agencies. Trevor suggested multi-agency training to explain the process to frontline staff. The Chair stated that the new Serious Case Review Subgroup has identified this issue and will progress it.

**Action 03/17 -11: Serious Case Review Subgroup and CDOP to review process for child death, rapid response and SCR consideration. Procedures to be rewritten.**

4d- Lay Members report. Valerie Burton informed the Board that the new BSCB website will launch next week following the work of the Communications Subgroup and consultees. The Communications Subgroup will now end and be replaced with a Community and Engagement Subgroup which both lay members will sit on. The lay members have meetings arranged with two experienced lay members from other boards who will undertake some mentoring work.

Valerie Burton will attend the Mental Health Strategy Event on behalf of the Board. The Board discussed suicide prevention work underway in the Borough. Jane Wells stated that Oxleas has now launched their information on suicide prevention on their website which includes videos.

**Action 03/17 -12: BSCB Manager to send Valerie the Suicide Prevention planning materials from Jeremy Hunt.**

**Action 03/17 -13: Business manager to set up link on new BSCB website to Oxleas materials on suicide prevention.**

The lay member requested that the Thresholds document is further revised to be in plain English. The Chair confirmed this would be done and shared his commitment to build an app for practitioners which includes the threshold document, managing allegations procedures and lone working policy. This app will be built by the Ineqe Group pro bono for the BSCB.

Isobel Vassallo stated that the managing allegations procedure needs to be revised and stated that schools are developing their own policies in isolation. The Board committed to imposing minimum standards for schools regarding safeguarding policies and agreed to revise the Managing Allegations documents within 15 working days.

**Action 03/17 -14: LADO to review and republish all Managing Allegations documents within 15 working days.**

**Action 03/17 -15: Board to develop minimum standards for school safeguarding policies.**

The Chair stated he plans to conduct monitoring visits of schools following their

Section 11 (Section 175/157) self-assessments submissions.

4e – National Probation Service (NOMS). Deirdre Bryant spoke about the impact of the current prison regime's effect on people's ability to parent effectively following release. NOMS are seeing people released from prison with very erratic behaviour following substance misuse in prison.

The Board discussed the restructure of NOMS to become Her Majesty's Prison and Probation Service and possible disadvantages. The frequent restructuring of probation services remains a concern for the Board and will be added to the Risk Register (see item 2).

4f- Public Health. The Chair requested that where a Board member is unable to attend the Board meeting that a substitute with sufficient seniority attends in lieu. The Board noted London Borough of Bromley's recent commissioning activity regarding the school health service and that a smaller team would be delivering a service. Cllr Fortune confirmed that a new contract would be in place for 1 April.

**Action 03/17 -16: The Chair to write to London Borough of Bromley to seek clarification on the the School Health Service contract and the changes which will be made from the current service.**

4g-Oxleas. Jane Wells agreed with the Business Manager's request that their audit on supervision would be presented at the next QAPM Subgroup on 25<sup>th</sup> April for scrutiny.

Jane explained that for the first time safeguarding is now captured on the electronic RiO system in addition to case notes so timely reporting to CCG and BSCB is now possible.

4h – Youth Offending Service. The Chair congratulated Betty McDonald and her team on the improvements made which were evidenced in the recent inspection. The Board discussed the areas for further improvement. The Chair requested a meeting with Betty and Children's Social Care to examine these in more detail.

**Action 03/17 -17: The Chair, Betty McDonald and representative from Children's Social Care to meet to discuss YOS areas of improvement.**

4i – Board noted the report from CAF/CASS. The Chair asked that this agency is invited to the 7<sup>th</sup> March roundtable strategic meeting on CSE.

4j – Kings College Hospital. Debbie Hutchinson apologised that this paper was submitted late. Debbie explained the large scale restructure which has taken place in Kings. Shelley Dolan is the new Chief Nurse with three directors of nursing reporting to her. Debbie is the Chief Nurse for the Princess Royal University Hospital (PRUH) site. Paula Townsend is now at the Denmark Hill site but will cover for Debbie when she is unavailable.

Debbie explained that training is an area for improvement with time/capacity for training being the issue.

**Action 03/17 -18: Debbie to send the KYSS proforma to Trevor so the CSE risk assessments are aligned.**

4k – Bromley CCG. Sonia Colwell apologised for not submitting a paper and gave a verbal update.

The Board were reassured to hear that the Safeguarding Team in BCCG is now at full establishment. The new Designated Doctor for Safeguarding, Dr Jenny Flavill, starts in post at the end of March. Sonia Shetty is the Designated Dr for Children Looked After. Margaret Mansfield is covering for Sadie McClue as Designated Nurse for Safeguarding. Lynda Bartlett is Designated Nurse for Children Looked After.

Sonia assured the Board that safeguarding is the golden thread running through the procurement of Community Services which is underway. The Chair stated he was glad to hear this and requested to be kept informed.

<p>5. Sub Group Updates</p>	<p>5a) QAPM – Kerry Davies updated the Board on the multi-agency audit programme. Neglect is complete and a first draft of the report completed. The second audit on CSE is now underway. Ofsted recommended re-auditing the 18 cases which BSCB audited in 2014/15 and this is being done. In addition, the QAPM subgroup requested that 5 newer cases are audited.</p> <p>5b) Policy and Procedures. The Information Sharing Protocol (a tier 2 document which sits under the Bromley-wide protocol) was ratified by the P&amp;P Subgroup in February 2017 and is presented today for information. The Thresholds document is currently being revised.</p> <p>The Chair stated that the P&amp;P Subgroup should be disbanded. The policy will be that the pan-London policies are adopted unless there is a good reason not to. Local Bromley flowcharts will be appended to pan-London documents where appropriate. The Board agreed.</p> <p>5c) The Case Review Subgroup is now the Serious Case Review Subgroup. New Terms of Reference have been shared. The Independent Chair will now chair this subgroup to ensure he has oversight of unexpected child deaths and is able to see patterns, themes and trends. The Chair spoke about three cases which the Board should be aware of, this included two Serious Case Reviews which are underway in other Boroughs which Bromley is involved with.</p> <p>5d) Education Safeguarding Advisory Committee (ESAC). Carol Arnfield, representing the Director of Education, updated the Board on recent activity, including the successful pilot of the new Safeguarding Self-Assessment Tool for Schools (section 11, section 157/175 requirement). Carol stated that the Head of Early Years is adapting this tool for use with early years settings.</p> <p>Deborah Carter, informed the group that she runs an informal network of Designated Safeguarding Leads which supports the ESAC system and allows DSLs to share concerns. . The Chair was concerned that systems for school engagement are not well understood and a simpler process may be required.. Ade Adetesoye agreed that Children’s Social Care also needed a better way of communicating with schools. The Chair requested that an off-line meeting is set up to look at partner engagement with schools. <b>Action 03/17 -19: Meeting to be set up to discuss school engagement with partners, to include Children’s Social Care (Janet Bailey and Gill Halden).</b></p>
<p>6. Vulnerable Adolescents Sub Group</p>	<p>Trevor Lawry introduced his paper by reminding the Board of the background to this sub group. Following Ofsted’s criticisms of Bromley’s response to CSE and Missing, Trevor had set up a working group in August 2016 to address the recommendations. In December 2016, the BSCB agreed that Trevor’s working group should become a sub group of the Board and replace the Vulnerable Children Sub Group which had previously been chaired by Jane Bailey. Following a review of the ToR in January 2017, this group will now become the Vulnerable Adolescents Sub Group and includes members from both previous groups. The Vulnerable Adolescents Sub Group will initially focus on CSE, Missing and Gangs but once these areas are on track, the group can broaden its remit to look at other vulnerabilities.</p> <p>The Board ratified the Vulnerable Adolescents Sub Group terms of reference.</p> <p>Trevor informed the Board that operational work is developing at the same time as the strategy and development of problem profiles and data for CSE and Missing. The Vulnerable Adolescent Strategy will be reviewed at the next Sub Group meeting on 8th March. An action plan is also in development using the Police ‘4P’ format (Protect, Prepare, Pursue, Prevent). One of Trevor’s officers, Jamie Gordon, is populating this by consulting with partners. He is attending the Voluntary Sector</p>

	<p>Forum in March and also visiting other boroughs such as Camden who were cited by NSPCC as best practice.</p> <p>Betty McDonald stated that the language of the 4P plan is harsh for vulnerable adolescents. Trevor agreed that it would need to be softened to include support plans and to address vulnerabilities. The Chair highlighted that the Terms of Reference for this Sub Group focusses on such vulnerabilities and states that to safeguard children, understanding both the complexity and the context in which they live is essential.</p>
7. Young people held overnight in cells	<p>Betty McDonald updated the Board on progress and explained that discussions had taken place with regard to providing accommodation for young people locally who cannot return home and that this is part of a wider review of the accommodation needs of young people.</p> <p>The Chair said that this was taking too long; other boroughs have found solutions and Bromley must now address this. The Chair requested that a one day task and finish group be set up.</p> <p><b>Action 03/17 -20: Chair requested that a one day Task and Finish Group is held to address issue for young people held overnight in cells. Betty McDonald to nominate attendees.</b></p>
8. Kent House Hospital Deep Dive Report	<p>Kent House Hospital did not attend to present this item but had a telephone conversation with Sonia Colwill (CCG) and submitted a report. Sonia explained that there has been a long history of concern regarding this provider and its safeguarding of children. There have also been concerns because the organisation has been taken over by new management on several occasions. The BSCB and CCG have challenged this on an ongoing basis. The Board had requested a deep dive report from the commissioner, NHS England.</p> <p>The Chair welcomed the report but stated that it did not test observations in a robust way or provide sufficient evidence for improvements. Board members agreed that they did not feel sufficiently reassured by the report.</p> <p><b>Action 03/17 -21: Chair to write to commissioner within ten working days to seek greater level of assurance regarding Kent House Hospital.</b></p>
9. Training Programme and future training offer post 2018	<p>Kerry Davies introduced her paper which had been read by Board members. Kerry highlighted points from the evaluation of the 2015-16 multi agency training programme and also from the first three quarters of year 2016-17. Kerry stated that attendees this year are down 20% compared to the previous year and that there is already £5K wasted by courses provided but insufficient attendees. The paper also showed breakdown by agency and demonstrated that particular agencies have very low attendance.</p> <p>The Chair stated that more attendees are needed from Police and that he has also requested that a CAIT officer attend the SCR Sub Group. Kerry recommended that agencies should formally agree a level of commitment to multi agency training and that training needs analyses should be undertaken by all agencies and shared with the BSCB Training Sub Group ahead of the 2018 commissioning cycle.</p> <p>Antoinette Thorne stated that people are confused about what training is mandatory and that needs analysis needs to include clear numbers of demand for training courses.</p> <p><b>Action 03/17 -22: Chair to write to partners informing them that the BSCB had agreed that in order to evidence effective safeguarding practice by partners, multi-agency training should be considered a mandatory requirement for staff engaged in safeguarding or directly related activity. 15 working days to be given for partners to respond. Chair to state that failure to attend will result in the issue being brought to the attention of the CEO's/Board of the organisation or agency concerned and to their respective inspecting bodies.</b></p>



	<p>Ade advised that if the BSCB stops the one day course on 'working with diversity', it will need to be included in the specifications for the other multi agency training courses. Antoinette reassured Ade that this would be done.</p> <p>Antoinette asked who is responsible for providing Prevent training.</p> <p><b>Action 03/17 -23: Partners to map Prevent training provided by their agency.</b></p> <p>Trevor suggested that the training programme could become income generating if it joined up with other local areas. The Chair felt that the Wood Review had omitted to look at how joint training could improve economy of scale.</p>
<p>10. Future assessment of the Board</p>	<p>The Chair said that all future Board meetings would have a BSCB self-assessment as the second agenda item and that board minutes would be published on the website. The Board will also be better at looking at safeguarding performance and trends so that it can look at the Bromley context, for example looking at the significant traveller community within Bromley.</p> <p><b>Action 03/17 -24: BSCB Board Minutes to be published on BSCB website.</b></p>
<p>11. For info</p> <p>a) Chair's overview of the BSCB</p> <p>b) CDOP annual report 2015/16</p> <p>c) Changes to Child Protection Procedures</p>	<p>The Chair shared his paper on the Overview of the BSCB, its strengths and its weaknesses. The Chair commented that at today's meeting he had seen that the BSCB does have the ability to engage and interact so we must use this to make greater impact and to be fundamentally child focussed.</p> <p>The Chair asked the Board to consider the CDOP annual report for 2015/16 which has already been presented in detail at the QAPM sub group. The Chair noted the increase in child deaths compared to last year and although this is partly due to the changes in classification of very premature babies, it cannot be explained by this alone. The Chair will await the 16/17 figures for further analysis given we are so close to the end of the financial year now.</p> <p>Joanna Gambhir explained that the Editorial Board for the London Child Protection Procedures had written to all London LSCBs requesting that they complete a survey on proposed changes to the procedures. The survey asks if procedures should be amended so that at the conclusion of a child protection conference, local areas can confirm the need for a protection plan without identifying a category of abuse (neglect, physical, sexual and emotional). It also asks about how categorisation is shared with the family. Joanna asked the Board for their view and also how we should respond. The Board unanimously agreed that the procedures should not change and that categories of abuse should be recorded. It was agreed that Joanna would submit a response on behalf of the board.</p> <p><b>Action 03/17 -25: Child Protection Procedures Survey Monkey to be circulated with the minutes. Business Manager to also submit a response on behalf of the Board.</b></p>