



Hounslow Safeguarding Children Board

Hounslow Safeguarding Children Board, Monday 18th July 2016 at 3.00pm,
Committee Room 1, Civic Centre, Lampton Road, Hounslow.

Present		
Name	Agency	Designation
Donald McPhail	Hounslow Safeguarding Children Board	Independent Chair
Mary Harpley	London Borough of Hounslow	Chief Executive
Councillor Tom Bruce	Education and Children's Services	Councillor
Margaret O'Connor	Voluntary Sector Representative	Home Start Manager
Alan Adams	London Borough of Hounslow	Executive Director Children's, Adults and Housing
Jennifer Hopper	London Borough of Hounslow	Interim Head of Safeguarding & Quality Assurance
Ken Emerson	London Borough of Hounslow	Head of Housing Client Services
Dr Johan Redelinghuys	WLMHT	Director of Safeguarding
Monica King	WLMHT	Named Nurse Safeguarding Children
Bhupinder Lakhanpaul	-	Lay Member
Chris Domenev	Youth Offending Service	Head Youth Offending Service
Jane Bennie	HRCH	Named Nurse Safeguarding Children
Judy Durrant	CCG	Associate Director for Safeguarding, CCG
Julie Hulls	CCG	Designated Nurse Safeguarding Children
Trish Stewart	CLCH	Head of Safeguarding
Mandy Harper	CLCH	Named Nurse Safeguarding Children
Dr. Imran Choudhury	London Borough of Hounslow	Director of Public Health
DCI Mark Broom	Hounslow Police	Detective Chief Inspector
Michael Marks	London Borough of Hounslow	Director of Education
Janet Johnson	Hounslow Safeguarding Children's Board	HSCB Training & Development Manager

Brindha Emmanuel	Hounslow Safeguarding Children's Board	Interim HSCB Business Manager
Jo Leader	Hounslow Safeguarding Children's Board	HSCB Business Support & Development Officer
Susie Oneill (Guest)	CCG	Joint Commissioning Manager

Apologies		
Name	Agency	Designation
Jacqui McShannon	London Borough of Hounslow	Director of Safeguarding & Specialist Services, Children's Services
Ray Whyms	Lampton School	Assistant Headteacher
Debra Kane	Springwell Junior School	Headteacher
Jonathan Webster	CCG	Director of Quality, Nursing & Patient Safety
Sharon Pearce	FYOI	Head of Safeguarding
Tonie Neville	West Middlesex University Hospital	Safeguarding Lead
Kylee Brennan	iHear	Service Manager
Roger Shortt	EIP	Facilitator
Dr. Nimala Sellathurai	HRCH / CCG	Designated Doctor Safeguarding Children
Permjit Chadha	Community Safety Partnership	Community Safety Manager
Tahira Rauf	NSPCC	Service Manager

1.) Apologies

The meeting acknowledged the apologies of members.

2. & 3.) Minutes of the last meeting and matters arising

It was noted that there are there were some minor amendments that needed to be made on the minutes. Councillor Tom Bruce was noted as apologies but was in attendance and Judy Durrant, Associate Director for Safeguarding, CCG sent apologies.

Action: Jo Leader to make amendments

The minutes of the meeting were agreed and no matters arising were discussed.

4.) Hounslow Serious Case Review Report (Confidential paper)

The report and action plan was circulated to HSCB members only prior to the meeting for approval. Donald McPhail reminded the meeting of the reason for conducting the Serious Case Review and the key areas of the report.

HSCB board members agreed the report and action plan.

Action: *Serious Case Review action plan progress to be feedback into all future board meetings until it is completed.*

5.) CAMHS Review & Strategy (paper)

Susie Oneill summarised the report, which had been circulated to members prior to the meeting.

Donald McPhail was given the opportunity to share partner's views and concerns with the Anna Freud Centre as part of research stage of the review.

The final needs analysis report will be ready in August 2016 and a stakeholder feedback session will be held in September 2016 which the HSCB are invited to attend.

Feedback on the progress of the review will be shared at a future board meeting.

Action: *HSCB to be involved in stakeholder feedback session in September 2016.*

Action: *CAMHS review to be followed up at a future board meeting*

6.) Hounslow Thresholds and Protocol for Referrals (paper)

Jennifer Hopper referenced the document, which was circulated to members prior to the meeting.

The document is currently in draft form and was circulated for information. It is a key Local Authority document, however further input is needed from partners. It will go to the Monitoring and Evaluation for further discussion as it cross references other policies and then to the Divisional Leadership Team of Children's Social Care before returning to the board in September 2016 for final approval.

Judy Durrant noted that resources within health visiting and school nursing services are diminishing and it will be harder for them to be identified in the future.

The context in which all services are operating is changing significantly and the board has a standing item of capacity and organisational change to be made aware of any concerns.

Action: *Revised version Hounslow Thresholds and Protocol for referrals to be discussed at the HSCB Board meeting on 12th September 2016.*

7.) HSCB Sub-Group Chair Proposal (paper)

Brindha Emmanuel referenced the proposal, which had been circulated to members prior to the meeting.

Challenge: A concern was raised by the CCG about the appropriateness of the selection of Chair for the Training sub-group, due to their professional role and potential conflict of interest across the health economy. It was noted that the CCG did not support the Named Nurse for Safeguarding Children, HRCH to be appointed as Chair of the Training sub-group.

Members disagreed. Their view was that a Chair of a sub-group should be multi-agency and have the skills to be able to ensure that the work and priorities of the board are delivered effectively, and overall ensure that safeguarding arrangements for children and young people in Hounslow are prioritised and appropriate. All statutory partners of the board should contribute in equal measure.

8.) HSCB Annual Conference 2016 Feedback (paper)

Janet Johnson summarised the report, which was circulated to members prior to the meeting.

Initial analysis suggest that the conference was successful and useful to partners. The issue sits in line with Child Sexual Exploitation work already being undertaken.

Further work will be undertaken to interpret the work and develop a strategy to take the learning forward and embed into practice.

***Action:** Full report to be discussed at the HSCB board meeting on 14th November 2016.*

Standing Agenda Items

Feedback from the Community Safety Partnership

There was no feedback from the Community Safety Partnership.

Capacity and Organisational Change

Michael Marks explained that the Early Intervention Service would be disbanded completely by April 2017. Functions of all services will remain the same but will sit within other directorates, e.g. Visions will now be delivered by Public Health, and Children's Specialist Services will deliver Troubled Families.

Lara Wood, newly appointed Head of Safeguarding & Quality Assurance will begin on 5th September 2016.

Sub-Group Feedback

Monitoring & Evaluation (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

Missing & Vulnerable (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

Cases (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

FGM (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

FYOI (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

Members did not have any questions or comments about the report.

Training (paper)

A paper from the Chair of sub-group was circulated prior to the board meeting.

The training sub-group still needs a representative from the Housing department to become a member.

Members did not have any questions or comments about the report.

Education Network (paper)

A paper from the Chair of the network was circulated prior to the board meeting.

A piece of work is needed with schools about the quality of Section 175 audits that they complete in the future.

Challenge: There is no knowledge base in relation to Section 175 audits that are returned therefore, the quality of the audits are not reviewed and concerns escalated.

In future Section 175 audits could be combined with Section 11 audits, both of which will be rolled out annually and would help improve scrutiny and quality assurance of audits completed and help address concerns.

Health Network

The Health Network meeting had not met; therefore, a report had not been prepared.

The Chair of the network did not have any updates to share with the board members.

CDOP

The Child Death Overview Panel had not met since Hounslow had become independent of the tri-borough. The transfer of cases is ongoing and concerns about timeliness of the handover are being addressed with Kingston and Richmond.

Any Other Business

Board Meeting Administration

It was noted that the administration for the board meetings is no longer supported by Democratic Services and is coordinated and facilitated by the HSCB Business Support and Development Officer.

Alan Wood Review

The London Safeguarding Children's Board is considering the proposals from the Alan Wood review and their view is that the changes will be implemented by April 2017.

Members felt that the timescale suggested is unlikely and until the legislation changes partners responsibility remains the same. It was agreed that the Alan Wood review

would be made a standing agenda item for all future board meetings to allow regularly updates to be shared.

Action: *Alan Wood review to be a standing agenda item.*

Review of School Nursing attendance at Safeguarding Meetings

A report was tabled for information from Joan Wallace, Senior Public Health Commissioning Manager, who has now left Hounslow. The report outlines the updated position on school nurses attending safeguarding meetings following a report that was shared with the Board in May 2015.

The policy now is that school nurses attend all Initial Child Protection Case Conference and attend Review Child Protection Case Conference when there is relevant information to share.

The board members acknowledged and agreed the principles outlined in the report.

Meeting of Chairs of Strategic Boards in Hounslow

The HSCB Independent Chair is due to meet with the Chairs of all strategic board in Hounslow on 19th July 2016. The purpose of the meeting is to share the HSCB's key areas of work and determine what issues and themes may cross over with other board's agendas.

If it is helpful, it will become an annual meeting.