

At a meeting of the Hounslow Local Safeguarding Children Board held on Monday, 22 June 2015 at 2:00 pm at Committee Room 1, Civic Centre, Lampton Road, Hounslow.

Present:

Donald McPhail (Chair)
Jacqui McShannon (Vice Chair)

Alan Adams, Kate Allen, Bichbibe, Kylee Brennan, DCI Mark Broom, Tom Bruce, Permjit Chadha, Chris Domeney, Niamh Farren, Paul Hewitt, Coretta Hine, Julie Hulls, Janet Johnson, Shan Jones, Monica King, Bhupinder Lakhanpaul, Michael Marks, Melissa Neilson-Rai, Margaret O'Connor, Elena Saragato, Dr Nimala Sellathurai, Alison Stewart-Ross, Jonathan Webster and Caroline Wright.

Steve Liddicott and Staley

1. Apologies for absence

Apologies were received from Nicky Brownjohn, Mary Harpley, James Jolly, Linda KimNewby, Joanna Parkinson and Roger Shortt.

Claire Presley attended on behalf of James Jolly

2. Prevent Presentation - Joan Conlon (1 hour)

The Chair welcomed Mrs Joan Conlon to the meeting.

Mrs Joan Conlan, Community Inclusion and Participation Manager and Mr Najeeb Ahmed, Home Office approved intervention provider of Channel intervention (Islamic theological), delivered a WRAP3, Workshop to Raise Awareness of Prevent workshop to members of the LSCB.

LSCB, through the training gained an understanding that:-

- The Prevent strategy is part of Contest which aims to stop people becoming terrorists or supporting of terrorism. It seeks to protect the vulnerable that are at risk and works to support the sectors and institutions where ideologies may be promoted.
- It recognises the world conflicts that have a potential impact on communities in this country.
- Hounslow has one of the lowest numbers of referrals to Channel.
- Channel' focuses on how to prevent children, young people and adults from radicalisation and deals with early intervention.

- It covers all types of extremism including far left and far right.
- How long a person stays in the Channel programme is dependent on how quickly an intervention happens, intensity of the work and the person.
- It is a voluntary scheme and a person does not have to engage. Adults can also be referred into Channel.
- At the moment there are 2 young people accessing Channel in Hounslow.

The LSCB were introduced to the methods of seeking support namely the Vulnerable to Radicalisation form, contact numbers for the Met's Prevent Engagement officer and Counter Terrorism Information Officer the first port of call should they have concerns, or merely wanted to 'check' out their concerns.

Questions and Discussion following Wrap3 Workshop

Joan Conlan welcomed questions and offered to deliver Wrap3 workshops to any team wishing to increase staff awareness of the issues covered.

Shan Jones questioned whether the process for referral was the same in and out of hours.

Joan Conlan confirmed that it was, they were always on call and the phone line was monitored constantly.

Chris Domeney questioned how many cases did not reach the threshold and what the referral pathway was for these and what happened with other vulnerable individuals.

Joan Conlan responded that regardless of age the same process was followed, if the individual was a parent the family as a whole was included in the process. Individuals not meeting the threshold for direct intervention were referred on to the West London Initiative.

Chris Domeney questioned whether it might be an idea to refer on and pick up on these individuals sooner.

Mark Broom responded that checks were key to understanding individual circumstances and that they were not used to target individuals or to support malicious referrals.

Donald McPhail said that if the Met had done checks it was important to understand that this did not necessarily mean that SO15 had completed a Channel Threshold check. If there were concerns about an individual which indicated a check was necessary it had to be explicitly requested.

Mark Broom confirmed that the specific question would need to be asked.

Steve Liddicott requested more information regarding the criteria for the 21 risk categories within SO15 and asked whether it would not be more helpful if concerns about individuals were all taken to panel.

Joan Conlan responded that Channel Panels were used to determine the level of support for intervention and that in terms of the required turn-around speed for decisions it was important not to look at all cases coming through SO15 but only those meeting the threshold. Joan Conlan reported that an annual report of all referrals could be obtained.

Mark Broom confirmed that SO15 was used purely to enable fact action where a risk was identified.

Joan Conlan further reported that if an individual was referred to SO15 by Prevent the police would come and discuss the individual further to ensure any decisions regarding that individual were fully informed.

Chris Domeney questioned whether they could be assured that somebody was aware of vulnerable individuals.

Joan Conlan reported that SO15 was only interested in violent radicalisation not any other issue. Chanel only focussed on terrorism and would not refer individuals on to other services.

Steve Liddicott questioned how they would get to know about individuals, currently not referred on, who don't reach the threshold and expressed some concern with regards to the need for support and follow-up for these vulnerable individuals.

Donald McPhail questioned whether there was a way that they could work differently so that these individuals could be identified to other services.

Corretta Hine responded that she was working with SO15 and currently had a system in place which meant that SO15 would put a Merlin in place if any concerns were raised around children. They were also working on educating CAIT officers around this issue. A flowchart was now available and could be circulated.

Chris Domeney questioned when a Merlin would be issued. Corretta Hine confirmed that this would be where there were children in residence.

Shan Jones asked whether Prevent could come out to Health and whether they could arrange for a rolling programme of training for members of staff. Joan Conlan agreed that this could be done.

Donald McPhail requested that members share information on what training was already being done around Prevent.

Margaret O'Connor also requested Prevent training for the Hounslow Community Network.

Alan Adams confirmed that there were a lot of implications in terms of the Safeguarding Board and work with other boards.

Donald McPhail reported that there were actions already under way relating to procedure for London boards.

Alan Adams requested all organisations and individuals should provide reports as it was important that the Community Partnership Unit understood different relationships and responsibilities.

Paul Hewitt questioned whether this should fit with missing and vulnerable sub-group and whether they were satisfied that the constitution on the local Channel was right. He questioned whether there was scope to have a standing member from children's services on Channel.

Joan Conlon clarified that the local Channel was based on the 'Duty Guidance' which was quite specific with regards to their duties and responsibilities. There was no possibility that this could be changed in any way, however, there was scope within this to allow somebody from Children's services to sit on Channel.

Donald McPhail agreed that there was a need to consider work done with Corretta Hine to consider strengthening elements of the system. Steve Liddicott agreed with this.

Donald McPhail asked that the Missing and Vulnerable group 'fit' suggested by Paul Hewitt be taken forward and discussed further.

Actions

CAIT flow chart to be circulated

Steve Liddicott to meet with Corretta to consider developing system for SO15 referrals

Members to provide details of 'Prevent' training in their services to Donald McPhail

Standing Member from Children's Services to be appointed to Channel.

Decision to be made regarding whether 'Missing and Vulnerable' group is the best group to work with Prevent.

To consider if there is a need for a Standing Member from Children's Services to be appointed to Channel.

The Missing and Vulnerable Sub Committee to take forward the recommendations and to include Prevent in its remit.

3. Minutes of the meeting of 27 April 2015

The minutes of 27 April were accepted with the following amendments:

Present:

Add Julie Hulls as present.

Apologies for absence:

Add Shan Jones.

P4 Item 311

Change No. 4 to read:

The **Taking Care** programme would be transferred to Children's Social Services together with all information on the programme.

Change No. 5 to read:

Protect and Respect is a new programme for 11 – 19 year olds which will be introduced from July 2015. The programme will support children at risk of, or involved in, CSE. Monica King questioned whether CAMHS would be able to refer to this service.

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Item 312 be changed from:

MARAC annual Report (Permjit Chadha) – Front Sheet only

to

MARAC annual Report (Elena Saragato) – Front Sheet only

Item 313 to be changed from:

I Hear Drug strategy (Kylee Brennan)

To:

Transitional Protocol (Kylee Brennan)

Page 7 change from:

'Michael Marks reported that it was not clear who was responsible for this budget, however, it was linked to the Children's Services 'Vision'.

To:

'Michael Marks reported that further clarity was needed on who is currently funding drugs and substance misuse services for children and young people in Hounslow, including the Visions Service'.

Item 318 FYOI to be changed to Feltham Young Offenders Institute.

Item 321 to be changed to read as follows:

Janet Johnson and Paul Hewitt reported that a paper had been prepared on CSE training activity. Current feedback from those attending both face to face courses and doing online training was that their awareness and understanding was enhanced however, the materials introduced on the courses may not be being widely used.

Donald McPhail asked what could be done to ascertain the impact on practice of the training attended.

Paul Hewitt responded that they were gathering evidence and feedback. Janet Johnson responded that **police** feedback had indicated that they felt the training was not relevant to their role, although the data gathered was limited as only 8 in 100 social work staff attending training had been interviewed.

They would need to gather more specific feedback and determine how and what questions needed asking.

Chris Domeney asked whether a form could be designed for use during supervision by line managers to gather this information.

Item 324 **CSE** to be changed to **Child Sexual Exploitation**

Item 345 **CDOP** to be changed to **Child Death Overview Panel**

4. Matters Arising

Item 312 - Jacqui McShannon requested that the full range of questions from the meeting be included due to their importance.

Item 313 - Kylee Brennan discussed the need for a joint needs assessment for substance misuse.

P7 - Donald McPhail confirmed that he had sent out the letter as discussed.

P8 – Donald McPhail has set up a meeting for funders of the Board.

Item 329 – The board agreed that future meetings would start at 3pm in order to allow Cllr Tom Bruce to attend. Donald McPhail and Jacqui McShannon will discuss keeping the agenda to a maximum of 2 hours.

Steve Liddicott questioned what the standard with regards to the timeline for getting minutes published was. Donald McPhail agreed the target for publication of the ratified minutes was within 5 days of the meeting at which they were signed off. Donald McPhail confirmed that it had not been agreed to publish agendas and attached reports as these belonged to different bodies. Alan Adams agreed that once ratified the minutes could

then be published. In terms of the principle of transparency the Council supports, Melissa Neilson-Rai is to find out how other boards manage the publication of minutes. Monica King confirmed that she was not happy to have minutes published if not seen and ratified.

5. Local Assurance Test - Alan Adams

The Hounslow Local Assurance Test 2015 was presented by Alan Adams (the paper was attached to the agenda). He reported that the picture was encouraging and that the service was well balanced with a good focus on both children's and adults. There had been some recommendations come out the Assurance Test which had all been agreed.

Cllr Tom Bruce confirmed that the Leader of the Borough Council had put children's services at the top of the agenda and that the opening up of children's services had lead to a raised awareness across services within the Council. Members were very supportive of the change.

Donald McPhail questioned whether the board should have a standing item on the last board meeting annually on the local assurance test to avoid the children's service being lost in the amalgamation. Donald McPhail feels strongly that this is not the case but would like a regular agenda item in place.

6. LSCB Annual Report 2014 - 2015

Donald McPhail reported that they were working with a substantial amount of information and that a final version of the report would be available in a week's time.

Jacqui McShannon questioned whether the data was primarily social care and whether this would present an issue going forward.

Donald McPhail confirmed that the data had come from the sub-committees.

Alan Adams confirmed that the report's priority impact approach was useful and requested that the impact statements and the evidence under the statements be 'sharpened'.

Donald McPhail responded that they had used what data they had, he was aware of some shortfalls in the data.

Paul Hewitt reported that there were difficulties getting evidence of impact and much of the work was still in progress and that the final position, where this information would be available was not there yet.

Alan Adams agreed that the report helped drive the way they should think and was extremely valuable from this point of view.

Donald McPhail reported that he had thought about presenting the report with grouping under different headings to allow recognition that some of the work is about impact on understanding.

Shan Jones reported that in their board report, increased volumes in activity had raised concerns and questioned whether this was indicative of other issues.

Donald McPhail reported that the annual report from Health had not been captured in the Local Children's Safeguarding Report due to the timing of the report. He suggested continuing with the report and then adding an addendum for those reports not available at the time of writing.

Steve Liddicott asked why, if available, the data could not go into the report.

Donald McPhail confirmed the data was not available.

Jonathan Webster confirmed that seeing the interim report was useful.

Donald McPhail reported that once the annual report had been clarified for the board and all agency's annual reports as well as the final quarter's figures had been included the annual report would be circulated for final changes.

7. Proposal for Good Case Review - Melissa Neilson Rae

Melissa Neilson-Rai presented a proposal to provide a good case review to the board in future. It was not necessary to do an intensive report but important to share good news.

Shan Jones agreed that this was a good idea, lessons learned in positive case reviews could be used.

Melissa Neilson-Rai reported that no other local authorities were currently doing one.

Paul Hewitt clarified that this could include any case review and was not necessarily about serious case reviews.

Action:

Development of a Good Case Review to be taken further by Cases sub-group

8. Reports from Sub-Groups

9. Missing and Vulnerable

Paul Hewitt reported that the group were going forward with the child trafficking work stream and that there was a need to include the radicalisation agenda in future.

Action:

Radicalisation agenda to be added to the Missing and Vulnerable sub-group

10. Monitoring and Evaluation

Paul Hewitt reported that they were receiving more data and doing more analysis, however they were still out of sync with a lot of data although progress was being made, they were pursuing this further. The themed audit would soon be complete and would be analysed over the Summer.

11. Female Genital Mutilation

Permjit Chadha shared the attached report and introduced the proposed referral pathways for children and families where concerns had been identified. The board reviewed both pathways, Permjit reported that some changes would be made to the pathways although there were not many changes to Pathway 1. Pathway 2 should be changed by the removal of the top section containing the wording "Woman had undergone FGM OR woman has been identified as coming from or having joined a community with high prevalence of FGM practice."

Permjit Chadha questioned whether the board could now agree that this be implemented. Donald McPhail said that the pathways and their supporting documentation would be presented to the next Board.

12. Child Sexual Exploitation

It was reported that the group was now operating to the partnership plan and capturing recommendations from Ofsted. It was also including learning from "Operation Make Safe".

13. Training

Janet Johnson requested that the board support the re-launching of the 'Quality of Care' assessment proposal. The Assessment had been well received and used by a number of workers and partner agencies however, it had lost some emphasis with a number of key partners having left the borough. Janet Johnson requested key agencies make available 1 or 2 members of staff to be trained as trainers and to champion the use of the assessment tool with other agencies. This would drive the project forwards and an evaluation with key partners could be completed within 12 weeks.

Jacqui McShannon confirmed that she supported the proposal, neglect needed to receive greater focus.

Donald McPhail agreed that a focus on 'neglect' was needed but that clarity would first need to be achieved with regards to the use of the assessment.

Michael Marks added that there was also a need to consider the long term sustainability of the training process in light of the planned reduction in the number of staff available to deliver, attend and implement the training. He further confirmed that there was a need for the management process to build resilience into the programme, bearing in mind efficiency savings were happening and there would be a loss of staff.

Janet Johnson reported that there had been good success in the pilot run in some schools.

The deep dive audit had indicated that where the assessment was more widely used concerns were captured and identified earlier. The capturing of outcomes was also being looked at.

Action:

Melissa Neilson-Rai will contact different agencies to forward names for training on 'Quality of Care'

Janet Johnson reported that she had recently attended the Annual LSCB Conference and that in terms of the mental health presentation particular training needs had been highlighted. There had been an early launch of the Family Drug and Alcohol Court with a request for Local Authorities willing to undertake a pilot. Janet Johnson requested that the board consider the possibility of being part of the pilot. Jacqui McShannon reported that West London local authorities have been discussing this and alternatives being considered.

Janet Johnson reported that services were also being developed to counteract the cycle of repeat pregnancies leading to adoptions.

Paul Hewitt reported that the conference had been well attended.

14. Cases

There had been some recommendations following the review of the fatal stabbing and once the final report had been prepared it would be brought to the next LSCB meeting. Other cases were also being looked at separately.

15. Child Death Overview Panel

The attached report was discussed. 9 Cases had been closed in the last year. A further panel was held in June with 5 further cases closed. The backlog of cases was now down to 15.

Alan Adams questioned why the death of a child who had moved into a neighbouring area was being reviewed locally and whether the delay in this particular review was Hounslow's case to answer or the neighbouring authority's. He said it was important to record the fact that the case took place over two years ago and that learning had been auctioned and that there were no longer any outstanding issues.

16. Feltham Young Offenders Institute

Chris Domeney reported that there were no comments at this point other than that Melissa Neilson-Rai had been in on Friday and had done the final interviews with the young people. The term 'solitary' was not used.

17. Health Network

Julie Hulls presented the attached report, there were no questions.

18. Education Network

Michael Marks had not attended the Education Network meeting. He reported that there had been no Ofsted inspections with any safeguarding concerns. The Revised Safeguarding, Education and Social Care Protocol had not been signed off due to low attendance at the meeting.

19. Any Other Business

Donald McPhail reported that it was important to ensure that the right form of early help was in place in Hounslow and suggested the use of a Multi-agency workshop to scope the need and range of agencies when considering what the right form of multi-agency early help would be in Hounslow

Shan Jones reported that the Chelsea and Westminster acquisition of West Middlesex University Hospital was due to take place in September. The safeguarding process had been agreed with existing processes amalgamated and mapped together.

Jacqui McShannon reported that Paul Hewitt would be leaving the borough after 14 months in post and thanked him for the hard work he had done. Shan Jones would also be leaving and was given thanks for her contribution to the work of the board.

20. Future Agenda Items

21. Date of next meeting

The next meeting will be held on 14 September 2015 in Committee Room 1, Civic Centre, Lampton Rd, Hounslow, TW3 4DN

The meeting finished at Time Not Specified.

