



Hounslow Safeguarding Children Board

Hounslow Safeguarding Children Board, Monday 12<sup>th</sup> September 2016 at 3.00pm,  
Committee Room 1, Civic Centre, Lampton Road, Hounslow.

<b>Present</b>		
<b>Name</b>	<b>Agency</b>	<b>Designation</b>
Donald McPhail	Hounslow Safeguarding Children Board	Independent Chair
Mary Harpley	London Borough of Hounslow	Chief Executive
Councillor Tom Bruce	Education and Children's Services	Councillor
Dr Imran Choudhury	London Borough of Hounslow	Director of Public Health
Alan Adams	London Borough of Hounslow	Executive Director Children's, Adults and Housing
Michael Marks	London Borough of Hounslow	Director of Education
Jacqui McShannon	London Borough of Hounslow	Director of Safeguarding & Specialist Services, Children's Services
Jennifer Hopper	London Borough of Hounslow	Interim Head of Safeguarding & Quality Assurance
Permjit Chadha	Community Safety Partnership	Community Safety Manager
Chris Domeney	Youth Offending Service	Head Youth Offending Service
Kylee Brennan	iHear	Service Manager
Roger Shortt	EIP	Facilitator
Ray Whyms	Lampton School	Assistant Headteacher
Bhupinder Lakhanpaul	-	Lay Member
Monica King	WLMHT	Named Nurse Safeguarding Children
Jane Bennie	HRCH	Named Nurse Safeguarding Children
Dr. Nimala Sellathurai	CCG	Designated Doctor Safeguarding Children
Julie Hulls	CCG	Designated Nurse Safeguarding Children
DCI Mark Broom	Hounslow Police	Detective Chief Inspector
Margaret O'Connor	Voluntary Sector Representative	Home Start Manager

Brindha Emmanuel	Hounslow Safeguarding Children's Board	Interim HSCB Business Manager
Jo Leader	Hounslow Safeguarding Children's Board	HSCB Business Support & Development Officer

<b>Apologies</b>		
<b>Name</b>	<b>Agency</b>	<b>Designation</b>
Janet Johnson	Hounslow Safeguarding Children's Board	HSCB Training & Development Manager
Debra Kane	Springwell Junior School	Headteacher
Jonathan Webster	CCG	Director of Quality, Nursing & Patient Safety
Sharon Pearce	FYOI	Head of Safeguarding
Tonie Neville	West Middlesex University Hospital	Safeguarding Lead
Tahira Rauf	NSPCC	Service Manager
Dr Johan Redelinghuys	WLMHT	Director of Safeguarding
Judy Durrant	CCG	Associate Director for Safeguarding, CCG
Ken Emerson	London Borough of Hounslow	Head of Housing Client Services
Trish Stewart	CLCH	Head of Safeguarding
Mandy Harper	CLCH	Named Nurse Safeguarding Children

## **1.) Apologies**

The meeting acknowledged the apologies of members.

## **2. & 3.) Minutes of the last meeting and matters arising**

The minutes of the meeting were agreed and no matters arising were discussed.

## **4.) Female Genital Mutilation Evaluation (paper)**

Permjit Chadha summarised the report, which had been circulated to members prior to the meeting.

The Community Safety Partnership are cascading the evaluation of the FORAWRD programme as widely as possible and other agencies are welcome to contact Permjit Chadha for further information if they wish.

## **5.) Hounslow Threshold Document & Protocol for referrals (paper)**

Martin Forshaw referenced the document, which was circulated to members prior to the meeting.

The guidance was discussed at the Monitoring and Evaluation sub-group meeting on 1<sup>st</sup> August 2016, feedback provided by partners had been included where possible, and the Divisional Leadership Team of Hounslow Children's Social Care has now agreed the final version.

The board agreed that if minor amendments to the guidance are needed between now and its revision in 2020 and they do not impact multi-agency partners they can be done without the document returning to the board for approval. However all amendments will be done in consultation between the HSCB Business Manager and the Director of Safeguarding and Specialist Services.

The roll out of the guidance has been tentatively planned for the end of October 2016 and an implementation plan will be discussed and agreed at the Monitoring & Evaluation sub-group meeting on 3<sup>rd</sup> October.

The Hounslow Assessment Guidance Protocol was agreed by the HSCB board members.

## **6.) Audit Outcomes**

### **Section 175 Audit and Child Sexual Exploitation Multi-Agency Audit**

Brindha Emmanuel reported that a Section 175 audit for maintained Hounslow schools and a multi-agency audit into Child Sexual Exploitation had been completed. The final report will be shared with the Monitoring and Evaluation sub-group on 3<sup>rd</sup> October 2016 and then shared with the Board on 12<sup>th</sup> November 2016.

Michael Marks commented that the process for future Section 175 audits could be refined and responding to concerns improved. Going forward audit returns will be shared with the school improvement team to review and action quickly.

### **MASH Multi-Agency Audit Proposal**

Brindha Emmanuel reported that a proposal would be submitted to the Monitoring and Evaluation sub-group on 3<sup>rd</sup> October 2016 for agreement from partners to commission a multi-agency audit about MASH process. The audit process will be streamlined and facilitated by an independent auditor commissioned by the HSCB.

## **7.) Future Direction of HSCB Training**

During the last inspection in 2014, Ofsted recognised that good quality multi-agency training was being delivered but the impact of the training improving safeguarding arrangements and outcomes for children in Hounslow was not evidenced.

The training evaluation for the last 18 months has been collated in order to review both the quantitative and qualitative data available to begin to focus the training offer for the future and develop a robust way of measuring its impact. The Training sub-group will be prioritising how the impact of training can be measured.

Going forward all face to face training courses will be booked using an integrated online booking system, which will include three, and six month evaluation forms post course for each of the delegates.

The Designate Nurse for Safeguarding Children, Hounslow CCG will now take over the chairing of the Training sub-group.

## **8.) SEND Inspection (paper)**

Michael Marks summarised the report, which was circulated to members prior to the meeting, highlighting section 2.5 and 2.6 as the key areas.

It was agreed by members that the SEND Inspection would be a standing agenda item for the HSCB to ensure that any issues that are arising are being captured and addressed by partners.

Councillor Bruce noted that it would be positive for the Children's Delivery Group to have a multi-agency focus, as the issues being discussion are Hounslow wide and not the responsibility of the council only.

It was noted that the Missing and Vulnerable sub-group has begun discussions about looking at children with hidden needs and disabilities.

*Action: SEND Inspection Update to be a standing agenda item for HSCB board meetings.*

## **9.) Changes to Early Intervention Service (paper)**

Michael Marks summarised the report, which was shared with members at the meeting.

The Early Intervention Service in Hounslow is being disaggregated and will be dissolved completely by the end of March 2017 with ten professional groups being relocated into different directorates.

Further work will need to be done across partners to redefine what Early Intervention means and embed that it is everyone's responsibility.

Going forward an Early Help Strategy will need to be developed which will need to have a clear multi-agency focus.

## **10.) Sub-Group Charing**

All sub-groups of the board have multi-agency chairs and deputy chairs in place to help lead the work of each of the groups.

It is the expectation that if the Chair of the sub-group is unable to attend a meeting that they notify the Deputy Chair and HSCB Business Team in advance of the meeting to ensure the sub-group goes ahead as planned, avoiding adjournments and disrupting the work plan progressing.

It was reiterated that the role should be taken seriously and should have the full commitment of the appointed Chair.

## **Standing Agenda Items**

### **Feedback from Strategic Board (paper)**

Donald McPhail summarised a report, which was circulated to members of a meeting held between Chairs of strategic boards across Hounslow.

### **Modern Day Slavery**

It was confirmed that the Modern Day Slavery sub-group reports to the Community Safety Partnership Board and is chaired by the Community Safety Manager and Head of Safeguarding and Quality Assurance for Adults' Services.

### **Youth Crime Management Board**

The Youth Justice Plan will be agreed shortly. The plan addresses issues of governance and transitions into the National Probation Service. The Head of the Probation Service and the Head of the Youth Offending Service will present the plan to the Youth Crime Management Board in November 2016.

### **Community Safety Partnership & Violence Against Women and Girls**

The Domestic Homicide Review undertaken in Hounslow has been concluded and is now with the Home Office for quality assuring and will be available for sharing with partners in April 2017. The implementation of the action plan is progressing.

Work is being undertaken on the three year Community Safety Partnership and Violence Against Women and Girls Strategy which will need partners input.

The Gang's Prevention working group began in July 2016 with the view to developing a strategy by April 2017.

### **Health and Wellbeing Board**

A meeting is due to be held on 14<sup>th</sup> September 2016 and Donald McPhail will feedback about Child Sexual Exploitation.

### **Hounslow safeguarding Adults' Board**

The Chair of the Hounslow Adults' Safeguarding Board will take over as interim Chair of the Hounslow Safeguarding Children's Board from the end of September 2016.

### **Capacity and Organisational Change**

Mark Hilton, newly appointed Service Manager at iHear will begin at the end of September 2016.

Jennifer Hopper has been appointed as the Head of Service for Edge of Care and Troubled Families.

Michael Marks noted that future saving proposals will be considered in the autumn and could have implication for both operational safeguarding teams and the Safeguarding and Quality Assurance Service.

### **Agency Reports to the Board – LADO Annual Report 15/16**

Lara Wood summarised the report, which was circulated to members prior to the meeting.

It was agreed that following revised guidance the Local Authority Designated Officer (LADO) would now be referred to as Designated Officer (DO).

### **Serious Case Review**

The Serious Case Review for Anita B will be published at 12pm on 14<sup>th</sup> September 2016.

### **Alan Wood Review Update**

There was no update given about the progress of the Alan Wood Review.

### **HSCB Targeted Priorities**

A summary report will be shared at the November 2016 board meeting about the progress of the targeted priorities for the board.

## **Sub-Group Feedback**

### **Monitoring & Evaluation (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

### **Missing & Vulnerable (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

### **Cases (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

Michael Marks said the report had suggested there was resistance from the Local Authority in the August sub-group about cases being discussed, which was incorrect. He felt that the discussion was robust and identified that both the process for referrals should be improved and that inter-agency discussions should be held before cases are referred but that there was not any resistance.

### **FGM (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

### **FYOI (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

### **Training (paper)**

A paper from the Chair of sub-group was circulated prior to the board meeting.

The board members agreed that the theme for the HSCB Annual Conference 2017 should be Domestic Violence.

### **Education Network (paper)**

A paper from the Chair of the network was circulated prior to the board meeting.

The PANTS project was discussed at the Education Network meeting and further work will be done to look at the issues and challenges of implementing the programme. The project may also be appropriate for some early year's settings.

### **Health Network**

The Health Network meeting had not met; therefore, a report had not been prepared.

The Chair of the network did not have any updates to share with the board members.

### **CDOP**

The Child Death Overview Panel will have its first Hounslow panel meeting on 27<sup>th</sup> September 2016.

## **Any Other Business**

### **Voluntary Sector Safeguarding Guidance**

The safeguarding guidance, which has been developed for the Voluntary Sector in Hounslow, will be launched in October 2016. Members agreed that this was positive for Hounslow community services.

### **HRCH**

The report from a CQC inspection in March 2016 was published last week. The overall judgement is of Requires Improvement. Children's Services were referenced positively in the report. Concerns were raised about inpatient services at Teddington Hospital.

### **Thank You**

The board members thanked Donald McPhail, HSCB Independent Chair for his contribution to the board since 2010. Hannah Miller has been appointed as Interim Chair of the HSCB for the next year and will begin in October 2016.